

SUPERANNUATION FACILITATOR

(A Transition Book)





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This handbook has been prepared for the benefit of retiring / retired employees. The book is not intended to be a substitute for Corporate HR circulars. For any doubt, refer to Corporate HR circulars/HRM manual for clarification.

SJVN Limited

(A Joint Venture of Govt. of India & Govt. of Himachal Pradesh)
A Mini Ratna & Schedule "A" PSU

Corporate Head Quarters, Shakti Sadan, Shanan, Shimla - 171006

Superannuation Facilitator

SJVN Limited

Corporate Head Quarters,
Shakti Sadan, Shanan, Shimla - 171006

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Editorial Associates : Policy Section CHQ, Shimla

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MESSAGE



Nand Lal Sharma Chairman & Managing Director

Dear Colleagues,

SJVN, which started its journey from a single project, single state operation a few decades ago, has now evolved itself into a fully diversified transnational Power Sector Company in all types of conventional and non-conventional forms of energy along with the power transmission and power trading business. This remarkable journey was possible only because of the firm determination, selfless efforts and motivation of SJVNites who were burning the candle at both ends to lighten up the houses even at the remotest villages across India.

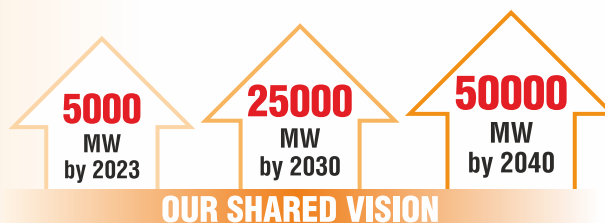
I recall what Winston Churchill once said: "**The pessimist sees difficulty in every opportunity. The optimist sees opportunity in every difficulty.**" The Indian sub-continent throws us multiple challenges in every single project and the same are being skillfully tackled with expertise and determination by our employees. SJVN acknowledges the contribution of its employees and their families in taking this organization to newer heights year after year.

Today, I am happy to present to you the second edition of "Superannuation Facilitator" a compilation which will be of great help to our superannuating employees. This facilitator is designed to aid a smooth transition in planning one's superannuation and contains updated information regarding benefits payable on retirement.

I take this opportunity to thank you from the bottom of my heart who have made extraordinary contributions towards nation building through this organization. I am reminded of a quote by Albert Einstein, "**Life is like riding a bicycle. To keep your balance, you must keep moving.**" Superannuation from SJVN doesn't mean that your association with the company ends. You'll be remembered for the contributions you have made. Thanks for the years of hard work & dedication. Now you will have a new opportunity to guide the younger generation down the right path and responsibility using your wisdom, acumen & work ethics that you have nurtured here at SJVN.

I wish you and your family members a very happy, healthy and peaceful life ahead.

N. L. Sharma
Chairman and Managing Director



OUR SHARED VISION

MESSAGE



Geeta Kapur
Director (Personnel)

"Happy Retirement" is always a simple and subtle goal in mind of every employee and if you are reading this that means you have achieved this goal. It's really special that after having long and successful career, having contributed to success of SJVN in best possible way, adhering to SJVN's Vision and Values throughout, you are now transiting to explore the greater meaning of your life.

We owe you a tremendous debt of gratitude that cannot be repaid, however, I hope that the benefits and facilities provided by SJVN to superannuating employees, encapsulated in this facilitator, will always remind you that you will be missed and revered.

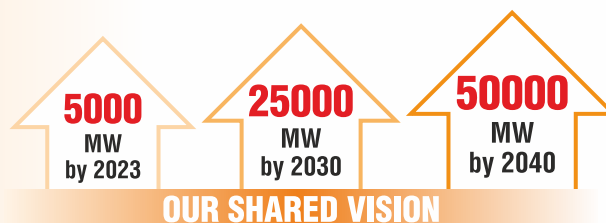
"Retirement is not an end of Road, but it is a bend". This will be an emotional transition, but you will now get time to spend with your family. You may also take up other ventures which you might have been thinking for long. You never know what your future holds. Also, don't forget that it is the time to give back to the society. Range of option is from philanthropy to social services. You may make use of your vast work experience at SJVN and help the society in its betterment. I wish whatever you do in life may flourish.

In the end, I would say that your service with SJVN might end with superannuation, however, as a member of SJVN family our association with you is life long and we look forward to help and facilitate you in whatever way we can.

I pray that the satisfaction of job well done fills your life with happiness.....

Best Wishes.

(Geeta Kapur)
Director (Personnel)





S. Patnaik
Executive Director (HR)

PREFACE



Ajay Kumar Sharma
Sr AGM (Policy)

SJVN is a name synonymous with Perseverance, Grit, and Conviction and most importantly with Courage to battle the Odds. At the core of this legacy are our veterans who in various capacities have driven SJVN on the journey of success.

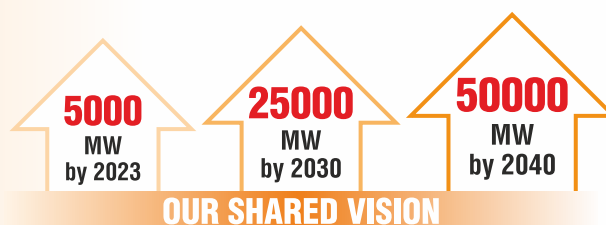
As our partners in the journey of taking SJVN through various milestones, post superannuation SJVN takes the onus of your well being just as you have nurtured SJVN with sweat and blood at the prime of your youth.

We are immensely happy to introduce 'SJVN Superannuation Facilitator' which will be of a great help to our superannuating employees. The facilitator is designed in such a way so as to guide step by step in planning your superannuation. Besides providing information on what is required to be done for availing your retirement benefits in timely manner, it also gives you a glimpse of the benefits available for rest of the life. Besides the information on Provident Fund, Gratuity, NPS, Post Retirement Medical facilities, the facilitator also contains important information on how to plan for post retirement life. This facilitator contains the information on empanelled hospitals along with the terms and conditions of empanelment. We have great pleasure in releasing this handbook and trust you shall find it useful.

We also appreciate the support extended by SJVN Management in bringing out this beautiful compilation, acknowledging the intention and efforts of SJVN HR department.

This Superannuation facilitator shall serve as a constant reminder to each superannuated employee that SJVN stands tall with them through their thick and thin.

We wish you a very happy, healthy and fruitful life ahead.....



OUR SHARED VISION

NATHPA JHAKRI HYDRO POWER STATION

Country's Largest Hydro Power Plant



(Power House- An underground power house that has 6 vertical axis Francis turbines of 250 MW each installed to utilize a design head of 426 meters.)



NJHPS - Control Room



(Surge Shaft-A 301 meter deep and 21.60 diameter surge shaft opening to the sky, adjacent area used for solar power generation with capacity of 1 MW)



(Nathpa Dam-A 62.50 m. high Concrete Gravity dam on River Satluj at Nathpa to divert 486 cumecs of water through four intakes)

“The trouble with retirement is that you never get a day off.”

– Abe Lemons.

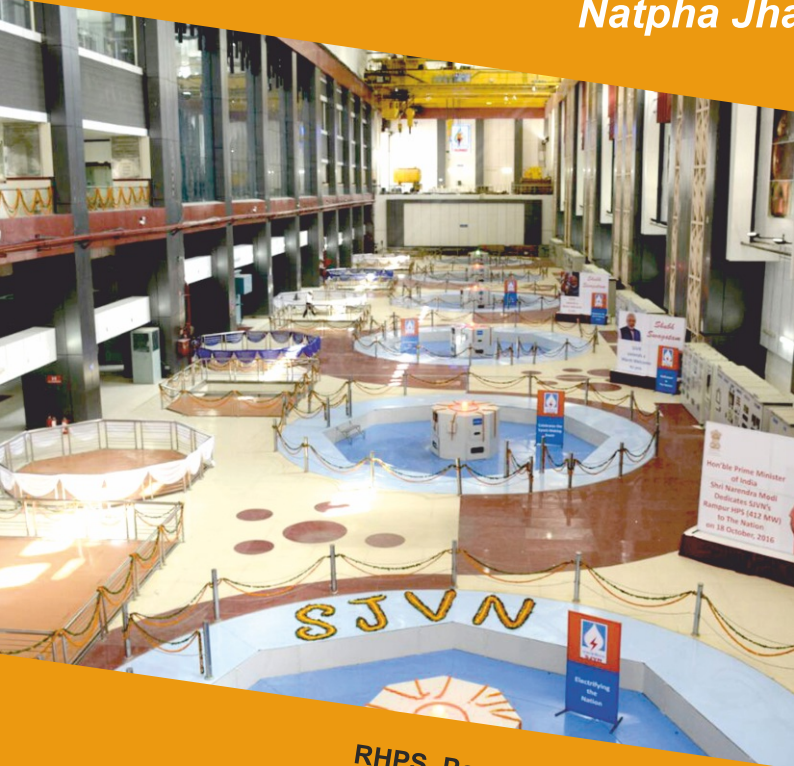


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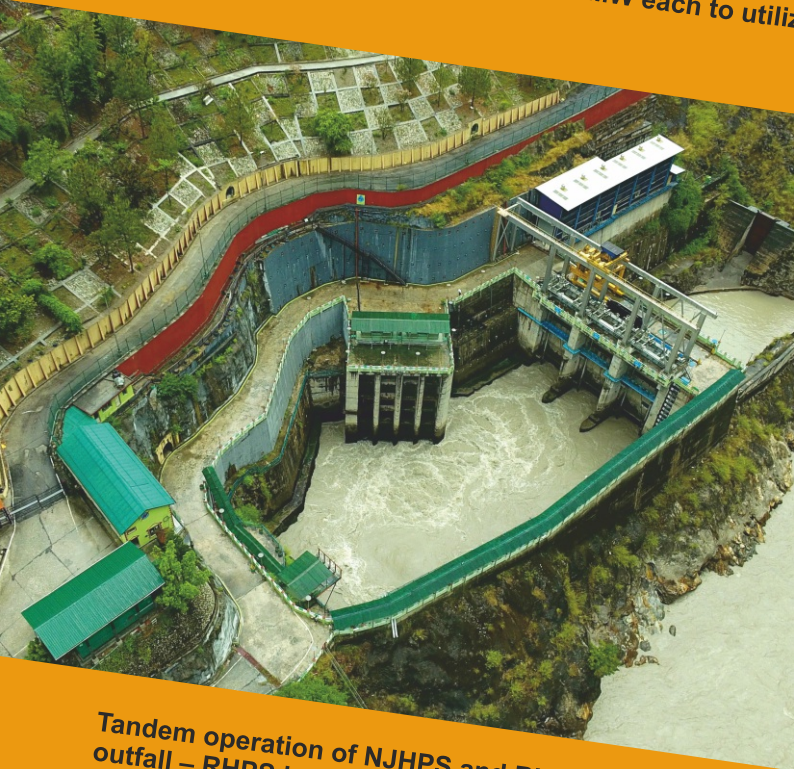
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RAMPUR HYDRO POWER STATION

Designed to work in tandem with the upstream 1500 MW Natpha Jhakri Project



RHPH, Power House-A surface power house for 6 vertical Axis Francis turbines of 68.67 MW each to utilize a design head of 119.10 meters.



Tandem operation of NJHPS and RHPH (NJHPS outfall – RHPH intake. Rampur project draws the outflow water from the larger upstream project.)

Dedication of RHPH to the nation

BENEFITS ADMISSIBLE TO SUPERANNUATING EMPLOYEES

*" Working people have a
lot of bad habits, but the
worst of these is work."*

- Clarence Darrow

SJVN IMPLEMENTING 4 HYDRO POWER PROJECTS WITH TOTAL CAPACITY OF 2659 MW IN NEPAL



“Retirement : a time to enjoy all the things you never had time to do when you worked.”

- Catherine Pulisfer



Benefits Admissible on Superannuation and Post-Superannuation

SI No	Benefits
Benefits admissible to employees from the organization	
1	Withdrawal of EPF
2	Payment of Gratuity
3	Leave Encashment
4	Pension under NPS
5	Pension under EPS 1995
6	Travelling allowance on retirement
7	HRA or Lease or Company Accommodation
8	Medical benefits under SJVN Post Retirement Medical Scheme (SJVN - PRMS)
9	Gift on Superannuation
10	Buy Back of items bought under the Scheme of "Amenities to Senior Executives"/ "Scheme for reimbursement of expenses incurred on Furniture and Fixtures at Residence of employees for official work".
Benefits Admissible on Account of Voluntary Membership of Certain Social Security Schemes	
11	Pension under SJVN Employees Self Contributory Superannuation Scheme (LIC Pension Scheme)
12	Group Saving Linked Insurance Scheme





Benefits admissible to employees from the organization

1. Employees' Provident Fund

- a) Accumulations in the Provident Fund up to the date of superannuation are payable to the employee.
- b) Employee can continue to retain his PF accumulations in SJVN EPF Trust for a maximum period of 3 years post superannuation and continue earning interest on the same @ notified by EPFO. Beyond this period, the PF amount shall be compulsorily withdrawn or the PF account shall become inoperative and no interest shall become payable.

Procedure:-

- a) **Apply:** PF withdrawal Form at **Annexure-I**.
- b) **Submit:** EPF Cell, Finance Department at CHQ and respective HR at other locations.

2. Gratuity

Gratuity is payable to employee on superannuation if employee has rendered continuous service for not less than 5 years in SJVN. Gratuity is payable at the rate of 15 days wages for every completed year of service rendered in SJVN or part thereof in excess of 06 months on the rate of wages last drawn by the employee, subject to a maximum of 40 times fifteen days wages or Rs.20 lakh whichever is less. The ceiling of gratuity shall increase by 25%, whenever, IDA rises by 50%.

Gratuity= $\frac{\text{Wages last drawn/Monthly Salary} \times \text{no. of completed years of service}}{26} \times 15 \text{ days}$

26

Wages/Salary here means = Basic Pay + DA.

As per Income Tax Act, 1961 the maximum gratuity tax exemption limit is Rs.20 Lakh.

Procedure:

- a) **Apply:** Form-'E' as detailed at **Annexure-II**
- b) **Submit:** Secretary, Gratuity Trust, CHQ, Shimla through the concerned HR department along with the following documents:
 1. Copy of joining order (Specifying the date of joining in SJVN).
 2. Consolidated No Dues Certificates (to be provided by respective HR)
 3. Last Salary slip (to be provided by the employee).
 4. Copy of relieving order (to be provided by relieving authority).
 5. Declaration regarding Gratuity received from previous employer, if any as per Form as detailed at **Annexure-III** (to be provided by the employee).

3. Leave Encashment

On superannuation encashment of Earned Leave (EL) and Half Pay Leave (HPL) is allowed subject to a maximum of 300 days. No commutation of Half Pay Leave is permitted.

Procedure:

- a) **Apply:** On ESS on/after 21st day of superannuation month till date of Superannuation. However, after retirement, employee has to submit application on prescribed format as detailed at **Annexure-IV**.
- b) **Submit:** To concerned HR.

4. National Pension Scheme

i) EXIT FROM NPS

- a) On attaining the Age of superannuation, subscriber is required to invest minimum 40 percent

(presently) of accumulated savings to purchase the annuity. The remaining wealth 60% of Corpus can either be withdrawn in a lump sum or can be withdrawn in a phased manner, between age 60 to 70.

- b) Employee has an option to defer annuity till the age of 63 years.
- c) Employee also has option to opt for Inter Sector Shifting and move from Corporate to individual NPS account and thereafter can opt to continue contribution in NPS till 75 years.
- d) Subscriber has option to withdraw from the NPS without buying annuity/pension plan in case corpus in NPS is less than the limit prescribed by PFRDA which currently is Rs 5 Lakhs.

ii) ANNUITY

The subscriber on exit from NPS has to purchase an annuity from PFRDA empanelled annuity service provider. A few annuity options provided by Annuity Service Providers are elaborated below:

- a) Pension (Annuity) payable for life at a uniform rate to the annuitant only.
- b) Pension (Annuity) payable for 5, 10, 15 or 20 years certain and thereafter as long as annuitant is alive.
- c) Pension (Annuity) for life with return of purchase price on death of the annuitant (Policyholder).
- d) Pension (Annuity) payable for life increasing at a simple rate of 3% p.a.
- e) Pension (Annuity) for life with a provision of 50% of the annuity payable to spouse during his/her lifetime on death of the annuitant.
- f) Pension (Annuity) for life with a provision of 100% of the annuity payable to spouse during his/her lifetime on death of the annuitant.
- g) Annuity for life with a provision of 100% of the annuity payable to spouse during his/ her life time on death of annuitant and purchase price will be returned to the nominee/nominees on the death of last survivor.

Procedure:

- a) **Apply** : Exercise any one of the following three options as available under NPS:





Sr. No.	Option to be exercised	Details	Remarks	Related enclosures to be attached
1	Withdrawal	<ul style="list-style-type: none"> Lumpsum (i.e. 60% of accumulation) and annuity (from the rest 40% accumulation) 	<ul style="list-style-type: none"> Individual can withdraw 60% of accumulations and start the annuity from remaining 40% immediately after retirement. <p>Process: Individual has to self-initiate the withdrawal /exit process by logging into his subscribers account on NSDL Website or alternately employee shall fill in the form as per "Annexure-V" and submit to respective HR which shall forward the same to Corporate Establishment Section, CHQ.</p>	<ol style="list-style-type: none"> Address Proof. Copy of PAN Card. Cancelled Cheque. Original PRAN Card or affidavit (Annexure-VI) as per the attached format in lieu of that, on Rs.10 Stamp paper. Nominee details- Copy of Aadhar Card + PAN (Self attested).
Or				
2	Deferment	<ul style="list-style-type: none"> Lumpsum (i.e. 60% of accumulation) Annuity (from the rest 40% accumulation) Both, i.e., lumpsum (i.e. 60% of accumulation) and annuity (from the rest 40% accumulation) 	<ul style="list-style-type: none"> Lumpsum of 60% can be deferred till 70 years. Annuity of 40% can be deferred for 03 years. No contribution by the individual is allowed after superannuation. Contribution is allowed only by the employer in the event of continuation of service beyond 60 years of age. <p>Accordingly, this option shall be exercised in following situations:</p> <p>i) In the event of continued future employment beyond superannuation where contribution to NPS shall be made by the employer.</p> <p>ii) Or if the individual wants to either defer annuity till 63 years (40% of corpus) or the lumpsum accumulations till 70 years (60% of the corpus) or both, without making any individual contributions.</p> <p>Process: Employee shall generate acknowledgment number from NSDL website atleast 15 days before the actual date of retirement and the same shall reflect on Form at Annexure-VII. Individual shall be required to fill the form as per "Annexure-VII" and submit to respective HR which shall forward the same to Corporate Establishment Section, CHQ.</p>	<p>Copy of PAN Card. Copy of PRAN.</p>
Or				
3	Inter Sector Shifting (Shift form Corporate NPS to Individual NPS)	<ul style="list-style-type: none"> Entire Corpus (100%) can be continued under NPS till 75 years of age 	<p>Shift from Corporate to Individual NPS account. Individual can continue to make contribution to his individual NPS account on Sectoral Shifting. Individual can opt for withdrawal/ annuity (in the proportion of 60 : 40) at any time thereafter as per requirement.</p>	<p>Copy of PAN Card. Copy of PRAN.</p>



			Process: Individual shall fill in the form as per " Annexure-VIII ", which shall be duly attested by respective HR officer and submitted to respective HR which shall forward the same to Corporate Establishment Section, CHQ.	
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* Alternately employee can apply online through NPS portal also.

5. Employees' Pension Scheme (EPS) 1995 Under EPF Act 1952

i) Monthly Member's Pension

Eligibility:- Employees who have made contributions to EPF for more than 10 years are eligible for EPS Pension on attaining the age of 58 years even though he may continue in service.

$$\text{Monthly Member's Pension} = \frac{\text{Pensionable Salary} \times \text{Pensionable Service}}{70}$$

Pensionable Salary: Pensionable Salary is the average monthly pay drawn during contributory period of service in the span of sixty months preceding the date of exit from the membership of the Pension Fund and shall be maximum of fifteen thousand rupees per month.

Provided that if a member was not in receipt of full pay during the period of sixty months preceding the day he ceased to be the member of the Pension Fund, the average of previous sixty months full pay drawn by him during the period for which contribution to the pension fund was recovered, shall be taken into account as pensionable salary for calculating pension.

Pensionable Service: Pensionable service of the member is determined with reference to the contribution received on his behalf in the Employee's Pension Fund. In case of the member, who superannuates on attaining the age of 58 years and/or who has rendered 20 years pensionable service or more, his pensionable service shall be increased by adding a weightage of 2 years.

Procedure:

- Apply:** Form-10D available at **Annexure-IX** (on attaining the age of 58 years, provided you have rendered eligible service of 10 years or more)
- Submit:** Through respective HR to Secretary, EPF trust, CHQ, Shimla for pension.

ii) Withdrawal Benefit: Employees who have rendered eligible service of less than 10 years on the date of attaining 58 years of age shall be eligible for return of contribution/ withdrawal benefit.

The period of eligible service of 9 years and 6 months and above, shall be construed as 10 years and in such cases the withdrawal benefit is not admissible and employee shall be eligible for monthly member's pension.

Procedure:

- Apply:** Apply online for withdrawal of accumulation on epfindia.gov.in through UAN Login or alternately employee shall apply on Form-10C available at **Annexure-X**.
- Submit:** Through respective HR to Secretary, EPF trust, CHQ, Shimla.

6. Travelling Allowance on Retirement

Entitled fare, cost of transportation of baggage, transfer grant and incidental TA etc. to a superannuating employee from place of duty to any other place in India will be paid on the same terms as for serving employees on transfer. Directors will be entitled for such benefits on completing the term of appointment.

In case facility of company leased residential accommodation/ HRA for retaining his family anywhere in India is being availed and family is being retained at the home town or the place where employee intends to settle after superannuation, employee shall be allowed Baggage Allowance @25% of entitlement as per TA/DA rules.



In case company lease/ HRA being drawn by the employee for retention of family anywhere in India is at a place other than the home town or place where the employee intends to settle after superannuation, Baggage charges for himself/herself and members of his/her family for proceeding to home town or any place in India where he/she intends to settle after retirement, shall be limited to the employee's entitlement only from place his / her family is staying to place employee intends to settle down after superannuation (i.e. 100% for shifting of family and self and not 125%).

The cost of transportation of conveyance (viz. motor car, motor cycle, scooter, etc.) is not admissible on retirement. However, the expenditure on transportation of conveyance can be allowed if the same is covered within the entitled baggage allowance. The retirement TA can be availed **within one year** of retirement of the employee.

Also, employee can avail this benefit in preceding 12 months from the deemed date of Superannuation. In such cases the employee shall meet the expenditure at the time of shifting his family and household items and shall submit the original bill for claiming reimbursement within one month of his superannuation / retirement as per his entitlement at the time of shifting the family.

Procedure:

- a) **Apply:** In Form as detailed at **Annexure-XI**
- b) **Submit:** To concerned F&A department.

7. HRA / Lease / Company Accommodation on Superannuation

i) HRA:

On superannuation HRA will be admissible as under:-

Year of Service in SJVN	HRA after retirement
More than 10 years	3 months
Less than 10 years	2 months

No HRA will be payable if employee is living in the accommodation owned by him or any member of his family.

HRA shall be payable subject to vacating the company accommodation if occupied on the date of superannuation.

ii) Leased / Company accommodation:

Leased/ Company accommodation can be retained by Executive on superannuation for 4 months on payment of normal rent provided that the accommodation is for bonafide use of the employee or members of his family.

Procedure:

- a) **Apply:** For the retention of Lease / Company Accommodation or payment of HRA through FLM/ formal request in Hard Format.
- b) **Submit:** To concerned HR department.

8. Post-Retirement Medical Benefits:

A. Eligibility:

- i) Employees who superannuate or are separated on medical grounds/ death while in service, provided they have completed a minimum qualifying period of 10 years of continuous service in Central/ State Government/Public Sector Undertaking, out of which a minimum of 5 years shall be in SJVN. The 5 years service in SJVN shall be inclusive of the service rendered on deputation.
- ii) Board level appointees, on completion of their tenure. However, in cases where any board level appointee has completed his initial tenure of appointment or during his tenure is appointed as board level executive in another Public Sector Enterprise, on leaving the corporation in either case, his tenure will be deemed to have been completed and he will become entitled for the benefits under the Scheme.



iii) Benefit Admissible to :

On Superannuation / Separation on Medical Grounds : Self , dependent parents and Spouse (only one) of an employee.

On Death in Service : dependent children, dependent parents and Spouse (only one) of an employee. Medical facility shall be admissible to the children of the deceased employee, who dies in service, till the deemed date of superannuation of the deceased employee or the date upto which child/children remain dependent as per the definition of dependency under Medical Attendance Rules, whichever is earlier. While the dependent parents shall continue being extended medical benefits beyond the deemed date of superannuation subject to fulfilling the dependency criteria.

*The definition of dependency of parents/children shall be as per Medical Attendance Rules, which presently is as under:

Dependent Parents: Income Ceiling for determining dependency status in respect of parents shall be Rs. 6000/- per month wherein the parents wholly dependent on employee are covered under the definition of family irrespective of the pension amount they are drawing.

Dependent Children: Children shall be considered dependent in the following situations.

- a) Children who are pursuing studies.
- b) Children who are physically/mentally disabled, incapable of doing any work and unmarried/widowed daughters
- c) Children who are gainfully employed and including those who are in part time/ daily rated employment but their monthly income from such employment does not exceed Rs. 2500/-
- d) Children taken as 'wards' by the employer under the "Guardian and Wards Act, 1890" provided such a ward lives with the employee and is treated as a member of family and provided the employee through special will has given such a ward the same status as that of a natural born child.

*Above definition of dependency is subject to revision from time to time.

iv) The eligibility of spouse shall cease when:

- a) Spouse of the deceased employee re-marries or becomes dependent on his/ her son/daughter.

Or/And

- b) he/she is employed in Central/State Govt./Public Sector Undertaking or in receipt of medical facilities elsewhere.
- v) In case of death of the retired employee who had been availing the benefits under the Scheme, his/her spouse and dependent parents will continue to avail the benefits subject to their continuing to meet the terms and conditions of the scheme and on paying the notified contributions.
- vi) The benefits would be available to the concerned employee only if the employee concerned and the beneficiaries (spouse/dependent parents/dependent children) are not availing any medical facilities from or through the Central/State Government/Public Sector Undertaking/Quasi-Government Body.

B. Medical Card:

- a) For availing benefit under the scheme , eligible employee/the beneficiary shall apply to the Head of the Project/Office from where he/she has retired/ has separated on account of death, indicating, inter-alia, the SJVN Project/ Office where he/she wants to register himself/herself for availing the facilities giving his/her residential address. In the event the employee/beneficiary wants to change the place from where he/she wants to avail the benefits, he/she will have to approach the Project/office from where he/she is availing the facilities for such change.
- b) The HR Department of the Project/Office after scrutiny of the application and verification of the eligibility conditions will issue an Office Order permitting the beneficiary/ beneficiaries to avail the benefits with copies to the HR Department and Finance Department of the concerned office/Project where the retired employee/beneficiary of deceased employee are to be registered.
- c) Employee shall deposit the prescribed amount of contribution at the Project/office where he wants to



be registered, by cash or Demand Draft in favour of SJVN drawn on any branch at that place or through online mode and submit the Filled Form as at **Annexure-XII** with respective HR. Respective HR shall thereafter on verification of eligibility conditions register the retired employee/beneficiary concerned on SAP ERP Portal & generate the Smart Medical Cards for Retired Employee and his/her dependents, a copy of which shall also be sent to concerned Finance and Accounts department.

- d) Medical Card will be valid for a period for which the prescribed contributions have been paid.
- e) Medical Card shall be issued or renewed for period of 3/5/10 years on payment of the prescribed contribution. However, intermittent or broken period membership is not permitted.
- f) The Medical Card will become invalid from the date on which any of the eligibility conditions (prescribed under Post-Retirement Medical Scheme) ceases to be fulfilled by the beneficiary and in that case, the contribution paid for the unexpired period if any will not be refundable.

C. Contribution:-

The rate of contribution is as under:

Category of employee as on date of retirement/death	Rate of monthly contribution for those residing at places where	
	Co. Hospitals/Dispensary facilities are available	Co. Hospitals/Dispensary facilities are not available
Executive	Rs. 30/-	Rs.40/-
Non-Executive	Rs. 20/-	Rs.30/-

**Contribution is subject to revision from time to time.*

The contribution shall be payable in advance on yearly basis. Contribution once paid shall not be refunded.

Where a retired employee/beneficiary does not become a member of the scheme or does not pay his/her contribution, he/she cannot seek any advantage by making contribution for the past.

D. Benefits:- Medical benefits to the retired employees, and other beneficiaries under the Scheme will be admissible for the treatment taken only in India and would be as under:

a) Company owned Hospital/Dispensary

Retired employees residing at places where the Company has its own hospital/ full-fledged dispensaries are allowed medical treatment facilities, including medicines as available in such hospitals/dispensaries only.

b) Other Hospitals /Dispensaries

i) Outpatient/Domiciliary Treatment.

Reimbursement of medical expenses shall be allowed as per Company's Medical Attendance and Treatment Rules for serving employees. The annual ceiling for reimbursement of expenditure would be equivalent to two times of the last basic pay drawn by the employee. The last basic pay drawn will be redetermined on revision of pay and will be equivalent to the amount arrived after allowing applicable fitment benefit, etc. on pay revision. The reimbursement beyond above ceiling in exceptional cases shall be allowed with the approval of CMD on case to case basis.

ii) Indoor Treatment:-

a) Expenses incurred on treatment obtained in Govt. Hospital or SJVN empaneled hospital will be reimbursed. Retired employee will also be entitled for credit facility arranged with some of the empaneled hospitals for which either SMC or admissible slip on prescribed form as detailed at **Annexure-XIII** signed by Authorized Signatory can be used. However at the Hospitals mentioned at SJVN Website www.sjvn.nic.in ⇒ "Retired Employees Corner" ⇒ "List of Empaneled Hospitals" ⇒ "List of Empaneled Hospitals where Smart Medical Cards is applicable for IPD on credit", Smart Medical Cards shall be applicable for availing the credit facility. The detailed procedure for the usage of Smart Medical Card for availing Credit Facility is enclosed.

b) Reimbursement of medical expenses incurred in non-empaneled hospitals (including CGHS recognized hospitals which are not empaneled with SJVN) will be restricted to rates of Sir Ganga Ram



Hospital, New Delhi as under-

Location of Hospital as per Classification of City	Percentage of Rate of Sir Ganga Ram Hospital, New Delhi
"X" Class	100%
"Y" Class	80%
"Z" Class/ Unclassified	60%

- **CGHS recognized hospitals (which are not empaneled in SJVN) will be considered empaneled in SJVN for enabling employees & retired employee to avail tax benefit under Income Tax Rules, for the treatment taken in these hospitals to the extent admissible under section 17 of the Income Tax Act, 1961.**

E. Room Entitlement for IPD:-

The entitlement of accommodation shall be as under:-

Grade in SJVN	Entitlement
CMD & Functional Directors	AC Deluxe Private Room
E-7 to E-9	Single AC Room
E-1 to E-6	Non-AC Private Shared Room (Minimum two beds)
Supervisor & below	Lowest category of semi paying ward shared accommodation*

* i.e. One level above the free of charge accommodation, if any free accommodation available in the Hospital.

F. Claims:

Retired employee shall prefer claim not more than once in a month to the F&A Department of concerned Project / Office in **Form D as detailed at Annexure-XIV**.

Updated List of Empanelled hospitals and other information is available on SJVN Website www.sjvn.nic.in under "Retired Employees Corner".

9. Gift on Superannuation

On superannuation employees shall be presented the Retirement Gift of 10 gm Gold Medallion.

10. Buy Back of items bought under the Scheme of "Amenities to Senior Executives"/ "Scheme for reimbursement of expenses incurred on Furniture and Fixtures at Residence of employees for official work".

Items purchased under the Scheme of "Amenities to Senior Executives" shall be compulsorily bought back on superannuation at depreciated value or 10% of the original cost of items, whichever is higher. In respect of curtain and carpets 10% of original cost is to be paid except on the expiry of 05 years from the date of purchase. There shall be no recovery on cordless phone, answering machine and inverter batteries, being consumables.

Items purchased under the "Scheme for reimbursement of expenses incurred on Furniture and Fixtures at Residence of employees for official work", shall be compulsorily bought back on superannuation at 10% of the Purchase Value.



SJVN Retirees Welfare Cell (RWC):

Retirees Welfare Cell has been constituted to facilitate expediting the pending post retirement issues of the retirees, which is being monitored by Corporate Establishment, HR deptt. CHQ, contact details of which are as under:

Telephone No.: 0177-2660271

Mail id: sjvn.establishment@sjvn.nic.in



Benefits Admissible on Superannuation under Voluntary Membership of Social Security Schemes

11. SJVN Employees (Self Contributory) Superannuation Scheme (LIC Pension Scheme):

Member of SJVN Employees (Self Contributory) Superannuation Scheme shall be eligible for pension from the normal date of retirement. The amount of Pension will depend on the amount of contribution and the period of contribution.

The various pension options available under the scheme are as under:

(i) Normal life pension with guaranteed payment for 15 years:

The member will get the pension during his lifetime. In the event of the member's death within 15 years after retirement, the pension will continue to be paid to the beneficiary until the balance of the guaranteed pension of 15 years from the date of retirement is paid. Thereafter the pension will cease to be paid to the beneficiary.

(ii) Life pension with guaranteed payments for 10 years:

The member will get the pension during his lifetime. In the event of the member's death within 10 years after retirement, the pension will continue to be paid to the beneficiary until the balance of the guaranteed pension of 10 years from the date of retirement is paid. Thereafter the pension will cease to be paid to the beneficiary.

(iii) Life pension with guaranteed payments for the 5 years:

The member will get the pension during his lifetime. In the event of the member's death within 5 years after retirement, the pension will continue to be paid to the beneficiary until the balance of the guaranteed pension of 5 years from the date of retirement is paid. Thereafter the pension will cease to be paid to the beneficiary.

(iv) Pension ceasing at death (without any guaranteed payments):

A member will get the pension up to his death only. Under this option there will be no guaranteed payments/return of capital, though the pension amount is higher as compared to the other options.

(v) Joint life and last survivor pension to member and his spouse (without Return of Capital):

Under this option pension payable to the member and his/her spouse, to whom he is married, at the date of his retirement so long as both of them are alive and continued thereafter to the survivor of them until his or her death. The amount of pension will depend upon the ages of the member and his wife at the normal retirement date. Evidence of age of the member's spouse, satisfactory to the Corporation must be furnished at the time of exercising of the option. There will be no return of capital.

(vi) Life pension ceasing at death (with return of members accumulation/cash option/ purchase price applied for purchase of pension):

A pension payable throughout the whole duration of the member's life time only i.e. the last installment shall be payable just prior to the date of death. On death of the member an amount equal to the member's accumulation/cash option/purchase price applied for purchase of pension will be payable along-with any group pension terminal bonus that may be declared by the corporation.

Employee has to exercise any one of the above options and in case no option is exercised by the member, the pension shall be payable as described under clause (i) above.

Member or the beneficiary may commute pension as under:-

- (i) In case where the member receives any gratuity, the commuted value will be 1/3 of the pension which he is normally entitled to receive.
- (ii) In other cases, the commuted value will be half of the pension he is normally entitled to receive.

Procedure:

- a) **Apply:** Fill prescribed format as detailed at **Annexure-XV**.



b) **Submit:** To concerned HR department before one month of due date of superannuation alongwith following documents:-

- 1) PAN CARD of Member (Self Attested)
- 2) PAN CARD of Nominee (Self Attested)
- 3) AADHAR CARD of Member (Self Attested)
- 4) AADHAR CARD of Nominee (Self Attested)
- 5) Bank details of Member (Passbook copy, cancelled cheque)
- 6) Bank details of Nominee (Passbook copy, cancelled cheque)

12. Group Savings Linked Insurance Scheme(GSLI):

The prevailing Insurance Coverage / Premium amount under this scheme is:

Category of employees	Premium (in Rs.)	Risk Cover (In Rs.)	
		Without Accident Benefit	With Accident Benefit
Group-I (E3 & above)	744	7,00,000	14,00,000
Group-II (E2, S1 to S4 & W8 to W11)	532	5,00,000	10,00,000
Group-III (W2 to W7)	372	3,50,000	7,00,000
Group-IV (W1)	160	1,50,000	3,00,000

Out of the cumulative premium paid till the date of retirement the member employees shall be paid the savings part (i.e. Rs.6.50/- per every Rs.10/-) together with accumulated interest thereon.

Procedure: Concerned HR is required to intimate name and employee number of retiring personnel who are members of GSLI Scheme to Corporate Establishment Section, CHQ, Shimla one month prior to the due date of superannuation, which shall process the withdrawal of payment with LIC. No claim form in this case is required to be filled by the employee.



TAX IMPLICATIONS ON SUPERANNUATION BENEFITS

SR. NO.	SCHEME	TAX
1	Gratuity	Non Taxable
2	PF	Non Taxable
3	Leave Encashment	Tax exemption upto ₹3 Lakhs & beyond that taxable
4	GSLI	Non-Taxable
5	LIC Pension	Taxable
6	EPFO Pension	Taxable
7	NPS Pension	Taxable
8	Post Retirement Medical Scheme (PRMS)	Expenditure in Government, SJVN empanelled and CGHS recognized hospitals shall be tax exempted. Rest all expenditure on medical treatment is taxable.



INVESTMENT OPTIONS FOR SENIOR CITIZENS

Sr. No.	Investment Options	Service Providers	Returns	Minimum Investment (₹)	Maximum Investment (₹)	Lock-in Period
1	Senior Citizens Saving Scheme (SCSS)	Banks	7.4%	1000	15 Lakhs	5 yrs
2	Pradhan Mantri Vaya Vandana Yojana (PMVVY)	LIC	7.4%	1.5 Lakhs	15 Lakhs	5 yrs
3	Kisan Vikas Patra	Post Office	6.9%	1000	No limit	2.5 Yrs
4	5 Years NSC	Post Office	6.8%	100	No limit	5 Yrs
5	Post Office Monthly Income Scheme (POMIS)	Post Office	6.6%	1500	4.5 Lakhs (For single account) 9 Lakhs (For joint account)	5 Yrs
6	Public Provident Fund (PPF)	Banks & Post Office	7.1%	500	15 Lakhs	15 Yrs
7	Mutual Funds	Online/ brokers/ agents of Mutual fund companies	8-12% (Average)	500	No limit	-
8	NPS	PFRDA	8-12% (Average)	1000	No limit	-
9	Tax Free Bonds	Banks	5.5%-6.5% -7%	Varies between banks		10-20 yrs

Note:- In addition investment in Fixed/Recurring deposits of Banks can also be explored.



Dues to be settled by the Superannuating Employees

The following outstanding dues may be pending against an employee as on the date of superannuation:

1. HBA/Conveyance Advance (on clearing of these advances, documents kept in the custody of the Corporation against the advances will be returned to you by the HR Deptt.).
2. PF Loan, if any
3. Medical / Salary Advance
4. Departmental Advance / Tour advance
5. Lease Advance
6. Recovery of store items duly assessed by the Store Deptt.
7. Buy Back of Laptop issued under the "Laptop Scheme" .
8. Buy Back of items provided under "Scheme of Amenities to Sr. Executives" / "Scheme for Reimbursement of Expenses incurred on Furniture and Fixtures at Residence of Employees for Official Work".
9. Identity Card/Access Card (to be returned to respective HR Department / Corporate establishment Section).
10. Dues in any other form, such as telephone, car machinery and amenities etc. provided at the residence and library books etc.
11. Any other item(s) that is not listed here.
 - i. _____
 - ii. _____
 - iii. _____

Checklist of Activities to be performed by the Superannuating Employee

SI No	Benefits	Date for application	Whom to approach	Application Format	Remarks
1	Application for Withdrawal of EPF	1 month before due date of superannuation	Secretary, PF Trust	Annexure-I	
2	Application for Payment of Gratuity	-do-	Secretary, Gratuity Trust	Annexure-II	
3	Apply for Leave Encashment	On/after 21st day of the Superannuation month till the superannuation date.	Concerned HR/ F&A	Annexure-IV (Applicable only if leave encashment is being applied after superannuation).	To be applied on ERP till last date of superannuation month or in hardcopy thereafter.
4	Application for Pension under NPS	1 month before due date of superannuation	Concerned HR	Annexure-V or VII or VIII	Can be made online also depending on the option exercised.
5	Application for Pension under EPS 1995	On attaining the age of 58 years	Secretary, PF Trust at CHQ/ respective HR	Annexure-IX	
6	Travelling allowance on retirement	One year preceding or succeeding the due date of superannuation	Concerned F&A	Annexure- XI	
7	Apply for HRA or Lease or Company Accommodation	1 month before due date of superannuation	Concerned HR	Request shall be made on FLM	
8	Application for Issuance of Smart Medical Card for PRMS.	1 month before due date of superannuation	Concerned HR	Request shall be made on FLM and alongwith duly filled form with high resolution pics of self and dependents in hardcopy to be submitted for generation of Smart Medical Card.	
9	Application for Pension under SJVN employees Self Contributory Superannuation Scheme of LIC	1 months before the date of superannuation	Concerned HR	Annexure-XV	
10	Group Saving Linked Insurance Scheme	No form is required to be filled by the employee.	Concerned HR		

11	Settlement of all pending dues	One week before date of superannuation	Concerned HR/Finance	-	
12	Return of identity card/ access card.	On the date of Superannuation	Concerned HR	-	
13	Request for Service Certificate	1 months before the date of superannuation	Concerned HR	-	
14	Request for settling unclaimed expenditure (medical bills, contingent, telephone bills etc.)	Within 3 months after superannuation	Concerned Finance	-	
15	Execution of undertaking to not accept any appointment or post in any private organization with which employee had official dealing during service tenure in SJVN till one year from retirement without prior permission of SJVN.	One Week before the date of superannuation.	Concerned HR	Annexure-XVI	Applicable to all executives below Board Level.

Checklist of Dues Payable to the Superannuating Employee from the Organisation

Sl. No.	Item	Due Date	Responsibility	Tick (✓)
1.	Final settlement of PF	On or after the relieving date	Finance	
2.	Final settlement of Gratuity	On or after the relieving date	HR & Finance	
3.	Leave Encashment	On or after the relieving date	HR & Finance	
4.	Permission for retention of accommodation, if requested	On or before the relieving date	HR Establishment	
5.	Membership of Post-Retirement Medical Scheme and generation of Smart Medical Card	On the date of relieving	HR Establishment	
6.	Receipt of HBA/Conveyance Advance documents or any other documents	On clearance of respective advances	HR Establishment	
7.	Service Certificate, on request	On the date of relieving	HR Establishment	
8.	Arrears on revision of pay scales	Within one month of revision, subject to execution of undertaking, if any.	HR & Finance	

PLANNING FOR POST RETIREMENT LIFE

*"There is whole new kind of life ahead,
full of experience just waiting to happen.
Some call it retirement. I call it bliss"*

- Betty Sullivan

SJVN THERMAL PVT. LTD.
(wholly owned subsidiary of SJVN Ltd.)
Implementing
BUXAR THERMAL POWER PLANT (2X 660 MW)
in Village Chausa, Distt. Buxar, Bihar



Foundation stone was laid by Hon'ble Prime Minister of India on 09.03.2019



STPL Corporate Office



Project Under Construction



BOOKS TO READ

BIOGRAPHIES/ AUTOBIOGRAPHIES		SPIRITUAL / MYTHOLOGICAL	
1.	The Autobiography of Benjamin Franklin	1.	IKGAI- A Liebermann & H Garcia
2.	Long walk to freedom- Nelson Mandela	2.	The power of now-Eckhart Tolle
3.	My experiment with truth- M Gandhi	3.	The art of happiness-Dalai Lama
4.	The dairy of a young girl-Anne Frank	4.	The seven-spiritual law of success-Deepak Chopra
5.	Chronicles- Bob Dylan	5.	The Alchemist-Paulo Coelho
6.	I know why the caged bird sing- Maya Angelou	6.	The secret- Rhonda Byrne
7.	The Autobiography of Malcolm X	7.	The Celestine Prophecy-James Redfeild
8.	An autobiography Agatha Christie	8.	The Road Less travelled- M.Scot Peck
9.	Open an autobiography- Andre Agassi	9.	Tuesday with Morrie-Mitch Albem
10.	Autobiography of Mark Twain	10.	Autobiography of a Yogi- Paramahasa Yogananda
11.	मेरी जीवन यात्रा – डा० ए०पी०जे० अब्दुल कलाम	11.	महादेव का मानव रूप की अभूतपूर्व गाथा – आदेश
12.	कर्मयोग – स्वामी विवेकानन्द	12.	सुंदर कांड – गोस्वामी तुलसीदास
AWARD WINNING		SCIENCE	
1.	The Road- Cormac McCarthy	1.	The Siren of titan-Kurt Vonnegut
2.	All the light we cannot see- Anthony Doerr	2.	The Star my destination- Alfred Bester
3.	The Goldfinch-Donna Tartt	3.	Fahrenheit 451- Ray Bradbury
4.	The brief wondrous life of Oscar Wao- Junot Diaz	4.	A canticle for Leibowitz-Walter M Miller Jr.
5.	The age of innocence-Edith Wharton	5.	A clockwork orange-Anthony Burgess
6.	The Da Vinci Code- Dan Brown	6.	Babel-17 - Samuel R Delany
7.	The tales of two cities- Charles Dickens	7.	The Moon is a Harsh Mistress- Robert Heinlein
8.	Midnight's children- Salman Rushdie	8.	Stand on Zanzibar - John Bruner
9.	The god of small things-Arundhati Roy	9.	Ubik- Philip k. Dick
10.	The Heart of Darkness- Joseph Conrad	10.	The Gods themselves- Isaac Asimov
11.	निर्मला – प्रेमचन्द	11.	समय का संक्षिप्त इतिहास – स्टीफन हॉकिन्स
12.	मधुशाला – हरिवंशराय बच्चन	12.	मैं मन हूँ – दीप त्रिवेदी

HOBBIES TO PURSUE AFTER RETIREMENT



Walking/ trekking



Reading



Painting



Gardening



Travelling



Singing



Dancing



Playing a Musical Instrument



Calligraphy



Writing



Volunteering



Photography



Bird Watching



Air Rifle Shooting



Golf



Swimming



Blogging



Cooking



Organic farming



Yoga

MAKE YOUR OWN BUCKET LIST

Sl. No.	Bucket list	Status
1.	Volunteer for a Worthy Cause	
2.	Bury a time capsule...and open it years later!!	
3.	Research your family tree	
4.	Reach up to the Southern/Northern/Eastern/Western tip of India.	
5.	Grow Your Friend Base/Get in touch with long lost friends	
6.	Donate your hair for a cause	
7.	Experience the colourful beauty of Holi at the holy land of Vrindavan	
8.	Feed a homeless person	
9.	Eat something you wouldn't usually/ try a new delicacy	
10.	Acquire a new skill	
11.	Leave a note for a stranger	
12.	Nurture a new hobby	
13.	Try adventure sports for adrenaline rush	
14.	Experience the rural rustics at a village in the outskirts	
15.	Make something from scratch	
16.	Teach an illiterate to read/write	
17.	Be physically and mentally active	
18.	Make retirement a positive phase of life	
19.	Work as an intern	
20.	Spend Time with Your Grand kids	



PLAN A DAILY ROUTINE

1. Wake up and get ready
2. Positive morning routine e.g. daily exercise / yoga / nature hike / read a book/ Meditation, etc.
3. Eating healthy
4. Replace your working hour with fulfilling activities
5. Periodical Health check-up and medicine intake of self and spouse.
6. Socialize everyday e.g. staying in touch with friends/ family/ colleagues
7. Learn to relax e.g. do nothing/relax in your favorite chair/sofa
8. House hold activity e.g. cleaning up house/ gardening grocery shopping
9. Spend quality time with your loved ones
10. Cook for your loved one.
11. Stay happy/positivity
12. Plan ahead/ make to do list.
13. Alternative activities
14. Limit your screen time.
15. Stick to sleeping schedule



EAT HEALTHY TO STAY HEALTHY

Foods to lower High Blood sugar		Foods rich in Vitamin A	
1.	Salmon and other fatty fish	1.	Sweet potato
2.	Swiss chard	2.	Egg yolks
3.	Pumpkin seeds	3.	Mango
4.	Beans and lentils	4.	Tomatoes
5.	Berries	5.	Cheese and butter
6.	Pistachios	6.	Pumpkins
7.	Carrots	7.	Papaya
8.	Tomatoes	8.	Carrot
9.	Citrus fruits	9.	Mango
10.	Rajma	10.	Spinach
Foods rich in Vitamin B		Foods rich in Vitamin C	
1.	Cow's milk	1.	Indian gooseberry
2.	Soy milk	2.	Citrus fruits, such as limes, oranges and lemons
3.	Orange juice	3.	Tomatoes and tomato juice
4.	Mushrooms	4.	Potatoes
5.	Sunshine	5.	Green and red peppers
6.	Paneer	6.	Kiwifruit, strawberries and cantaloupes
7.	Palak Raita	7.	Green leafy vegetables such as broccoli
8.	Low fat buttermilk/chaas	8.	Fortified cereals Guavas
9.	Curd	9.	Green Leafy vegetable
10.	Milk		

*Consult your doctor/dietician before changing your food pattern.



VOLUNTEER FOR A CAUSE

List of a few Non-Governmental Organizations (NGOs)

SN	NGO	Nature	Website	Contact details
1	Help Age India	Ageing related issues.	www.helpageindia.org	011-41688955/56
2	Isha Education	Transforming lives of rural children by providing affordable, high-quality education.	www.ishaeducation.org	9821063108 9442544458
3	Pratham	Universalizing primary education in India	www.pratham.org	01126716083/ 01141651638 9967080574
4	Pradan	Rural livelihood	www.pradan.net	011-41630455
5	Smile Foundation	Education among the underprivileged	www.smilefondationindia.org	Vikramjit Singh Walia 8130145658
6	Nanhi Kali	Educate girls and women to positively influence India in the long run	www.nanhikali.org	91 22 22895500
7	Goonj	Disaster relief, humanitarian aid and community development work	www.goonj.org	011-26972351, 011-41401216
8	CRY (Child rights and you)	Advocacy, awareness-raising, direct action and policy changes	www.cry.org	022-23063647/ 3651 / 1740 / 022 23063647
9	Care India	Empower women and girls from poor and marginalized communities and improve their lives and livelihoods.	www.careindia.org	0120-4048250
10	Kailash Satyarthi Children's Foundation	Against child labour and child trafficking	www.satyarathi.org.in	18001027222 011-47511111
11.	Ratan Nidhi Charitable Trust	Differently-able brought to mainstream society.	www.ratnanidhi.org	8530485324
12	Almighty blessing	Free food to patients and their attendants	www.almighty blessings.in	9418061000 9418026572

“The best way to find yourself is to lose yourself in the service of others.”

**SJVN
EMPANELLED HOSPITALS**

*" For Many, retirement is a time
for personal growth, which becomes
the path to greater freedom"*

- Robert Delamontague

SJVN- MOVING FAST ON THE GROWTH TRAJECTORY



27.12.2021- Foundation stone laying of Luhri-1 & DSHEP and ground breaking of Sunni dam



Mar 30, 2018- Hon'ble Union Minister of State (Independent Charge) Power, Shri R.K. Singh and Hon'ble Chief Minister of Uttarakhand, Sh. Trivender Singh Rawat laid the foundation stone of SJVN's 60 MW Naitwar Mori Hydro Electric Project at Mori.



SJVN EMPANELLED HOSPITALS ALONGWITH THE TERMS & CONDITIONS OF EMPANELMENT

Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
ANDHRA PRADESH			
1.	Vishakhapatnam		
1.	Seven Hills Hospital, Vishakhapatnam	+91-22-67676767, 676767766, 67676777	Unilaterally empanelled on Hospital Schedule of Charges
2.	CDR Hospital, Vishakhapatnam	08912555444	Unilaterally empanelled on Hospital Schedule of Charges
ARUNACHAL PRADESH			
3.*	Samaritan Hormin Hospital, A-Sector, Naharlagun, Distt. Papum Pare, Arunachal Pradesh - 791110.	0360-2002620	All OPD & IPD Services - As per Hospital Schedule of Charges.
4.	Heema Hospital, Bank Tinali, Itanagar, Arunachal Pradesh- 791111	0360-2291094, 2217800	1. For indoor patients, the hospital will give a discount of 5% for all investigations (except CT scan, Ultrasound and UGI endoscopy) and total bed charges. 2. Credit facilities will be extended only to the emergency patients who need admission on production of a letter of approval from Officer(HR) of SJVN Ltd. 3. Routine admissions and Outdoor patient services will be on payment basis.
ASSAM			
1.	Guwahati		
5.	The Clinic, Kanchan Road, (Behind Sahara Airlines Office), Bora Service, G.S. Road, Guwahati, Assam - 781007	0361-2461474, Fax: 0361-2461473	1. All OPD Tests/Procedures/Treatments and Diagnosis - 10% Discount at Clinic Rates
6.	Sun Valley Hospital, (A unit of Sun Valley Diabetic Care & Research Centre), G.S. Road, Purbanchal Path, Mathura Nagar, Guwahati, Assam - 781006	0361-2336600, 2334762, 2334759, 09297069991(Mob) 09864369991(Mob)	1. All OPD & IPD Procedures/Treatments and Diagnosis -10% Discount at Hospital Schedule of Charges.
7.*	Agile Hospital (A multispeciality hospital), Jayanagarchariali, Khanapara, Guwahati-22, Assam.	0361-2235555, 2238888	10% discount on the total cost of the bill.
8.*	Pratiksha Hospital, Barbari, Hengrabari, VIP Road, Guwahti, Assam - 781036	0361-710600, 2337183/7184, 09954093556	All services as per the Hospital Schedule of Charges.
9.	GNRC Hospitals, Dispur, Guwahati-6, Assam.	0361-2227700-04	1. All OPD (except OPD Fees) & IPD Procedures/ Treatments and Diagnosis (except Medicines, Consumables and Implants)-10% Discount at Hospital Schedule of Charges
10.	GNRC Hospitals, Sixmile, Guwahati-22	09864064437	
BIHAR			
Patna			
11.*	Magadh Hospital, Rajendra Nagar, Road No. 2B, Patna -800016	0612-2691-515/500 0612-26900-46/47	1. All procedures/Treatments and Diagnosis - As per NTPC Schedule of Charges. 2. Room Rent (inclusive of diet charges) - 10% Discount at Hospital Schedule of Charges.
12.*	Paras HMRI Hospital, Raja Bazar, Bailey Road, Patna - 800014	0612-7107777	1. All OPD Consultations(except HOD) - 10% Discount at Hospital Schedule of Charges. 2. Investigations (Pathology & Radiology) - 10% Discount at Hospital Schedule of Charges.
13.*	ASG Eye Hospitals Pvt. Ltd., Regional Office, CC 78, P.C. Colony, Lohia Nagar, Kankarbagh, Patna, Bihar - 800020	0612-2346650, 2346622	1. All Procedures except Medicines, Consumables and Opticals - 20% discount on Hospital Schedule of Charges.
14.*	ASG Eye Hospitals Pvt. Ltd., Navin Plaza, Near Anzanpeer chowk, Hajipur, Bihar - 844101	Mob.: 6224273101	
15.*	Ruban Memorial Hospital Ratan Stone Clinic (Unit of RubanPatliputra Hospital Pvt. Ltd.), 19, Patliputra Colony, Near	0612-2270097, 2270059, Mob.: 8406003102	1. OPD Consultation - As per Hospital Schedule of Charges. 2. All OPD Investigations and Procedures - 15% discount on Hospital Schedule of Charges. 3. All



SI.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
	Patliputra, Golambar, Patna - 800013	Fax: 0612-2270016	IPD Hospital Bills (except Pharmacy & Doctor's consultation fee) - 15% discount on Hospital Schedule of Charges.
CHANDIGARH			
16.	Mukat Hospital & Heart Institute, SCO-47-49, Sector 34-A, Chandigarh	0172-4344444	1. For OPD: i). CGHS Chandigarh rates for : Investigation and treatment procedures for which admission is not required. 2. For IPD: i). CGHS Chandigarh Rates for: IPD Consultation/treatment. ii). CGHS New Delhi Rates for: Procedures not covered under CGHS Chandigarh. iii). Old CGHS New Delhi Rates for : Procedures neither covered under CGHS Chandigarh nor prevailing CGHS Delhi Rates. iv). For OPD Consultations - 10% Discount at Hospital Schedule of Charges.
17.	Dr Aggarwal's Multi-Specialty Clinic, SCO-181 (1st Floor) Sector 37C, Chandigarh	0172-2692894	1. All OPD Procedures/Treatments and Diagnosis -25% Discount at Clinic Rates.
18.	Aura Skin Institute, SCO 48-49, Sec 9-D, Madhya Marg, Chandigarh	0172-2748888	1. For Consultation and Clinical Procedures/ Treatments -15% Discount at Schedule of Charges of the Institute.
19.*	Grewal Eye Institute SCO 168-169, Sector-9C, Chandigarh - 160009	Mohabbat Singh Gill 97791-88883	1. All OPD & IPD Procedures/Treatments and Diagnosis - 10% Discount at Hospital Schedule of Charges
20.*	Arthroscopy & Spinal Endoscopy Centre, SCO 66, Sector 20C, (Tribune Road), Chandigarh	0172-5017796-97	1. OPD consultation, - 20% discount on Hospital Schedule of Charges. 2. IPD treatment (excluding cost of Medicines, Disposable, Implants and Diet) - 20% discount on Hospital Schedule of Charges. 3. In House Lab investigation/ diagnostics tests including Digital X-Ray, DEXA Scan & Gynae Ultrasound. - 20% discount on Hospital Schedule of Charges. 4. Out Sourced Lab investigations/ diagnostics tests - 10% discount on Hospital Schedule of Charges.
21.	Dr. Ashok Sharma's Cornea Centre, Sector 22C, Chandigarh	5005982/2728385	20% discount on schedule of charge
CHHATISGARH			
22.	Fortis Escorts Heart Centre, Near Marhimata Mandir, Makhahaba, K. K. Road & Makahaba Road, Pandit Jawahar Lal Nehru Memorial Medical College, Raipur, Chhattisgarh 492001	077130 89100	1. Out Patient Department (OPD): 1.1. OPD Consultation/ Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/ Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3.Preventive Health Check-up. - 15% discount on Schedule of Charges.
DELHI			
23.*	Tirath Ram Shah Hospital 2, Battery Lane, Rajpur Road Delhi - 110 054	011-23972487, 23972087	1. All Procedures/Treatments and Diagnosis as per Hospital Schedule of Charges. No Discount allowed.
24.*	Eye Care, BB-47B & 48B (West), Jhulelal Mandir Marg, BB West Market, Shalimar Bagh, Delhi - 110088	Dr. Anju Gupta, Mob.: 9910784248, 9310115745	
25.*	Fortis Escorts Heart Institute & Research Centre, Okhla Road, New Delhi - 110 025	011-26825000, 47135328	1. Out Patient Department (OPD): 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/ Dental/dermatology services etc.-No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
26.	Mata Chanan Devi Hospital, C-1, JanakPuri, New Delhi- 110 058	011-5610009, 45582000, 25554702	1. All Procedures/Treatments and Diagnosis - As per Hospital Schedule of Charges. 2. Room Rent & Consultant Visit - 10% discount on rates of HSOC.
27.*	Metro Hospital & Cancer Hospital (A unit of Metro Medical Services Ltd.) 21, Community Centre, PreetVihar, Delhi -110092	011-22526870	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15 % discount on Schedule of charges.
28.*	Batra Hospital & Medical Research Centre 1, Tughlakabad Institutional Area, Mehrauli, Badarpur Road, New Delhi -110062	011-29958747, 29957487, 29956431	1. All OPD & IPD Services (excluding drugs and disposables) - 5% Discount at Hospital Schedule of Charges.
29.*	National Heart Institute, 49, Community Centre, East of Kailash, New Delhi - 110 065	011-46600700, 46606600	1. All Procedures/Treatments and diagnosis - As per Hospital Schedule of Charges. 2. Room Rent - 10% discount at Hospital Schedule of Charges.
30.*	Dharamshila Narayana Superspecialty Hospital, Vasundhara Enclave, Delhi - 110096.	011-22617771, 22617775, 43066347, 43066666, Vikas Tripathi - 8800140096	1. All Services (including OPD & IPD) except Drugs, Consumables and Implants - 10% discount on Hospital Schedule of Charges
31.*	Sir Ganga Ram Hospital, Sir Ganga Ram Hospital Marg, New Delhi-110 060	Dhirendra Tiwari 9810019082	Standard hospital tariff
32.*	Holy Family Hospital, Okhla Road, New Delhi - 110 025	011-26332800, 26332809, 6845900, 26845909 Ms. Dimple Jain Mob. No. 9716832326	Standard hospital tariff.
33.*	Moolchand Khairati Ram Hospital, Lajpatnagar-III, New Delhi - 110024	Hemant Pant Mob. : +919818507872, 011 4200 000	1. CGHS Rates for all investigations except Outsourced Services, Blood Bank & Dialysis. 2. For ICU, CCU, NICU, IPCU, CRIBB bed Charges across all categories - 15% Discount at Hospital Schedule of Charges. 3. Rs.350/- for IPD/OPD Consultation irrespective of the category of room in IPD. 4. For IPD Services - 15% discount on Total Bill excluding (Room Rent, Consultation, Packages, medicines, Consumables, OT gases, Implants, ECPLab & Outsourced Investigations. 5. For OPD Services - 15% discount on all OPD investigations not covered in CGHS list excluding Consumables, Contrast Charges and ECP Lab. 6. 15% discount on all OPD Procedures excluding consumables, disposables and packages. 7. No discount on transportation, telephone, blood components & Packages.
34.*	Max Devki Devi, Heart & Vascular Institute 2, Press Enclave Road, Saket, New Delhi - 110017	Mr. Jaipal Singh Rana 9999173677	1. All OPD & IPD Procedures/Treatments and Diagnosis - 15% discount at Hospital Schedule of Charges. 2. No Discount on Medicines, Consumables, Stents & Implants.
35.*	Sunderlal Jain Charitable Hospital ChanVihar, Phase -III Delhi -110 052	011-47030900, 27221124, 27413194	1. All OPD & IPD Services - On Hospital Schedule of Charges effective from 01.04.2013.
36.*	Jaipur Golden Hospital 2, Institutional Area, Sector-III, Rohini, New Delhi - 110085	Mr. Ravinder Kumar 99682-40003	1. All Procedures/Treatments and Diagnosis as per Hospital Schedule of Charges. 2. 10% discount on rates of HSOC on Room Rent, Doctor's Visit Charges, Surgeon Fees & Pre-Anesthesia Fee. 3. No Discount on Package Charges, Consumables, Investigations, Implants & Stents.
37.*	Fortis C-DOC, B-16, Chirag Enclave, Opp. Nehru Place, New Delhi, Delhi 110048.	011 - 49101222	1. Out Patient Department (OPD): 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/ Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
38.*	Max Hospital, Near TV Tower, Pitampura, Wazirpur Distt. Centre, New Delhi.	011-27351844	1. All OPD & IPD Procedures/Treatments and Diagnosis - 15% discount at Hospital Schedule of Charges. 2. No Discount on



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
			Medicines, Consumables, Stents & Implants.
39.*	Max Medcentre, N-110 Panchsheel Park, New Delhi	011-26499870	1. All OPD & IPD Procedures/Treatments and Diagnosis - 15% discount at Hospital Schedule of Charges. 2. No Discount on Medicines, Consumables, Stents & Implants.
40.*	Fortis Flt. Lt. RajanDhallHospital, Vasant Kunj, Sector-B, Pocket-1, Aruna Asaf Ali Marg, New Delhi-110017	011-42776222	1. Out Patient Department (OPD) : 1.1. OPD Consultation/ Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/ Anesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
41.*	Max Super Speciality Hospital, 1, Press Enclave Road, Saket, New Delhi	011-66115050, 66114545	1. All OPD & IPD Procedures/Treatments and Diagnosis - 15% discount at Hospital Schedule of Charges. 2. No Discount on Medicines, Consumables, Stents & Implants.
42.*	Max Balaji Hospital, 108A Indraprastha Ext., Patparganj, New Delhi.	011-43033333	
43.*	Max Eye and Dental Care Centre, S-347, Panchsheel Park, New Delhi	011-26499880	
44.*	Max Super Speciality Hospital, FC-50, C& D Block Shalimar Bagh, New Delhi-110088	011-49782222, 66422222	
45.*	PushpavatiSinghania Research Institute for Liver, Renal & Digestive Diseases (PSRI Hospital), Press Enclave Marg, Sheikh Sarai, Phase-II, New Delhi-110017	011-30611700, 30611900, 30611999, 29252516 Rahul Bhatnagar: 9871999424	1. 15% discount shall be extended on scheduled tariff. 2. However no discount is on Radiology & Imaging, Visiting specialist(s) IPD Visit(s), outsources Lab Investigation, Fixed Cost Packages, Blood and Blood Components, Drugs and consumables.
46.*	Indraprastha Apollo Hospital, Sarita Vihar, Mathura Road, New Delhi-110076	Sh. Amit Goil 9818437865	1. All inpatient services (except on drugs, critical care beds, implants, consumables, critical care beds and packages).- 20% discount on Hospital Schedule of Charges. 2. Standard Apollo Health Check-up Packages & OPD services on investigations and diagnostics-15% discount on Hospital Schedule of Charges. 3. PET CT & PECT MR in OPD & IPD - 10% discount on Hospital Schedule of Charges. 4. 64 Slice CT Angiography - Rs. 12000/-.
47.*	Saroj Superspeciality Hospital, Plot No. 2, Institutional Area, Sec 14 Extension, Near Madhuban Chowk, Rohini, New Delhi- 110085	011-27903333, 47903333 Fax: 011-27566683, 27556275	1. All IPD - 10% Discount at Hospital Schedule of Charges. 2. OPD Procedure/investigations - 20% Discount at Hospital Schedule of Charges. 3. All Medicines, Consumables and Implants are excluded from discount.
48.*	Venu Eye Institute & Research Centre, 1/31 Sheikh Sarai Institutional Area, Phase - 2, New Delhi.	011-29251951, 29251155 /56, 29250757, 29254758	1. All Procedure Charges (except Consultation charges, OPD Procedures, Medicines and Consumables) - 10% Discount at Hospital Schedule of Charges.
49.*#	New Delhi Centre for Sight Ltd., B-5/24, Safdarjung Enclave, New Delhi- 110029	011-45738888, 41644000 Fax: 011-41651744	1. Consultation - 15% Discount at Hospital Schedule of Charges (HSOC). 2. OPD Procedures (except cost of drugs & Consumables) - 15% Discount at HSOC. 3. IPD Procedures (except cost of drugs & Consumables) - 10% Discount at HSOC. 4. Lasik surgery (except cost of drugs & Consumables)-10% Discount at HSOC.
50.*	B.L. Kapur Memorial Hospital, Pusa Road, New Delhi - 110005	011-30403040, Fax: 011-25752885	1. All OPD/IPD Services/packages excluding drugs, consumables & implants. - 20% discount on Schedule of Charges 2015. 2. All package rates of suite category restricted to the package rate of deluxe room category with 20% discount. Only the differential room rent will be paid over & above the package rate of deluxe room category, if the employee is entitled for suite category. 3. Cataract Surgery - Package of



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			MICS as per service code no. 8753 (Cataract surgery with technis 1 single piece-amo inclusive lens cost of Rs 16,750/-) & Phaco service code no. 12588 (Cataract surgery with amosensar 1 inclusive lens cost of Rs. 10,000/-) with 20% discount on SOC 2015. (If required/desired higher quality imported lens by the patient, the difference will be borne by the patient/ employee before discharge). 4. OT charges on non-packaged surgeries as given below: 1. OT - 50% of surgeon fee, 2. Anaesthesia - 35% of surgeon fee. 3. Consultation charges for OPD/IPD for all specialists/super specialists for all categories - Rs. 500/-. 6. The Room charges of various categories shall be as per agreement.
51.*	RLKC Hospital Metro Heart Institute, Pandav Nagar, Naraina Road, Opp. Shadipur, New Delhi - 110008.	Phone: 011-25891015	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15 % discount on Schedule of Charges.
52.*	Metro Hospital & Heart Institute, 14, Ring Road, Lajpat Nagar-IV, New Delhi-110024	Phone: 011-42424343, 26461157.	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15 % discount on Schedule of Charges.
53.*	Indian Spinal Injuries Centre, Sector-C, Vasant Kunj, New Delhi, Delhi-1100070	Phone-011-42255225	1. OPD services-Consultation & Investigation except visiting consultant- 15% discount on schedule of charges. 2. IPD services except implants, medicines, consumables, blood components, out sourced services & CGHS packages-15% discount on schedule of charges. 3. CGHS rates for knee & hip replacement (unilateral/bilateral) surgeries packages: i. Unilateral knee/ hip replacement surgery comes under 7 days package. ii. Bilateral knee/hip replacement surgery comes under 12 days package. iii. In case patient stay extended beyond above mentioned due to any complication then in that case rate would be charged as per agreed hospital rates with SJVN.
54.	Rajiv Gandhi Cancer Institute & Research Centre, D-18, Sector-V, Rohini, New Delhi	Phone-011-47022157	1. Registration charges for OPD/IPD -NIL 2. Consultation charges for OPD/IPD-Rs.700/- 3. OPD services except drugs disposables, consumables, blood components, implants and packages (if any) -10% discount on Hospital schedule of charges. 4. IPD services except drugs disposables, consumables, blood components, implants and packages (if any)-10% discount on Hospital Schedule of charges.
55.*	Max Smart Super specialty Hospital, (A Unit of Gujarmal Modi Hospital & Research Centre for Medical Science), Mandir Marg, Press Enclave Road, Saket, New Delhi-110017.	Phone:011 - 71212121	1. OPD services - Consultation, Diagnostic/Investigation except consumables & implants. -15% discount on Hospital Schedule of Charges. 2. All IPD services excluding consumables, medicines, stents & implants - 15% discount on Hospital Schedule of Charges
56.*	Shanti Mukand Hospital, 2 Institutional Area, Vikas Marg Ext., Karkardooma, Delhi-110092	Phone:011 - 3323516	1. 10% discount on schedule of charges
57.	KosmosSuperspeciality Hospital, Anand Vihar, Near Karkardooma Station, New Delhi	Phone : 011-22160000	1. 20% discount on schedule of charges for OPD Consultation 2. 20% discount on schedule of charges on OPD investigations 3. 20% discount on schedule of charges on IPD Services (Room rent and investigations except medicines, consumables and implants)
58.	Dr. Sidhu's Dental & Orthodontic Clinic, 207-210. Anchal Plaza, Nelson Mandela Road, Vasant Kunj, New Delhi - 110070	Phone : 011-26899285 26135158, 49027943	1. As per schedule of Charges.
59.*	Sitaram Bhartiya Institute of Science & Research, B-16 Qutab Institutional Area, New Delhi - 16	Mr. Bhupendra Joon 9717894721	1. 15% discount on schedule of charges for OPD Consultation (for consultation with full time doctors only) 2. 15% discount on schedule of charges on OPD investigations (lab diagnostics) 3. 15% discount on schedule of charges on IPD Services (Room rent and investigations) 4. No discount on package rates like preventive health check-up, pre-employment check etc.



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60.	Venkateshwar Hospital, Sector 18-A, Dwarka, New Delhi	011-48555555/ 9643110801	1. OPD Consultation : 20% discount on schedule of charges. (Cash Basis) 2. OPD Investigations (Lab. Diagnostics): 15% discount on schedule of charges. Except outsourced investigations (Cash Basis) 3. IPD services: Room Rent and Investigations (Lab. Diagnostics) : 10% discount on total bill excluding packages, drugs, consumables and implants on prevailing tariff. 4. Package Rates like Preventive Health Check, Drugs, Consumables and Implants etc. : No Discount.
61.	Manipal HospitalPalamVihar, Sector-6, Dwarka, New Delhi	011-49674967	1. OPD Consultation/Investigation: 20% discount on all Consultation/ Investigation/Diagnostic and Radiology Services. 2. IPD Services : 20% discount on Total Bill (Excluding drugs, consumables, Implants and Packages).
62.	Sama Hospital : 8 Siri Fort Road, Sector 3, Sadiq Nagar, New Delhi	9871955855	1. OPD Consultation : 15% discount on schedule of charges. 2. OPD Investigation : 15% discount on schedule of charges. 3. IPD Services : 15% discount on schedule of charges. 4. Package rates such as pre-employment, Preventive Health Check-up etc. : 8% discount on schedule of charges.
63.	Cygnus Orthocare Hospital C-5/29, Opposite IIT Main Gate, Safdarjung DevelopmentArea, New Delhi	9868908051	1. OPD Consultation : CGHS rates on cash basis 2. OPD Investigations (Lab. Diagnostics) : CGHS rates on cash basis IPD services: 3. Room Rent and Investigations (Lab. Diagnostics): CGHS rates on credit basis 4. Package Rates like Preventive Health Check, Drugs, Consumables and Implants etc.: CGHS rates
GUJARAT			
64.*	Metro Hospital & Research Institute, Besides KendriyaVidyalaya, Harni-Salvi Road, Vadodara, Gujarat - 390022	Phone : 0265 - 6679999, 2492525 Mob.: 0961277020, 30	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15 % discount on Schedule of Charges.
HARYANA			
1. Faridabad			
65.*	Fortis Hospital Ltd., Neelam Bata Road, Faridabad -121 001 Haryana	0129-2416096	1. Out Patient Department (OPD) : 1.1. OPD Consultation/ Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
66.*	Asian Institute of Medical Sciences, Badkal Flyover Road, Sector 21A, Faridabad- 121001, Haryana.	Phone: 0129-4253000, Fax: 0129-4143716	1. Registration/ Admission charges either in OPD and IPD - NIL. 2. OPD/IPD consultation Charges - Rs. 500/-. 3. Lab & Radiology excluding the tests done outsourced - 15 % discount on schedule of charges. 4. Total Bill excluding consultation, room rent, all ICU, IMCU, CCU, PICU, medicine, consumables, packages, implant, Blood bank, and outsourced investigation - 15 % discount on schedule of charges. 5. Ambulances charges in case of emergency for the Faridabad residents in case of admission - NIL. 6. Room tariff/ all ICU, IMCU, CCU, PICU fixed for SJVN Limited. :i.) Private Suite - 12000, ii.) Suite - 6500, iii.) Private Room - 5500, iv.) Semi Private - 3500, v.) Gen Ward - 2000, vi.) NICU/PICU - 4500, vii.) Nursery - 2500, viii.) ICU/CCU - 6500, ix.) RR/IMCU - 5000, x.) SICU/CTVS - 6500.
67.	QRG Health City, Plot No. 1, Sector-16, Faridabad-121002, Haryana	Virender Singh 9650088024	OPD Consultation & investigation: 15% discount on schedule of charges. IPD Services: 10% discount on schedule of Charges.
68.	Paras Hospital, Plot no. H-2, HSIIDC, Technology park, Near Sector-22, Nada	9872890162	OPD Consultations & Investigations: 15% discount on schedule of charges. OPD/Day Care procedures (except medicines &



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
	Sahib Gurudwara, Panchkula		consumables): 10% discount on schedule of charges. IPD Services (except medicines, investigations, radiology services, consumables, stents, implants & other pharmacy items): 10% discount on total bill
69.*	Ojas Medical Service Private Limited (A Subsidiary of Alchemist Hospital Ltd), H-1, Sector-26, Panchkula-134116	Sh. Sanjay Jain 99880-10487 09855844455	OPD, OPD Medicines - 10% Discount Doctor Consultation fee, Laboratory & Radiology (except outsourced investigations) -20% Discount IPD (Non Package Cases & package Cases including Room Rent, Lab & diagnostic investigation, radiological investigation except outsourced investigation, medicine, consumable, stent & implants)- 10% Discount Fixed Joint Replacement Package- No Discount. a. Total Knee Replacement (U/L) = Rs 2,00,000/- b. Total Knee Replacement (B/L) = Rs 3,30,000/- c. Total Hip Replacement (implant cost extra)= Rs 1,15,000/- d. HIP Bi-Polar Replacement (implant cost extra)= Rs 1,15,000/-
2. Gurugram			
70.*	Max Alps Hospital, Block-B, Sushant Lok-1, Gurgaon	0124-6623000	1. All OPD & IPD Procedures/Treatments and Diagnosis - 15% discount at Hospital Schedule of Charges. 2. No Discount on Medicines, Consumables, Stents & Implants.
71.*	Medanta - The Medicity, Sector-38, Gurgaon, Haryana -122001	Mr. Deep Singh 98710-39966	1. For OPD Services - i) All consultations - 20% discount on prevailing Medanta Rates. However Package based OPD treatments(e.g. Mental health, post transplant) are excluded from the discount. [Note - Includes Physio & dietitian]. ii). Laboratory & Radiology Investigations - 20% discount on prevailing Medanta Rates. However No discount is allowed on Drugs, disposables, Consumables, Blood Components, Implants, Devices, All daycare procedures, Investigations other than lab & radiology, outsourced tests, PET CT, CT, MRI, Endoscopy related procedures. 2. For IPD Services: i). IPD treatments/services - 20% discount on prevailing Medanta Rates for Room rent, Surgery charges, Doctor's visit charges laboratory & Radiology Investigations. However No discount is allowed on Drugs, Disposables, Consumables, Blood Components, Implants, Devices, any pre-defined treatment/ surgery packages, TPA(Third Party Administrator) Patients. PET-CT/CT/MRI, Radiation and Nuclear Medicine treatment & Outsourced tests. 3. Preventive Health Package: i) Medanta stand/ Preventive health Package - 20% discount on prevailing Medanta Rates. [Note - there are no customized packages are applicable].
72.*	Fortis Memorial Research Institute - Sector 44, Adjacent to Huda City Centre, Gurgaon - 122002.	0124 716 2200	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
73.*	Artemis Hospital (A unit of Artemis Medical Services Ltd.), Sector - 51, Gurgaon, Haryana - 122001.	0124-6767999, Fax: 0124-6767701 Shashank Rajvanshi- 9953099607 Shahjad Hassan- 9810402797	1. All Services, for both OPD/IPD treatment excluding IPD packages, room rent, consultation, medicine, consumables & implant - 20% discount on Schedule of Charges(01.04.2014). 2. IPD packages except cataract surgery. - 10% discount on 2014 schedule of charges. 3. Cataract surgery flat package - Rs. 20,000/- including cost of lens. 4. IPD/OPD Consultation : i) The hospital will charge a uniform rate of Rs 400/- per consultation for OPD/IPD for all specialties. ii) The Doctor's visit



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
			(Excluding RMO) for IPD patients will be restricted to two only per day. 5. The Room charges of various categories shall be in line with the rates of NTPC.
74.*	Metro Hospital & Heart Institute, H-Block, PalamVihar, Gurugram, Haryana - 122017	Phone:0124-4777000	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables) - 15 % discount on Schedule of Charges.
3. Panchkula			
75.*	Alchemist, Sector-21, Panchkula, Haryana - 134112	0172-4500000, 2561534-36	1. OPD: 1.1 OPD Consultation - 20% Discount at Hospital Schedule of Charges. 1.2 Investigations & Health Packages - 10% Discount at Hospital Schedule of Charges. 2. IPD: 2.1 Room rent, Investigations, Cardiology (IPD Packages), excluding Stents, Implants, Valves & Pharmacy etc. - 10% Discount at Hospital Schedule of Charges. 2.2 IPD Packages (other than Cardiology & Cardiac Surgery Packages, - 5% Discount at Hospital Schedule of Charges. 2.3 Outsourced Investigations- No discount. 2.4 Joint replacement packages 2.4.1 Total Knee replacement (U/L)- Rs. 2,00,000/- 2.4.2 Total Knee replacement (B/L)- Rs. 3,30,000/- 2.4.3 Total Hip replacement (Implant cost extra)- Rs. 1,15,000/- 2.4.4 Hip Bipolarre placement (Implant cost extra)-Rs. 1,15,000/-
76.*	Grewal Eye Institute, SCO 230, Sector-20, Panchkula, Haryana - 134120	0172-5066969 9914253530	1. All OPD & IPD Procedures/Treatments and Diagnosis - 10% Discount at Hospital Schedule of Charges
77.*	Ivy Hospital, MDC, Sector 4, Panchkula, Haryana	0172-5232000	1. Out Patient Department (OPD) [Consultations and Diagnostics including Radiology and Pathology] - 20% discount on Hospital Schedule of Charges. 2. All In Patient Department (IPD) Services excluding the cost of Consumables & Medicines. - 20% discount on Hospital Schedule of Charges.
78.	Paras Hospital, Plot no. H-2, HSIIDC, Technology Park, Near Sector-22, Nada Sahib Gurudwars, Panchkula	Sh. Vinay Garg 9872890162	OPD Consultations investigations: 15% discount on Schedule of Charges. OPD/Daycare procedures (Except medicines & consumables) : 10% discount on schedule of Charges. IPD services (Except medicines, investigations, radiology services, consumables, stents, implants and other pharmacy items): 10% discount on total bills
79.*	Drishti Eye Hospital, Panchkula	Dr. Ashok Gupta 9803333344, 8284948888	OPD Services:- 20% discount, IPD:- 20% discount
4. Rewari			
80.*	Metro Umkal Hospital & Heart Institute, Circular Road, Dharuhera Chungi, Rewari, Haryana - 123401	Phone: 01274-252033, 252133	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables) - 15 % discount on Schedule of Charges.
HIMACHAL			
1. Hamirpur			
81.*	Sharma Eye & E.N.T. Medical Centre, Near Gandhi Chowk, Hamirpur-177001.	01972-222727 01972-223030 (Resi.)	1. All OPD, IPD & Tests/Procedures -20% Discount at Hospital Schedule of Charges.
82.*	Thakur Surgical & Maternity Nursing Home, Ward No. 08, Hamirpur-177001.	01972-224818 (Hos) 01972-224819 (Resi.) 094180-14818 (Mob)	1. All OPD & Tests/Procedures -10% Discount at Hospital Schedule of Charges. 2. All IPD & Tests/Procedures - 20% Discount at Hospital Schedule of Charges.
83.	Himachal Head and Neck Hospital, Opposite Civil Hospital, Hamirpur-177001	01972-223044 9418020055	1. All OPD, IPD & Tests/Procedures -10% Discount at Hospital Schedule of Charges.
84.*	Thakur Nursing Home, Tehsil Barsar, Distt. Hamirpur, H.P.	9404149734(M)	1. All OPD & IPD Services -10% Discount at Hospital Schedule of Charges.
85.	Sri Krishna Hospital, Near Bus Stand Hamirpur	0197-222426 / 9418082052	All OPD & IPD as per Schedule of Charges.
86.	Parvati Hospital, Daashmal, Hamirpur	011-47022157	All OPD & IPD as per Schedule of Charges.
87.	Sai Hospital, Dugga, Hamirpur	94180-32551	
88.	Teeth Care Multispeciality Dental Clinic	915918737	



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
89.	V Care Medical Centre Near Kashmiri Petrol Pump, Hamirpur H.P.	9882416615	OPD:- 10% Laboratory test at Clinics:- 20% discount.
90.*	City Heart Superspeciality Hospital, Hamirpur H.P.	Dr. Mohinder Singh, 9418353295, 7888315247	OPD:- 15% discount, IPD Discount (excluding outside lab test):- 15% discount
2. Kangra			
91.*	Shree Balaji Hospital, Balaji Vihar, Kangra-176001.	01892-262797, 260798, 094180-10547(Mob)	1. IPD Services - All Procedure package rates except the cost of implants, stents, pacemaker and prosthesis - 10% discount on Hospital Schedule of Charges.
92.*	Vivekanand Medical Institute, Palampur, MohalHolta, Near HPCA, Distt. Kangra	01894 -236010/12/13 Mobile-9805388800	1. All OPD (except Outsourced Tests) -10% Discount at Hospital Schedule of Charges. 2. All IPD && Diagnostics (except discounted packages and consumables)- 10% Discount at Hospital Schedule of Charges.
93.*	Himachal Healthcare Pvt. Ltd. (Formerly Fortis Hospital, Kangra), Kangra-Dharamshala Road, Kangra, Himachal Pradesh- 176001	01892-242555, 304555, 8894785555	1. OPD and Diagnostics(except outsourced services) - 15% Discount at Hospital Schedule of Charges. 2. Dental, Physiotherapy, X-Ray, CT Scan, Mamography, Ultrasound and Non Invasive Cardiology: ECG, ECHO, TMT ad Holtere - 15% Discount at Hospital Schedule of Charges. 3. IPD Procedure charges (except implants) - 15% Discount at Hospital Schedule of Charges. 4. Room Rent (except ICU & Critical care) - 15% Discount at Hospital Schedule of Charges. 5. Health Packages - 20% Discount at Hospital Schedule of Charges. 6. Special Discount of Rs.2500/- on angiography and Rs. 10000/- on angioplasty.
94.*	S.M. Eye Hospital, Jamanabad Road, Distt. Kangra, H.P. -176001	01892-265311(H), 264848(O), 265312(R)	1. All OPD & IPD Services - 10% discount on Hospital Schedule of Charges. 2. All other Services - 10% discount on Hospital Schedule of Charges.
95.	City Hospital - Dr. Ravi K. Dogra, matour Palampur Road, Kangra	Phone No. -0189-260037/ 8647970000	All Consultation/Treatment as per schedule of charges. Nahan
3. Mandi			
96.*	Aastha Multispecialty Hospital, VPO Chakkar Block Balh, Distt. Mandi, H.P.	01905-241331.	1. All OPD & IPD Services - 10% discount on Hospital Schedule of Charges
97.	Jagriti Medical Centre, NH-20, Near Govt. Middle School, Purani Mandi, Distt. Mandi, HP.	01905-237537	1. All OPD & IPD Services - 10% discount on Hospital Schedule of Charges. 2. 6. All other Services - 10% discount on Hospital Schedule of Charges.
4. Shimla			
98.*	Shimla Sanitarium & Hospital, Cartan House, Ambedkar Chowk, Chaura Maidan, Shimla - 171 004 (H.P.)	0177-2802248, 2805779	As per Hospital Schedule of Charges.
99.	Vijay Clinic, Khalini Chowk, Shimla	98160-22106	1. All Diagnostic Procedures - 20% discount on Clinic Rates
100.	Dr. Vineet Shama, Shiva Dental Care, Sanjauli Chowk, Shimla -171006	94184 -83160	10% Discount on Consultation/ Investigation/ laboratory/ Procedures etc.
101.*	Shri Ram Hospital, 18-D, Sector-1, New Shimla-171009	Ankur Chauhan 98577-01717	1. All Services - 60% of rates of Holy Family Hospital, New Delhi except Consultation charges. 2. Consultation Charges - i). First Consultancy - Rs.100/- (Remains valid for 7 days). ii). Subsequent Visit - Rs.50/- (upto one month from first consultation). iii). Resident Doctors(MBBS) - Rs.50/-.
102.*	JNS Eye Care Centre, Sanjauli, Shimla	0177-2640561	1. All OPD & IPD Services - 10% discount at Hospital Schedule of Charges.
103.	Tenzin Hospital, Panthaghati, Kasumpti, Shimla-171009.	0177-2624663, 2625663	1. Visiting Consultants - No discount(On Surgeon Fees of Dr. S.C. Negi, Anaesthesia fees & other visiting fees of consultant). 2. No Discount on - Medicine, Lab Tests from outside labs. 3. Indoor bills, eye deptt. & CT Scan - 10% discount on Hospital Schedule of Charges. 4. Lab, USG & X-Ray - 15 % discount on Hospital Schedule of Charges.
104.*	Grewal Eye Institute, D-2 Lane-1, Sector-1, Shimla, Himachal Pradesh - 171 009.	Mohabbat Singh Gill 97791-88883	1. All OPD & IPD Procedures/Treatments and Diagnosis - 10% discount at Hospital Schedule of Charges.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
105.	ShriRam Medical Centre, 28/1, The Mall, Shimla-171001.	Clinic - 0177-2805300 Mobile - 9816020530 Resi. - 0177-2657166 Fax - 0177-2804300	1. All Treatments/Procedures/Biochemical Tests and Consultations etc. offered in the Clinic - 10% Discount on Clinic Rates.
106.	Gulati Pediatric Centre, Keonthal Complex, Khalini, Shimla	(Dr. Sanjay Gulati) Phone: 0177-2625678	As per schedule of charges (no discount).
107.	Perfect Smile Dental Clinic, Sector1- New Shimla	Dr. Harpreet Singh Marjara Phone: 0177-267583	As per schedule of charges (no discount).
108.	Sumeha Clinic, Chaura Maidan, Shimla	Dr. Sushma Kaushal Phone: 0177-2652907	15% discount on schedule of charges.
109.	Oro Dental Clinic, Shop no. 3, Negi's Building, B.C.S, Shimla	9816140201(M) 0177-2671434(L)	1. Free OPD Consultation 2. Dental Treatment - as per schedule of charges.
110.	Pal clinic Dr. L.S Pal, 39 Lakkar Bazar, Shimla - 171001	0177-2651666/ 9418008282	1. 20% Discount on consultation 2. Lab charges at par with Dr. Lal Path Labs
111.	Goyal Dental and Eye Clinic, Lakkar Bazar, Shimla	94187-53786 (Eye OPD) 9816034034 (Dental OPD)	Eye Clinic : 1. Consultation Charges Rs. 250 2. Procedures/ Investigations as per discounts mentioned in the schedule of charges. Dental Clinic: 1. Consultation Charges Rs. 150/- 2. Procedures/Investigations as per discounts mentioned in the schedule of charges
112.	Mediscan Ultrasound Centre (Dr. Vinod Mehta) Bryston Lodge (Near KNH Hospital) Shimla	9418101232	Investigations as per schedule of charges
113.	Lakhanpal Dental Clinic (Dr. Bhushan Lakhanpal) Albion House, The Mall Shimla	9816021255	1. Consultation Charges Rs. 200/- 2. Procedures/Investigations as per discounts mentioned in the schedule of charges
114.	The Dentist, (Dr. Priyanka Rai) City cottage near CID office bypass road Kasumpti, Shimla	9736800066	1. Free Consultation 2. Procedures/Investigations as per discounts mentioned in the schedule of charges Procedures /Investigations
115.	Sidhivinayak Hospital BCS, New Shimla	9816346956	10% discount on Consultation and all Procedures /Investigations
116.	Dr. N. Prabhudass Nursing Home: Lower Totu, Shimla		1. Consultation Charges Rs. 100/- 2. Procedures/Investigations as per discount mentioned in the schedule of charges.
117.	Shree Ram Dental Clinic, Hospital Road Sunni, Distt Shimla, HP		10% discount on their Schedule of Charges
118.	Dr. Pooja's Orthodontic Centre & Complete Dental Care, (Specialists in braces and implants) B-19 (Ground Floor), Sec-1, Phase-1, Main Road, New Shimla -171009	94184- 92229	10% discount on Consultation/ Investigation/ Laboratory/ Procedures etc.
119.	Dr. Vibha Kumari, Crown 32 Dental Care, Sector -02, Middle Bazaar, New Shimla- 171301	7018593346, 8780849949	20% discount on Consultation/ Investigation/ Laboratory/ Procedures etc.
120.	City Dental Clinic, Dr. Gurpreet singh, Airport Road, Totu, Shimla	9816007766	Investigations/procedures as per schedule charges.
121.	Aastha Hospital & Paediatric Centre Kasumpti, Shimla	9418150377	1. Consultation Fee Rs. 250/- 2. Procedures/Investigations as per discounts mentioned in the schedule charges.
122.	Sarin's Glow & Smile Skin & Dental Care Centre, Dr. Sandip sarin , Dr. Disha Sarin) BCS, New Shimla	9418037470	Skin OPD: Consultation Rs. 240/- for first 5 days, Rs 150/- for repeat visit for 30 days. Dental OPD: Procedures/Investigations as per discounts mentioned in the schedule of charges.
123.	Dr. Sachdeva's Dental Studio, Near tourism Lift, Shimla	0177-2000223	All consultation/Investigation/Laboratory/Procedures as per the schedule of charges
124.	Sai Hospital, G.S. Tower, 3RD Floor, Near Laxmi Narayan Mandir, Sanjauli, Shimla	931882188	As per discounted schedule of charges
125.	Specialized Dental Clinic, Near Bus Stop, Panthaghati, Shimla	9816973556	As per discounted schedule of charges
126.	Healthy Smile Dental Clinic, Gian Niwas near HDFC Bank, Airport road, Totu Shimla	8894814096	As per discounted schedule of charges
127.	RIEV Clinic, IIRD Complex, Bye pass Road, Shanan Sanjauli Shimla	0177-2640761	OPD Consultation: 20% discount on schedule of charges. (Cash Basis) OPD Investigations (Lab. Diagnostics): Schedule of Charges. Free sample collection at SJVN Complex.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
128.	Negi Clinical Lab, Near M.G.M.S.C. Khaneri, Rampur Bushahr, Shimla	9418916599	Prevailing rates of Dr .Lal Path Labs
129.	Himalyan Dental Health Clinics, Keonthal Complex, Khalini, Shimla (H.P)	7018346082	25% discount on Consultation fees and the schedule of charges.
130.	American Dental MultiSpecialist Center Shanti Complex, Below Oriental Bank of Commerce, BCS, New Shimla- 171009	9736176544	As per discounted schedule of charges.
131.	Major (Dr) Ritu Kalra, Shimla	09816352225	OPD and Lab charges-15% Discount
132.	Ojas Healthcare Centre and Panchkarma Unit, Chotta Shimla	Dr. K.D. Sharma 94180-60567	
5. Solan			
133.*	Bansal Orthopaedic Centre, Above Mukesh Medicos, Dev Building, Near Sainik Rest House, The Mall, Solan	01792-225558(C), 221018(R), 9816025018(M)	1. All IPD Services - 10 % discount on Hospital Schedule of Charges.
134.*	Sai Sanjivni Hospital, Near Courts, The Mall, Solan, H.P.	01792-226655(C), 222565(R), 9418087597	1. All OPD & IPD Services - 10 % discount on Hospital Schedule of Charges.
135.*	City Hospital, Near NCC Office, Rajgarh Road, Solan, H.P.	01792-221486(H), 222488(R), 9816468207(M)	1. OPD Consultation - No discount. 2. All Investigations including Blood Test, X-Ray, Ultrasound, ECG - 10 % discount on Hospital Schedule of Charges. 3. All IPD Services - 20 % discount on Hospital Schedule of Charges.
136.	Grover Eye & ENT Hospital, Near ITI Gate, First Floor, The Mall, Solan, H.P.	01792-222970(C), 222870(R), 9218500356(M)	1. OPD Consultation - 15% discount. 2. Surgical Packages - 10 % discount on Hospital Schedule of Charges.
137.	Apex Diagnostics, Madhuban Colony, Near Netaji Park, Hospital Road, Solan, Himachal Pradesh	Phone: 01792-221192, Mobile: 8894781112	1. MRI &CT Scan - 15 % discount on Hospital Schedule of Charges (HSOC). 2. USG, X-ray, Lab & other investigations - 10 % discount on HSOC. 3. OPD Consultation charges of Super Specialists in the field of Cardiology, Neurosurgery and Gastroenterology - Rs. 500/-.
138.	Him Medicare Centre, The Mall, Near LIC Office, Anand Vihar Colony, Solan	9816024168	As per Schedule of Charges
139.	JP Hospital & Pediatric Centre Hospital Road, Above Vipul Gas Agency, Solan	01792-220011 9418088778	OPD- As per Schedule of Charges, IPD- Room Rent & Investigation (lab diagnostics) 20% Discount
140.	Gums & Braces Multi Specialty Dental Clinic, Sunny Villa, Near Degree College, Rajgarh Road Near Indian Bank, Solan	9882680502	As per Schedule of Charges
141.	Abhinam Eye Hospital & care Centre Rajgarh R Road Opposite Degree College, Solan	9736044684	As per Schedule of Charges
142.*	Maharishi Markandeshwar Medical College and Hospital	Dr. Manpreet Singh Nanda, Mob. 8427187630	OPD & IPD (except medicine, consumable and implants) - 15 % Discount. Laboratory (except outsourced investigation)- 15 % Discount.
143.	Deep Dental Care Centre	Dr. Vikash Kumar Khandelwal. 9816021152	OPD and Lab charges- 15 % Discount
6. Una			
144.*	Shivam Orthocare, Opposite Suvridha Palace, Hamirpur Road, Una, Himachal Pradesh.	01975-226270, 8894612270	1. All OPD & IPD Services - 20 % discount on Hospital Schedule of Charges.
145.*	Nanda Hospital & Diagnostic Centre, Hamirpur Road, Una, Himachal Pradesh - 174303	01975-223355, 9418026355, Fax: 01975-223355	1. 10% discount at Bed Rent, IPD & Inhouse OPD Investigations excluding tests done from outside agencies.
146.*	Anandraj Malik Hospital & Diagnostic Centre, Mehatpur, Una, Himachal Pradesh.	01975-230444, 09816046778	1. 10% discount on Hospital Schedule of Charges for the list of investigations provided by hospital. 2. All other investigations /Procedures at CGHS rates. 3. Any other investigations done from outside the hospital/agency will be charged as per actual.
147.*	Agnihotri Life Line Hospital, Near Bus Stand, Una, Himachal Pradesh - 174303.	01975-223237, 9816043237	1. All OPD & IPD Services - 20 % discount on CGHS rates.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
148.	Altis Hospital, Aukland Complex, Hamirpur Road, Una, Himachal Pradesh.	01975-227040, 8628872040	1. 10% discount on Hospital Schedule of Charges for all OPD Procedures & Investigations/Services/Hearing Aids/Lab Tests excluding medicines.
149.	Sahni EYE Hospital, Rakkar Colony, Una	8219658127	OPD Consultation & Investigation treatment charges- 10% discount on all services except prescription & medicines
7. Sirmour			
150.	Shri Sai Multi Speciality Hospital & Trauma Centre, Chakreda road, - Nahan	01702-226006	15% discount on room charges and doctor fee 10% discount on all packages
151.	Shri. Sidhivinayak Hospital, Paonta Sahib Shamsheerpur, Paonta Sahib, Distt. Sirmour (HP) - 173025	Phone: 01704 - 222103	7% discount on indoor charges (Room, Nursing care, doctor Visiting) 7% discount on all investigations XRay, Lab, USG
152.	Dr. Sablok's Medical Centre, Paonta Sahib. Bangra Road, Paonta Sahib	01704-225274	1. 10% discount on final bill. 2. Consultation/investigations/lab as per schedule of charges
153.	Smile Dental Clinic, Main Bazar, Paonta Sahib	8219143546	1. Consultation/investigations/lab/Outsourced consultation as per schedule of charges 2. 15% Discount on dental procedure
154.	Drihti eye Care Centre, Main Bazar, Paonta Sahib	9805447712	10% discount on Schedule of charges
155.	Himachal Institute of Dental Sciences, Rampur Ghat Rd, Paonta Sahib	01704-223298	Consultation/investigations/lab/Outsourced consultation as per schedule of charges
8. Bilaspur			
156.	N.R. Hospital, MahainVillage, Bilaspur	973651453	As per schedule of charges
KARNATAKA			
1. Bangalore			
157.*	Fortis Hospital, Nagarbhavi-Bangalore, No.23 80 feet road, Guru Kripa, Layout, 2nd Stage, Nagarbhavi, Bangalore-560072.	080 2301 4444	1. Out Patient Department (OPD) : 1.1. OPD Consultation/ Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
158.*	Fortis Hospital, Bannerghata-Bangalore, 154/9, Bannerghata Road, opp. IIM-Bangalore, Bangalore-560076	+91 80 6621 4444	
159.*	Fortis Hospital, Cunningham Road-Bangalore, No-14, Cunningham Road, Sheriffs Chambers, Bangalore-560052	+91 80 4199 4444	
160.*	Fortis Hospital, Rajaji Nagar-Bangalore, 11, West Of Chord Road, Opposite Rajaji Nagar 1st Block Junction, Bangalore-560086	+91 80 2300 4444	
MAHARASHTRA			
1. Mumbai			
161.	Wockhardt Hospital, Mulund, Mumbai	Phone - 022 66804444	Unilaterally empanelled on Hospital Schedule of Charges
162.	Tata Memorial Hospital (exclusively for Cancer Patients), Parel Mumbai	Ph.: +91-22- 24177000, 24146750	Unilaterally empanelled on Hospital Schedule of Charges
163.	PD Hinduja National Hospital, Mahim Mumbai	Phone- 022-24449199 24452222 / 244515.	Unilaterally empanelled on Hospital Schedule of Charges
164.	Nanavati Hospital, Ville Parle West, Mumbai	Phone - 022-26267500	Unilaterally empanelled on Hospital Schedule of Charges
165.	Holy Spirit Hospital, Andheri East, Mumbai	Phone -022- 28248500	Unilaterally empanelled on Hospital Schedule of Charges
166.	Jaslok Hospital, Peddar Road, Mumbai	Phone -022-2353 3333	Unilaterally empanelled on Hospital Schedule of Charges
167.*	Fortis Hiranandani Hospital, Mini Seashore Road, Sector-10A, Vashi, Navi Mumbai - 400703.	Phone: +91- 22 39199222	1. Out Patient Department (OPD) : 1.1. OPD Consultation/ Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 %discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges,
168.*	Fortis S.L. Raheja Hospital, Raheja Rugnalya Marg, Mahim Mumbai - 400016	Phone: +91-22-66529888	
169.*	Fortis Hospital, Mum Kalyan-Mumbai, Bail Bazaar, Shill Road, Kalyan West,	Phone: +91 251 6694100	



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
	Mumbai-421301		Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
170.*	Fortis Hospital, Mulund-Mumbai, Mulund Goregaon Link Road, Mumbai-400078	Phone - 022-43654365	
2. Nagpur			
171.*	Orange City Hospital & Research Institute (A unit of Ravi Nair Hospitals Pvt. Ltd.), 19, Pandey layout, Veer Sawarkar Square, Nagpur, Maharashtra - 440015	0712-6634800, 6634921, 2238431 Fax- 0712-2221152	1. All Treatments/Procedures/Services in both OPD & IPD (excluding medicines, consumables and other services which are to be arranged from outside agencies) - 10% Discount on Hospital Schedule of Charges.
172.	Ganga Care Hospital Ltd., 3, Farmland, Panchsheel Square, Ramdaspath, Wardha Road, Nagpur, Maharashtra - 440010	0712-3982222, 3012021/22/23, Fax-0712-2420158	1. Bed Charges, Consultation Charges and Investigations - 20 % Discount on Hospital Schedule of Charges.
3. Nashik			
173.*	Wockhardt Hospitals Ltd., Wani House, Near Wadala Naka, Mumbai -Agra Road, Nashik - 422001	Phone:0253 - 6624121	1. OPD Consultation-15% discount on Hospital Schedule of Charges. 2. OPD Investigation-15% discount on Hospital Schedule of Charges. 3. IPD services except consumables, pharmacy, blood products & implants.- 10% discount on Hospital Schedule of Charges.
174.*	Apollo Hospitals Enterprise Ltd., No. 287, Swaminarayan Nagar, Off Mumbai-Agra Highway, Panchvati, Nashik, Maharashtra - 4220033	Phone:0253 - 2510250/ 350/450/550/750	1. OPD Consultation -15% discount on Hospital Schedule of Charges. 2. OPD Investigation -10% discount on Hospital Schedule of Charges. 3. In-Patient Room Rent -15% discount on Hospital Schedule of Charges. 4. In-Patient Investigation - 10% discount on Hospital Schedule of Charges.
PUNJAB			
1. Amritsar			
175.*	Fortis Escorts Hospital, Majitha, Verka Bypass Road, Amritsar - 143004.	Phone - +91 183 3012222	1. Out Patient Department (OPD) : 1.1. OPD Consultation/ Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
176.*	Ivy Hospital, Airport Road, Amritsar	9988549494.	1. Out Patient Department (OPD) [Consultations and Diagnostics including Radiology and Pathology] - 20% discount on Hospital Schedule of Charges. 2. All In Patient Department (IPD) Services excluding the cost of Consumables & Medicines. - 20% discount on Hospital Schedule of Charges.
2. Hoshiarpur			
177.*	Ivy Hospital, Ram Colony Camp, Chandigarh Road Hoshiarpur	0188 -2237633.	1. Out Patient Department (OPD) [Consultations and Diagnostics including Radiology and Pathology] - 20% discount on Hospital Schedule of Charges. 2. All In Patient Department (IPD) Services excluding the cost of Consumables & Medicines. - 20% discount on Hospital Schedule of Charges.
3. Ludhiana			
178.*	Fortis Hospital, Chandigarh Road, Mundian Kalan Village, Near Radha Swamy Satsang Bhavan, Ludhiana	Phone - 0161 522 2333	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
			Check-up. - 15% discount on Schedule of Charges.
179.*	Ivy hospital, Opposite Khanna City centre, G.T Road Khanna, Punjab.	9888805394.	1. Out Patient Department (OPD) [Consultations and Diagnostics including Radiology and Pathology] - 20% discount on Hospital Schedule of Charges. 2. All In Patient Department (IPD) Services excluding the cost of Consumables & Medicines. -20% discount on Hospital Schedule of Charges.
4. Mohali			
180.*	Indus Super Specialty & Cancer Hospital, Corporate Office, SCO 21, Phase VI, Mohali	0172-5044944, 5044945	All OPD & IPD Services - 20% discount on Hospital Schedule of Charges.
181.*	Fortis Heart Institute, Sector-62, Phase-VIII, Mohali	Dr. A.S. Beniwal 9872170582 Siddharth Datta 9711144010	1. Out Patient Department (OPD): 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/ Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
182.*	Shalby Hospital, Phase IX, Sector 63, SAS Nagar, Mohali	0172-2211303, 2211308 OPD:5094124 Richa Gupta: 9888137127	1. 20% discount on schedule of charges for OPD consultation 2. 15% discount on schedule of charges for IPD Services such as room rent, IPD Consultation including cross consultations, bedside procedures, OT Charges, radiology, pathology and non-invasive cardiology tests such as ECHO, TMT, ECG etc.(excluding consumables, implants, medicines, surgeon fees, anesthesia fees, day care packages and other standard packages)
183.*	Ace Heart & Vascular Institute (A Unit of Prime Cardiac Care Pvt Ltd.), Sector-69, Mohali	0172-6546565,6535050	1. Non Invasive and Invasive procedures - 15% discount on Hospital Schedule of Charges. 2. Open Heart and Vascular Surgeries - 10% discount on Hospital Schedule of Charges.
184.*	Grewal Eye Institute Branch at Ivy Hospital, Sector-71, Mohali	0172-5095166-67	1. All OPD & IPD Procedures/Treatments and Diagnosis - 10% Discount at Hospital Schedule of Charges
185.*	Max Super Specialty Hospital, Near Civil Hospital, Phase-VI, Mohali - 160055	Mr. Amit Dhawan 9915081083	1. OPD (Consultation, Diagnostics/Treatments/Procedures) & All IPD Services - 15% Discount at Hospital Schedule of Charges. 2. No Discount on Medicines, Consumables & Implants.
186.*	Ivy Hospital, Sector 71, Mohali	0172-7170000.	1. Out Patient Department (OPD) [Consultations and Diagnostics including Radiology and Pathology] - 20% discount on Hospital Schedule of Charges. 2. All In Patient Department (IPD) Services excluding the cost of Consumables & Medicines. -20% discount on Hospital Schedule of Charges.
187.	Grecian Super speciality Hospital Sec-69, SAS Nagar, Mohali	Shashwat Sood 9712974533	OPD Services:30% Discount on schedule of charges. IPD Services (Except on Consumables, Implants and Drugs): 25% discount on schedule of charges.
5. Nawanshahar			
188.*	Ivy Hospital, Chandigarh Road Nawanshahar	7508702020.	1. Out Patient Department (OPD) [Consultations and Diagnostics including Radiology and Pathology] - 20% discount on Hospital Schedule of Charges. 2. All In Patient Department (IPD) Services excluding the cost of Consumables & Medicines. -20% discount on Hospital Schedule of Charges.
6. Pathankot			
189.*	Amandeep Hospital, Dalhousi Road Mamoon, Pathankot, Punjab	9592809999, 0186-2349082	OPD Services:- 20% discount, IPD (excluding medicine, implant & stents) :- 10% discount
190.	Dr. Puneet mahajan, Toothcare Clinic, 16G, Dalhousie Road, Pathankot	75082-78995	10% discount on consultation/ Investigation/ Laboratory/ Procedures etc.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
191.	Dr. J.P. Singh K.D. Eye Hospital, A 18-19 , Near Improvement Trust office Patel Chowk , Pathankot	94172023123	10% discount on consultation/ Investigation/ Laboratory/ Procedures etc.
192.	Mr. Sumit Khajuria, Satyam Hospital, friends Colony, Chowk, Pathankot	94177-14000	15% discount on consultation/ Investigation/ Laboratory/ Procedures etc.
193.*	SukhSadan hospital & Trauma Centre Pvt. Ltd., Dalhousie Road, Pathankot	9463519733	OPD services: -10% discount IPD & Lab Charges:-10% discount
7. Zirakpur			
194.*	AMCARE Super Speciality Hospital VIP Road, Zirakpur, Punjab	7087113922	Pharmacy:-10% discount, Lab/Investigations:-20% discount Other procedures or Medical Management Cases:-20% discount on Schedule of Charges. Room Rent, Consultation & implants:-No discount
RAJASTHAN			
1. Jaipur			
195.*	Fortis Escorts Hospital, Jawahar Lal Nehru Marg, Malviya Nagar, Jaipur-302107	0141 254 7000	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
196.*	Metro MAS Hospital & Heart Institute, Shipra Path, Near Technology Park, Mansarovar, Jaipur, Rajasthan - 302020	Phone: 0141-6661234	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables) - 15 % discount on Schedule of Charges.
TAMILNADU			
1. Chennai			
197.*	Fortis Malar Hospital, 52 First Main Road, Gandhi Nagar, Adyar, Chennai	Phone: 044 42892222	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
2. Vellore			
198.*	Christian Medical College, IDA Scudder Road, Post Box No. 03, Vellore, Tamil Nadu - 632004	0416-2282593, 2283174, Fax- 0416-2283602	All Treatments/Procedures/services - As per hospital Schedule of Charges.
TELANGANA			
1. Hyderabad			
199.	Care Banjara Hills, Hyderabad	040-30418888	Unilaterally empanelled on Hospital Schedule of Charges.
200.	Care Nampally, Hyderabad	040-30417777	Unilaterally empanelled on Hospital Schedule of Charges.
201.	Care Musheerabad, Hyderabad	040-30219000	Unilaterally empanelled on Hospital Schedule of Charges.
202.	Care Secunderabad, Hyderabad	040-30486666	Unilaterally empanelled on Hospital Schedule of Charges.
203.	Care Clinics-Srinagar Colony, Hyderabad	040-30629430	Unilaterally empanelled on Hospital Schedule of Charges.
204.	Global Hospital, Lakdi-ka-Ppul, Hyderabad	+91-40-23244444	Unilaterally empanelled on Hospital Schedule of Charges.
205.	Aware Global Hospitals, L.B. Nagar, Hyderabad	+91040-24111111	Unilaterally empanelled on Hospital Schedule of Charges .



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
206.*	Basavatarakam Indo American Cancer Hospital & Research Institute (BIACH & RI),	+91-40-23551235, 23607944, Fax: 040-23542120	1. All Medical Services - A special discount of 5% on NTPC agreed & approved Schedule of Charges excluding Room rent and Pathology services.
207.	Citizens Speciality and American Oncology Institute, Nallagandla, Serilingampally Hyderabad	Phone no. -9848764143	OPD consultations, Investigations and IPD Services As per hospital schedule of charges. OPD & Investigation (Excluding consultation and MRI, PET-CT & Outside
KERALA			
208.*	Apollo ADLUX Hospital Adlux Junction, Karukutty, Angamaly, Ernakulam, Kerala	9995430919	OPD Registration:- Free, OPD Consultations Fee, OPD in house investigation, Standard Health Check Up: 10% discount IPD excluding diet, implant, pharmacy and consumables:- 10% discount
209.*	KIMS Health Care Management Ltd, Thiruvananthapuram	Dr B Sasi Mob. No. 944714184	OPD & Investigation (Excluding consultation and MRI, PET-CT & Outside investigation if any)-10% Discount. IPD, Room rent, Investigation & Procedure (Except outside investigation, MRI, PET-CT & consumable)-10% Discount.
UTTAR PRADESH			
1. Ghaziabad			
210.*	Narinder Mohan Hospital Mohan Nagar, Ghaziabad - 201 007 (UP)	0120-2792430, 2657501, 2657509, 2792029	1. For Consultancy, Investigations and treatment procedures for which admission is not required - CGHS 2010 rates. 2. For Inpatient treatment/diagnostic/procedure - lump sum cost of Package rates defined under CGHS shall be applicable. 3. However if the patient has to stay in the hospital for his/her recovery for more than the period covered in the package rates, the additional reimbursement shall be limited to room rent as per entitlement, cost of prescribed medicines and investigations, Doctor's visit (not more than 2 times a day) for additional stay.
211.	Ashirwad Fracture Clinic (Dr. Harish Sharma), Sahibabad, Ghaziabad	Phone : 0120-4220059/ Mob.: 9811295330	All Consultations/Treatments as per schedule of charges.
212.	Shanti Gopal Hospital, NH-1 Ahina Khand-Indirapuram, Ghaziabad	Brijesh 8860076650	OPD Consultation and IPD Services: 10% discount on schedule of charges
2. Lucknow			
213.*	Forrd Hospital & Blood Bank with Components, (A unit of Nova Hospital Ltd.), Vikas Khand-1, Patrakarpuram, Gomti Nagar, Lucknow - 226010, U.P.	0522-2300024-25, 9935090939. Fax: 0522-2301768.	1. IPD Services/Treatments(excluding Medicine, Consumables, Investigations, Implants & Professional fees) - 5 % discount at Hospital Schedule of Charges.
214.#	Chandan Healthcare Ltd., 1st Floor, Indradeep Complex, Sanjay Gandhi Puram, Faizabad Road, Lucknow-16	0522-6502031-32	1. All Diagnostic Services - 10% discount on Centre's Schedule of Charges. 2. Medicines purchased from their pharmacy - 10% discount on Centre's Schedule of Charges.
215.*	Mayo Medical Centre, VikasKhand - II, Gomti Nagar, Lucknow - 226010, U.P.	0522-2398614-15, 2302269-70 Fax:0522-2303939	1. IPD Services/Treatments(excluding Medicine) - 10 % discount at Hospital Schedule of Charges.
3. Noida			
216.*	Metro Hospitals & Heart Institute, X-1, Sector-12, Noida - 201301	0120-2533491 Dr. MS Kanwar, CEO- sndpkanwar@gmail.com, Ashwani Baweja- ashwani.baweja@ metrohospitals.com, 9911622226	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables), - 15 % discount on Schedule of Charges.
217.*	Kailash Hospital & Heart Institute, H-Kerala33, Sector-27, Noida - 201 301	0120-2444444 09871662662	1. Room Rent (except ICU, CCU, ICCU, NICU & Nursery) - 15% Discount at Hospital Schedule of Charges. 2. Laboratory & Diagnostic services (both in OPD & IPD) - 15% Discount at Hospital Schedule of charges. 3. OPD Consultation - 15% Discount at Hospital Schedule of charges.
218.*	Indo Gulf Hospital, B498A, Sector- 19, Noida.	0120-4752300-99, 9999369797 Fax: 0120-4752352	1. For OPD & IPD treatment - Holy Family Rates or Rates of Indo Gulf Hospital, whichever is lower.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
219.*	Fortis Hospital Ltd., B-22, Sector 62, Noida - 201301	0120-2400222	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
220.*	Max Hospital, A-364, Sec-19, Noida	Phone: 0120-2549999	1. All OPD & IPD Procedures/Treatments and Diagnosis - 15% discount at Hospital Schedule of Charges. 2. No Discount on Medicines, Consumables, Stents & Implants
221.*	Metro Multi Specialty hospital, L- 94, Sector - 11, Sector - 11, Noida, U.P. - 201301	Phone: 0120-2522959, 2442666.	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15 % discount on Schedule of Charges.
222.	Jaypee Hospital Sector 128, Noida 201304	Avijit Dutta - 9899980339	OPD: 15% discount on all OPD Consultations (including Pathological investigation Radiological diagnostics, Non invasive cardiology, Mammography & Physiotherapy) IPD: 10% discount on hospital tariff on all IPD Consultations, # No Registration Fee for SJVN employees and their dependents. Room Rent, non-package Surgery/Procedure Charges, Investigation, OT Charges and Anesthesia charges, except ICU Drugs, Disposables, consumables, Implants, Ambulance Charges, Telephone, Food & Beverages, Blood Bank & Blood Components, Outsourced investigations and Fixed Cost Packages.
223.*	Kailash Hospital & Neuro Institute Multi Super Speciality Hospital, NH-1, Sector 71, Noida	8800704732, 0120-2466690	Room Rent:-15% discount (except ICU, ICCU, CCU & Nursery) Lab, Diagnostics & OPD consultation:-As per Schedule of Charges.
4. Meerut			
224.*	Metro Hospitals & Heart Institute, 47/G - 5, Lal Kurty, Boundry Road, Meerut, Uttar Pradesh - 250001	Phone: 0121-266 5033	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15% discount on Schedule of Charges.
5. Varanasi			
225.	Galaxy Hospital, Plot No. 4.5.6.&7, Dayal Enclave, Mahmoorganj Varanasi	S. Saxena 8874205815	OPD Services: Consultation, Lab and Radio diagnostics (excluding outsourced services): 20% discount on Hospital Schedule of Charges. Treatment Charges:20% discount on Hospital schedule OF Charges
UTTARAKHAND			
1. Dehradun			
226.*	Fortis Escorts Hospital, 2nd Floor, Coronation Hospital, Curzon Road, Dalanwala, Dehradun, Uttarakhand -248001	0135 398 0201	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
227.*	Combined Medical Institute, 54, Haridwar Road, Dehradun.	0135-2720238 0135-2720411	1. All IPD & OPD Services/Treatments - 15% Discount at Hospital Schedule of Charges.
228.*	Sh. Guru Ram Rai Institute of Medical & Health Sciences, Shri MahantIndresh Hospital, Patel Nagar, Dehradun-248001	0135-2728106 0135-2728107	1. Procedures and Investigations carried out for indoor patients only - 15% Discount at Hospital Schedule of Charges. 2. Bed Charges, Room Tariff and OPD services - No Discount.



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
229.*	Param Hospital, 20, Balbir Road, Dehradun-248001.	0135-2673022 0135-2672794	1. All IPD & OPD Services/Treatments - 15% Discount at Hospital Schedule of Charges.
230.*	Gangotri Children Hospital, 89, Old Nehru-Colony, Opp. SBI, Dharampur, Dehradun -248001	0135-2103067	1. All IPD & OPD Services/Treatments - 15% Discount at Hospital Schedule of Charges.
231.*	Patil Dental Clinic & Implant Centre, 206, Ballupur Road, Dehradun.	0135-2755796 09412054733	1. All IPD & OPD Services/Treatments - 15% Discount at Hospital Schedule of Charges.
232.*	Drishti Eye Centre, 9-B Astley Hall, Dehradun-248001.	0135-2655354 0135-2656364	1. 15% Discount on scolding packages consumables and implants for all Services/treatments.
233.	Dr. Ahuja's Pathology and Imaging Centre, 7-B, Astley Hall, Dehradun.	0135-2659700 0135-2657900	1. All Investigations - 20% Discount at Centre's Rate list.
234.*	Synergy Institute of Medical Sciences, Ballupur - Canal Road, Dehradun, Uttarakhand - 248001	0135-2226000	1. All OPD Procedures/Treatments/Diagnosis - 15% Discount at Hospital Schedule of Charges. 2. All IPD Procedures/Treatments/Diagnosis - 10% Discount at Hospital Schedule of Charges.
235.*	Max Super Specialty Hospital, Malsi, Mussoorie Diversion Road, Dehradun, Uttarakhand - 248001	0135-6673000	1. PHP Package/OPD Services/Hospitalization & Emergency Services - 15% Discount on Hospital Schedule of Charges. 2. Medicines, Consumables & Implants as per actual cost. 3. No Discount on - already discounted Hospitalization packages in IPD and outsourced investigations/diagnostics.
236.*	Himalayan Institute Hospital Trust, Swami Nagar, P.O. - Doiwala, Dehradun, Uttarakhand	0135-2471200, 2471300	1. All Services/treatments - CGHS Dehradun Rates
2. Haridwar			
237.*	Metro Hospital & Heart Institute, Plot No. F - 1, Sec - 6A, SIDCUL, Haridwar, Uttarakhand 249403	Phone: 01334-239 040	1. Room Rent, Pathology and Radiology (excluding medicine, implants and consumables). - 15 % discount on Schedule of Charges.
WEST BENGAL			
1. Durgapur			
238.*	The Mission Hospital, 219 (P), Immon Kalyan Sarani, Sector 2C, Bidhan Nagar, Durgapur - 12, W.B	Phone: 0343-253555/44 Fax: 0343-2532550	1. IPD Services(Room Rent and Investigations) - 10% Discount on Hospital Schedule of Charges. 2. Free Ambulance Service within Durgapur. 3. No discount on Consultations, Packages, Surgeon Fee, OT Charges, Medicines, Consumables, Cost of Implants/Prosthesis). 4. No Registration/Record keeping or any other Administrative charges applicable.
2. Kolkata			
239.*	Fortis Hospital & Kidney Institute, Rashbehari Avenue, Kolkata- 29	Phone-+91-33-66276800, 2463331820,	1. Out Patient Department (OPD) : 1.1. OPD Consultation/Day Care Procedure and OPD Investigations only. - 15 % discount on Schedule of Charges. 1.2. Outsourced services like Ophthalmology/Dental/dermatology services etc. - No discount. 2. In Patient Department (IPD): 2.1. Room Rent, Investigations, Doctor visit charges, Surgery/Procedure charges only. - 15 % discount on Schedule of Charges. 2.2. OT/Anaesthesia charges, ICU charges, Fixed Cost Packages, Drugs, Consumables, Implants, Blood Transfusion Charges, Ambulance Charges etc. - No discount. 3. Preventive Health Check-up. - 15% discount on Schedule of Charges.
240.*	Fortis Hospital Limited, #730, Anandapur, EM Bypass Road, Kolkata - 107	Tel.: +91-33-66284444, Fax - +91-33-66284242	
241.*	Fortis Medical Centre, 2/7 Sarat Bose	Phone -033 6620 2000,	
242.	MedicaSuperspeciality Hospital, 127, Mukundapur, E.M. Bypass, Kolkata-99	Phone:+91-33-66520000, Fax - +91-33-66520171	



Sl.No	Name & Address of Hospitals	Telephone/Fax No.	Empanelment Terms & Conditions
243.*	AMRI Hospital, IC-16&17, Salt Lake City, Sector-III, Kolkata-98.	Phone:+91-33-66147700, 6606-3800, Fax - +91-33- 23353327	1. Room Rent & Investigation charges(IPD & OPD) - 10 % Discount at Hospital Schedule of Charges.
244.	Belle Vue Clinic 9&10, U.N. Brahmachari Street, Kolkata-17	Phone:+91-33-22872321/ 6925/7473, Fax - +91-33- 2280-4624/2287-7876	1. Investigation Charges(IPD & OPD) - 15 % Discount at Hospital Schedule of Charges.
3. Siliguri			
245.*	Neotia Getwel Healthcare Centre, Uttarayan, Siliguri, West Bengal - 734010	0353-3053000, Fax - 0353-3053232,	1. Bed Rent (IPD) - 12 % Discount at Hospital Schedule of Charges. 2. All in house Investigations (OPD) - 10% Discount at Hospital Schedule of Charges.
246.	Medica North Bengal Clinic Pvt. Ltd., Meghnad Saha Sarani, Pradhan Nagar, Siliguri, West Bengal - 734003	0353-3092000/001/002, 2518667, Fax- 0353-2517854	1. For OPD Cases - All inhouse investigation including Pathology, CT Scan, Digital X-Ray, Ultrasound, TMT, ECG and Echocardiography (except any type of professional fee, Doctor's Fee, medicine charges, Dye/Contrast charges and any other consumable). 2. For IPD Cases - All inhouse investigations & Bed Rent including Pathology, CT Scan, Digital X-Ray, Ultrasound, TMT, ECG and Echocardiography (except any type of professional fee, Doctor's Fee, Anesthesia/Anesthetist charge, OT Charge, Medicine Charge, Dye/Contrast charges and any other consumable. 3. Note - If patient stays in Executive Cabin, ICU/CCU/HDU/SDU and NSICU then 20% extra would be charged on the respective Bed, Pathology/radiology charges.
4. Odisha			
247.	Apollo Hospital, Plot No.251, Sainik School RD, Unit 15 ,Gajapati Nagar, Bhubaneshwar, Odisha	Arun Kumar 8599012629	OPD Consultation & Investigation:10 % discount on schedule of charges. All procedural charges other then surgical packages: 5% discount on schedule of charges
248.	SUM Ultimate Medicare, K8 Kalinga Nagar, Ghatikia, Bhubaneshwar, Odisha	Smitamayee Biswal 6372900012	OPD Consultation & Investigation: 10 % discount on schedule of charges. Treatment charges:10% discount on schedule of charges.
Chhattisgarh			
249.*	Apollo Hospital, Seepat Road, Bilaspur, Chattisgarh	07752-248300, 7471116326	Investigations:- 10% discount on Investigations (except asthma Special Test/investigations sent to outside labs) All services other than investigations: - No discount.
Gujrat			
250.*	Shalby Multi-Speciality Hospital, Opp. Karnavati Club, S.G Road, Ahmedabad, Gujrat	9994422899	OPD - Consultation for in house Consultants- 15 % Discount OPD based Pathological Investigation (Blood Test, Urine Test etc.) - 10% Discount. OPD based Radiological Investigation (like X Ray, Sonography, CT, MRI) - 10% Discount. IPD (excluding Pharmacy, Consumable, implant, packages, doctor fees, govt ceiling rates and out sourced services:- 10% Discount
PAN INDIA			
251.	Clove Dental, Pan Indian location as per List-III available on SJVN website	9971667921	Schedule of Charges.

The above list of empanelled hospitals is subject to change with addition of more hospitals to the list over a period of time or deletion due to de-empanelment of the hospitals. The updated list of hospitals will be available on the SJVN website in the Medical Facilities Corner as well as Retired Employee Corner. Apart from this the other lists which shall be available on SJVN website in Medical Facilities Corner as well as Retired Employee Corner are as under:

1. List of authorized Dr. Lal Path Lab Centre in Delhi, NCR, Chandigarh and Himachal Pradesh (Shimla)
2. List of empanelled New Delhi Centre for Sight Ltd.
3. List of empanelled Clove Dental across India
4. List of empanelled hospitals where Smart Medical Card shall be applicable for availing Credit Facility

PROCEDURE FOR USING SMART MEDICAL CARDS

The Smart Medical Card in PDF format can be downloaded from the Retired Employees Corner on SJVN website and printouts if desired can also be taken. After submission of the form as placed at Annexure-XII and the prescribed amount of contribution by the ex-employee the same shall be verified by the HR department, consequent to which the ex-employees shall receive login IDs and default password to access this portal through SMS on their informed Mobile Numbers. The procedure for downloading the Smart Medical Cards by Ex-employees shall be as under:

1. Click on the web link provided in the SMS, which will take you to SJVN web portal.
2. On SJVN Web Portal click on the link “Medical Card for Retired Employees”.
3. Fill in the user ID and default password as provided in the SMS.
4. Set new password.
5. Download the Medical Card.
6. Take the print out if required or save the soft copy.
7. When availing on credit IPD treatment, this card will be shown to the hospitals authorities.
8. The Hospital authorities on scanning the QR Code available on the card shall be able to download the IPD Admit card wherein the entitlement of the beneficiary will be available.
9. The Hospital authorities shall keep the printout of this IPD Admit Card and shall attach the same with the original bills when forwarding the same to SJVN Ltd for reimbursement.



ADDITIONAL INFORMATION

*"Most people are afraid of change.
But if you look at it as something
you can always count on,
then it can be a comfort."*

- Clint Eastwood



SJVN DIVERSIFYING INTO SOLAR AND WIND ENERGY GENERATION

**5.6 MW Solar Plant
at Charanka Solar Park, Gujarat**



**47.6 MW Khirevire
Wind Power Project of SJVN**





OFFICIAL E-MAIL IDS

SL No	Department	E-mail	Phone
1.	Human Resource (HOD), CHQ	hod.corporatehr@sjvn.nic.in	0177-2660270
2.	Policy Section, CHQ	policy.sjvn@sjvn.nic.in	0177-2660042
3.	Establishment, CHQ	establishment.sjvn@gmail.com sjvn.establishment@sjvn.nic.in	0177-2660271
4.	Finance & Accounts, CHQ	sjvnfinshimla@gmail.com	0177-2660230
5.	Estate, CHQ	estate.sjvn@gmail.com; admin.chq@sjvn.nic.in	0177-2660272
6.	NJHPS	hop.njhps@gmail.com; hop.njhps@sjvn.nic.in	01782-275201
7.	RHPS	rhephop@gmail.com; rhpsshop@sjvn.nic.in	01904-265201
8.	DSHEP	hop.dshep@gmail.com hop.dshep@sjvn.nic.in	01972-223237
9.	LHEP	hoplhpep@yahoo.com	01782-222615
10.	JSHEP	jshepmori@gmail.com;	97800-74490
11.	DHEP	dhepsjvn19@gmail.com dhep.tharali@sjvn.nic.in	89799-61100
12.	STPP	ceostpl@gmail.com ceo.stpl@sjvn.nic.in	94180-62273
13.	KHEP	dtkhep@gmail.com	+975-781139
14.	KWPP	kwppsajvn@gmail.com	02551-295017
15.	SWPP	swpp.sjvn@gmail.com	02752-234440
16.	JTHEP	hopjtp780@gmail.com hopjtphep@sjvn.nic.in	01786-222994
17.	Chenab	chenab.projects@sjvn.nic.in	94180 92414
18.	Sunni HEP	hop.sdhep.sunni@sjvn.nic.in	0177-2786622
19.	RO Dehradun	sjvn.ddun@sjvn.nic.in	0135-2723383
20.	NMHEP	nmjshep07@gmail.com hop.nmhep@sjvn.nic.in	97800-74490

SJVN'S PROPELLERS FOR GROWTH

"its people and their culture"



ANNEXURES

*“Often when you think you're
at the end of something,
you're at the beginning
of something else”*

- Fred Rogers

SJVN'S CORPORATE SOCIAL RESPONSIBILITY



**ANNEXURE-I**

Mobile No.

For Office use only

Claim I.D

EMPLOYEES' PROVIDENT FUND SCHEME 1952**Form-19**

Form to be used by major member of the Employees' Provident Fund Scheme, 1952
for claiming the Provident Fund dues [(Para 72)(5)]
(Read the instruction before filing up this for)

1	Name of the member (in block letters)	
2	Father's/husband's Name in the case of married women	
3	Name and Address of the factory/ Establishment in which the member was last employed	
4	Account No.	
5	Date of leaving Service	
6	Reason of leaving Service	
7	Full postal address (in block letters)	Sh./Smt./Kumari..... S/o/W/o/D/o..... PIN.....
8	Mode of Remittance a) By Postal Money Order at my cost b) By account payees cheque electronic mode sent Direct for credit to my S.B. A/C (Scheduled Bank/P.O.) under intimation to me. (Please attach a copy of cancelled/blank cheque)	Put a 'Tick' in Box against the one opted <input checked="" type="checkbox"/> () To the address given against item No. 7 () S.B. Account No..... Name of the Bank..... Branch..... IFS Code..... Full Address of the Branch.....

(Advance Stamped Receipt furnished below)

Certified that the particulars are true to the best of my knowledge.

Date of Joining the

Establishment.....

Date of Birth.....



Contribution for the current Financial Year (Not applicable from 2012-13)

Month Contribution								Period of Break if any							
Month	Wages	Employee		Employers		Total		Month	Wages	Employee		Employers		Total	
		EPF	FP	EPF	FP	EPF	FP			EPF	FP	EPF	FP	EPF	FP
March								Sep							
April								Oct							
May								Nov							
June								Dec							
July								Jan							
August								Feb							

Member's Signature

Employee's Signature

(Information to be furnished by the Employer if the Claim Form is attested by the Employer)

Certified that the above contributions have been included in the regular monthly remittances.

The applicant has signed/thumb impressed before me.

Signature of Employer

Date:

Designation & Seal of Employer

Encl.

Declaration of non-employment

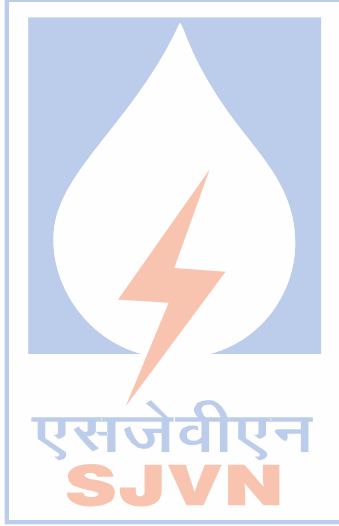
Signature of Left/Right hand thumb

impression of the Member

Note: In the case of submission of application for settlement under clause(s) of sub-paragraph (i) and in clause (b) of Sub paragraph (2) of paragraph 69 of the EPF Scheme, 1952 the claim should be submitted after two months from the date of leaving service provided the member continues to remain un-employed in an Estt. to which the Act applied.

Date:

Signature or/Left/Right hand thumb impression of the Member





ANNEXURE-II
Form E

(See Rule 34(i) of the Rules)
APPLICATION FOR GRATUITY BY AN EMPLOYEE

To

The Secretary
Board of Trustees
SJVN Ltd. Employees Gratuity Fund.
Shimla.

Sir,

I hereby apply for payment of gratuity to which I am entitled (Rule 30 of the Rules and Regulations of the SJVN Ltd. Employees Gratuity Fund) on account of my superannuation/ retirement/ resignation after completion of not less than five years of continuous service/total disablement due to accident/total disablement due disease with effect from Necessary particulars relating to my appointment in the Company are given in the statement below:

1. Name in full.....
2. Address in full
3. Department/Branch/Section where last employed.....
4. Post held with Employee No.
5. Date of appointment
6. Date and cause of termination of service.....
7. Total period of service
8. Amount of wages last drawn
9. Amount of gratuity claimed.....
 - a. I was rendered totally disabled as a result of (here give the details of the nature of disease or accident). The evidence/witnesses in support of my total disablement are as follows: (Here give details)
 - b. Payment may please be made in cash/open or crossed bank cheque/demand draft.
 - c. As the amount of gratuity payable is less than Rs.1,000/- (Rupees one thousand only), I shall request you to arrange for payment of the sum due to me by postal money order at the address mentioned above after deducting postal money order commission there from.

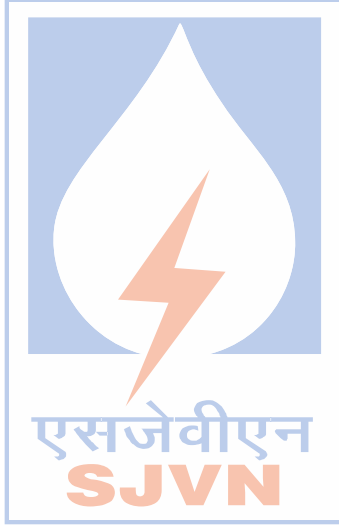
Yours Faithfully

Place.....

Date.....

Signature thumb impression of the employee

Note: Strike out the words or paragraphs not applicable.





ANNEXURE - III
Form I

Details of Gratuity from Previous employer /Organization on transfer / absorption to SJVN.

Sr No.	Particulars	Details
1	Name	
2	Designation	
3	Employee No.	
4	Details of previous Employer/ Date of entry in previous organization	
5	Date of leaving the previous organization	
6	Amount of Gratuity received / receivable from Previous employer	
7	Remark	

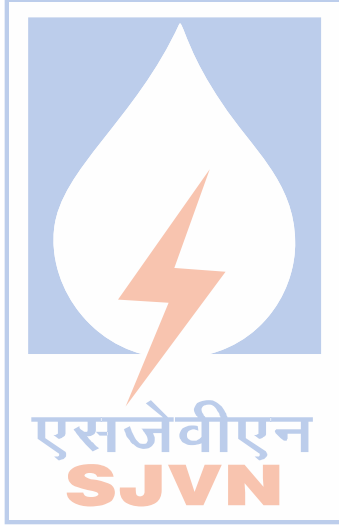
Signature of Establishment Head

Signature of employee

Designation

Date:

Employee No.





ANNEXURE - IV

APPLICATION FOR ENCASHMENT OF EARNED LEAVE

Name Employee No

Designation Department

Location.....

Please sanction me encashable Leave for days. I have/have not availed of encashment facility during this calendar year.

Date: **Signature of Employee**

Sanctioned Subject to eligibility.

Date: **Signature & Designation**

To
HR Department (Authority Competent to Sanction Earned Leave)

To be Completed by HR Department

Applicant is having.....days of Earned Leave at his Credit. He is allowed to encash,.....days as requested. Necessary entry in this respect has been made in the leave record.

Date:
To **Signature & Designation**

Dy. Manager (F&A)

To be completed by Accounts Department.

Bill No Date

Payment Admitted for Rs.

Accountant **Assistant Manger (F&A)**

Number Date.....

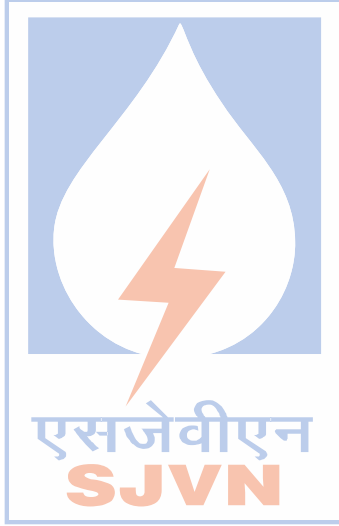
Your Application for encashment of leave has been forwarded to Dy Manager (F&A) for Payment of leave Salary for days. The Balance that stands to your credit on date after allowing encashment as above is as follows.

Earned leave days

To
Name Emp. No.

Designation Department

Signature & Designation





Section D - Subscriber's Annuity Details - (Please refer instruction No. 12 & 13) (Not to be filled in case of complete withdrawal, Withdrawal of Deferred Lump Sum Corpus & phase withdrawal)

Select Annuity Service Provider (please tick one of the below options as per your choice)

- | | |
|--|--|
| <input type="checkbox"/> Bajaj Allianz Life Insurance Co. Ltd. | <input type="checkbox"/> Canara HSBC Oriental Bank of Commerce Life Insurance Co. Ltd. |
| <input type="checkbox"/> HDFC Life Insurance Co. Ltd. | <input type="checkbox"/> ICICI Prudential Life Insurance Co. Ltd. |
| <input type="checkbox"/> IndiaFirst Life Insurance Co. Ltd. | <input type="checkbox"/> Kotak Mahindra Life Insurance Co. Ltd. |
| <input type="checkbox"/> Life Insurance Corporation of India | <input type="checkbox"/> Max Life Insurance Co. Ltd. |
| <input type="checkbox"/> SBI Life Insurance Co. Ltd. | <input type="checkbox"/> Star Union Dai-ichi Life Insurance Co. Ltd. |
| <input type="checkbox"/> Tata AIA Life Insurance Co. Ltd. | |

Select Annuity Scheme (please tick one of the below options as per your choice)

- Annuity for Life
- Annuity for Life with return of purchase price on death
- Annuity payable for life with 100% annuity payable to spouse on death of annuitant
- Annuity payable for life with 100% annuity payable to spouse on death of annuitant with return on purchase of annuity
- NPS-Family Income option (Default annuity)
- Other (Please Specify) _____

Select Annuity Frequency: Please tick one of the below options as per your choice. (For Government Subscriber, annuity frequency is monthly only)

- Monthly Quarterly Half Yearly Annual

Date : DD / MM / YYYY

* Signature/Thumb Impression of the Subscriber

*In case of female right thumb Impression and in case of male left thumb Impression may be taken

Section E - Subscriber's Nomination Details*

Nomination Details: Applicable to those eligible sums as per regulations. Nominee must be immediate family member of subscriber (Spouse, Children etc) in general except for exceptions as provided in Regulations.	Name :	Relationship :	Percentage Share:
	Date of Birth of Nominee (Only in case of minor) : DD / MM / YYYY	Guardian Name (Only in case of minor)	Guardian DOB (Only in case of minor)
	Address & Contact Details :		
	Guardian Signature (Only in case of minor)		
	Name :	Relationship :	Percentage Share:
	Date of Birth of Nominee (Only in case of minor) : DD / MM / YYYY	Guardian Name (Only in case of minor)	Guardian DOB (Only in case of minor)
	Address & Contact Details :		
	Guardian Signature (Only in case of minor)		
	Name :	Relationship :	Percentage Share:
	Date of Birth of Nominee (Only in case of minor) : DD / MM / YYYY	Guardian Name (Only in case of minor)	Guardian DOB (Only in case of minor)
	Address & Contact Details :		
	Guardian Signature (Only in case of minor)		

Section F - Subscriber's Family Member Details* (To be filled in case subscriber has selected Joint Life Policy or NPS-Family Income option)

Family Member Details for providing annuity as chosen by the subscriber.

Sr.No	Details	Full Name	Aadhar/VID	PAN ^s	Date of Birth ^s
1.	Spouse ^s				DD / MM / YYYY
2.	Dependent Mother (if living)				DD / MM / YYYY
3.	Dependent Father (if living)				DD / MM / YYYY
4.	Child 1 (if living)				DD / MM / YYYY
5.	Child 2 (if living)				DD / MM / YYYY
6.	Child 3 (if living)				DD / MM / YYYY

Note: In case of children being more than 3, please specify in an additional sheet.

Fields marked with* are mandatory.

^sMandatory in case subscriber opts for Joint Life Policy & NPS-Family Income option.



Declaration by the Subscriber

I hereby declare and state that all the personal details provided by me in the form as above are true and correct to the best of my knowledge. I also agree that NPS Trust / CRA shall not be held responsible/liable for any losses or delays that may arise due to provision of incorrect details including details pertaining to bank account by me. Further, I authorize the National Pension System Trust (NPST)/ CRA to share informations pertaining to my withdrawal application with the Annuity Service Providers for facilitating the purchase of annuity in applicable cases as is required under NPS.

Date : DD / MM / YYYY

* Signature/Thumb Impression of the Subscriber

*In case of female right thumb Impression and in case of male left thumb Impression may be taken.

Declaration by the Proposer: (Not to be filled in case of complete withdrawal, Withdrawal of Deferred Lump Sum Corpus & phase withdrawal)

I hereby declare that the foregoing statements and informations have been given by me after fully understanding the questions and the annuity options and the same are true, accurate and complete in every manner and respects and that I have not withheld or omitted to give any material information. I understand and agree that the statements in this proposal constitute warranties. I do hereby agree and declare that these statements and this declaration shall be the basis of the contract of assurance between me and Annuity Service Provider (Company) and that if there be any misstatement or suppression of material information or if any untrue statement is contained therein or in case of fraud by me, which comes to the knowledge of the company at any future point of time, the said contract shall be treated as per provisions of Section 45 of the Insurance Act 1938 or any other applicable provisions as amended from time to time. I also understand and agree that the company shall additionally levy or recover all the applicable taxes like service tax, surcharges, cess etc. from the premiums which are necessitated by various enactments of central and/or state legislatures from time to time.

I understand that the contract will be governed by the provisions of the Insurance Act 1938, and other applicable laws in India and that the contract will not commence until a written acceptance of this proposal is issued by the company and that the benefits under the policy shall be subject to the terms and conditions contained in the contract. I also agree that the amount held in proposal/policy deposit shall not earn any interest.

I further state that the product features and terms and conditions of the policy have been thoroughly explained to me and having understood, I consent to the same.

I further understand that the final annuity amount would be subject to the actual corpus value to be utilised for purchase of annuity at the time of its issuance. I also acknowledge and agree that the funds will not be returned to me in case I choose to cancel the policy under free look period. These funds will be payable by company directly to any other annuity scheme chosen by me which is authorized and approved under the prevalent regulations and applicable rules. Further, no interest will be payable to me on the funds held during this transition period.

I hereby authorize company to send information and servicing related communication regarding this proposal or resulting policy through Email/SMS/Phone Call.

I hereby authorize the company to provide me/our details to banks, financial institutions and third party service providers that the company may have tie-ups with, for verification of proposal details and for servicing of policies.

Signature of the witness

Signature / Left thumb Impression of the Proposer

Affix a recent self signed photograph

Name and Address of witness: _____

Place: _____

Date: DD / MM / YYYY

Declaration when Proposal form is filled by person other than proposer/proposer signs in a vernacular language/proposer is illiterate
(Not to be filled in case of complete withdrawal, Withdrawal of Deferred Lump Sum Corpus & phase withdrawal)

I hereby state that I have read out and explained the contents of this proposal form and all other relevant documents to the proposer in _____ language, he/she/they have understood the same and agree to abide by the terms and conditions of the resulting policy and have affixed his/her/their signature/thumb impression on the proposal form in my presence.

Signature of the person making the declaration

Name & Address _____

Place _____ Date: DD / MM / YYYY

I/We state that the product details, contents of this form and relevant documents have been fully explained to me/us and that I/We have fully understood them. I/We certify that the replies in the proposal form have been recorded as per the information provided by me/us.

Signature / Left thumb Impression of the Proposer



Section G - Declaration & Attestation by Nodal Office

TO BE FILLED/ATTESTED BY DDO/PAO/POP-SP

- I/we have verified the documents as submitted by the Subscriber with the originals and authorized this application for processing of the subject claim of the subscriber. It is certified that the details as provided in this application form are matching with the information available in the official record maintained by us. The complete information provided in this form including declaration and nomination details have been provided by the Subscriber Sh/Smt/Ms. _____ after he / she having read the entries / entries have been read over to him / her by me and got confirmed by him / her.
- That all the contributions with respect to the Subscriber's NPS contribution and employer contribution have been transferred in to the PRAN of the subscriber and no further contributions are pending at Nodal Officer level. (only for government nodal office)
- That Identity of the Subscriber is certified as provided in the withdrawal form above. The name of Subscriber as mentioned on the withdrawal form has been verified and can be accepted as final.
- It is certified that the bank account (Salary Account) details provided in the form is as per the salary records maintained in our office. The bank account details (salary account) of subscriber as provided in bank details section have been checked and verified and the same can be accepted for payment. (only for government nodal office).
- We hereby certify that the subscriber has been discharged from the services of the concerned office on account of invalidation or disability (in case of Govt. Subscriber). We hereby certify that we have checked Disability Certificate issued by Government Surgeon or Doctor stating the nature and extent of disability (in case of Non Govt. Subscriber) [applicable in case of Withdrawal due to incapacitation only]

Rubber Stamp of the DDO/POP-SP/NLCC

Signature of the Authorised Person

DDO/POP-SP/NLCC Registration Number _____

Designation of the Authorised Person: _____ DDO/POP-SP/NLCC Office Name: _____

Date / /

Rubber Stamp of the DTO/PAO/POP/Aggregator

Signature of the Authorised Person

DTO/PAO/POP/ Aggregator Registration Number _____

Designation of the Authorised Person : _____ DTO/PAO/POP/ Aggregator Office Name: _____

Date / /

[As per Regulation 3(a)/4(a)/5(a) of PFRDA (Exits and Withdrawals) under the Regulations, 2015]
(To be filled in case of complete withdrawal)

Request cum under taking form for withdrawal of total pension wealth at superannuation and where the total pension wealth is equal to or less than Rs. 2,00,000/- for NPS subscriber and Rs. 1,00,000/- in case of NPS lite Subscriber respectively

I, _____ S/D/W/o _____, aged about _____ years, residing at _____ do hereby solemnly affirm and declare as under:

- That I am a Subscriber of National Pension System, holding PRAN _____
- That since the total amount receivable by me as the benefit receivable upon exit from NPS is Rs. _____ which is less than/equal to the limit of Rs. 2,00,000/- (Rs. 1,00,000/- for NPS Lite), I understand that I am eligible to opt for withdrawal of the total pension wealth under NPS rules/guidelines,

Basing on the above, I hereby opt to withdraw my complete pension wealth lying to my credit in my aforesaid PRAN account being the full and final benefits receivable by me.

I also understand that with the aforesaid withdrawal, I or my family members shall not be entitled to receive any other or further benefits under the National Pension System (NPS) including the benefits as provided under PFRDA (Exits and Withdrawals under the National Pension System) Regulations 2015.

I also certify that all the details provided in the form above are true and correct to the best of my knowledge

Date : DD / MM / YYYY

* Signature/Thumb Impression of the Subscriber

*In case of female right thumb Impression and in case of male left thumb Impression may be taken.

Rubber Stamp of the DDO/POP-SP/ NLCC

Signature of the DDO/POP-SP/ NLCC

Date / /

 Registration No. of DDO/POP-SP/ NLCC

Rubber Stamp of the DTO/PAO/POP/Aggregator

Signature of the DTO/PAO/POP/Aggregator

Date / /

 Registration No. of DTO/PAO/POP/ Aggregator



INSTRUCTIONS FOR FILLING FORM

This application should be filled by the Subscriber seeking to withdraw pension wealth benefits upon Superannuation or attaining 60 / 65 years of age

General Instructions:

1. As per NPS Trust directive, Withdrawal of benefits from NPS account will not be allowed if NPS subscribers registered on or after July 1, 2014 are NOT FATCA compliant. Hence, subscribers are requested to provide FATCA Self-Certification online by log-in to NPS Account (www.cra-nsdl.com). Alternatively subscriber can submit FATCA Self Certification to their Nodal Office.
2. As per amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2017, Withdrawal of benefits from NPS account will not be allowed if Aadhaar and PAN are not seeded into PRAN. Subscribers are requested to seed their Aadhaar and PAN into NPS account before initiating withdrawal request (Aadhaar not mandatory till Hon'ble supreme court order)
- 3a. It is advisable that subscriber fills in the Exit/Withdrawal form online and takes a print out of online form and submits it to the nodal office/POP along with KYC document for further approval/processing. However, he/she has the option to submit the physical form to his nodal office/POP. The nodal office has to compulsorily submit the form in online mode only. Physical forms submitted to CRA will not be processed.
- 3b. Subscriber (other than government sector & Corporate) has an option to initiate a self-authorization using Aadhaar. This facility will be available only if the NPS pension wealth is below threshold limit as prescribed in PFRDA (Exits and Withdrawals under National Pension System) Regulation 2015 or circular issued by the authority.
4. All the columns in the form should be filled with black ink pen without any overwriting.
5. Fields marked with (*) are mandatory.
6. Correct postal address, including the pin code should be provided.
7. **Documents to be enclosed with withdrawal application form:**
 - i. **Copy of the Address proof** attested by the Nodal Office in support of the address provided on the withdrawal form. The address on the withdrawal form should match with address present on the address proof.
 - ii. **Copy of the Identity proof** attested by the Nodal Office.
 - iii. **Copy of PRAN card** (Not required in case of Government Sector Subscriber) If Copy of PRAN Card is not available, print out of ePRAN or submit a duly notarized Affidavit as to the reasons of non-submission of the PRAN card.
 - iv. **Cancelled cheque** (containing Subscriber Name, Bank Account Number and IFS Code) or Bank Certificate/ Bank Passbook Containing Name, Bank Account Number and IFSC code, for direct credit or electronic transfer.
8. **Withdrawal preference:**
 - i. Select the Withdrawal preference as Normal withdrawal or Complete Withdrawal (if accumulated NPS wealth is less than or equal to Rs. 2 lacs/Rs. 1 lacs (For NPS Lite Subscribers)).
 - ii. If subscriber selects the Normal withdrawal option, he/she needs to fill up percentage of allocation for amount to be withdrawn as Lump-sum and amount to purchase life annuity provided under Section C the Form.
 - iii. If subscriber selects deferred withdrawal option, he/she can defer the lump sum withdrawal amount up to 70 years of age while annuity purchase can be deferred up to 3 years from the date of attainment of superannuation. In case of deferment as well, the subscriber needs to fill up percentage of allocation for amount to be withdrawn as Lump-sum and amount to purchase life annuity provided under Section C of the Form.
 - iv. In case of percentage of withdrawal is not provided by the subscriber, a default 60% of the accumulated pension wealth shall be paid as lump sum to the subscriber and rest 40% of the amount shall be utilised for annuity purchase.
 - v. The subscriber needs to provide the Annuity details under Section D-Annuity Details, in case of Normal withdrawal or Deferred withdrawal. The selection of Annuity scheme and Annuity Service Provider is mandatory.
 - vi. The subscriber availing the complete withdrawal option (where the accumulated amount at superannuation is less than Rs. 2 lacs/ Rs.1 lacs (For NPS Lite Subscribers)) shall leave the Annuity Details section and Subscriber Family Member Details section blank and fill up Request Cum Undertaking Form provided along with the Form.
 - vii. In case of death of subscriber during deferment period of annuity purchase, the deferred amount shall be paid as per PFRDA (Exits and Withdrawal under National Pension System) Regulation, 2015
 - viii. In case of death of subscriber during deferment period of annuity purchase, the annuity shall be purchased by the spouse as defined under Regulation 3(a) (iii) PFRDA (Exits and Withdrawal under National Pension System) Regulation, 2015 (applicable for

Government Sector subscribers)

- ix. During deferment period, the account maintenance charges and including the charges payable to Central Record Keeping Agency, Pension Fund, Trustee Bank and any other intermediary shall continue to apply and shall be charged by deducting units from the account
 - x. In case of Phased Withdrawal, Subscriber needs to purchase Annuity first
 - xi. For more details of Annuity options, please refer to Instructions No. 12
9. List of documents acceptable as Proof Identity and Address for exit under NPS (for all variants):-

Sl. No.	Proof of Identity (Copy of any one of the given below documents)	Proof of Address (Copy of any one of the given below documents)
a	Passport issued by Government of India.	Passport issued by Government of India.
b	Ration Card with Photograph.	Ration card with photograph and residential address.
c	Bank pass book or Certificate with Photograph	Bank Pass book or certificate with photograph and residential address.
d	Voters Identity card with photograph and residential address.	Voters Identity card with photograph and residential address.
e	Valid Driving license with photograph.	Valid Driving license with photograph and residential address.
f	PAN Card issued by income tax department.	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional Commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.
g	Certificate of identify with photograph signed by a Member of Parliament or Member of Legislative Assembly.	Certificate of address with photograph signed by a Member of Parliament or member of Legislative Assembly.
h	Aadhar Card/letter issued by Unique identification Authority of India.	Aadhar Card/letter issued by Unique identification Authority of India. Clearly showing the address.
i	Job Cards issued by NREGA duly signed by an Officer of the State Government.	Job Cards issued by NREGA duly signed by an Officer of the State Government.
j	Photo Identity card issued by Defence, Paramilitary and Police Departments.	Latest Electricity/Water bill in the name of the subscriber / Claimant and showing the address (Less than 6 months old).
k	Ex-Service Man Card issued by Ministry of Defence to their employees.	Latest Telephone bill in the name of the subscriber/ Claimant and showing the address (less than 6 months old).
l	Photo credit Card.	Latest property/house Tax Receipt (not more than one year old).
m	-	Existing Valid registered lease agreement of the house on stamp paper (in case agreement of the house on stamp paper (in case of rented/leased accommodation).
n	Identity card issued by Central /State government and its Departments, Statuary Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	The identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statuary/ Regulatory Authorities, Public Sector Undertakings, Schedules Commercial Banks, Public Financial Institution for their Employees.



10. The subscriber needs to provide his/her complete bank details like name of the bank, branch, complete address of branch, account type and IFSC otherwise the form may get rejected by CRA. Please make sure there is no cutting attempt on this section. The lump sum payment shall be directly credited to the bank account of the subscriber through electronic mode of payment.

If there is any change in Bank Details and Address details, subscribers are requested to update the same in CRA records prior to initiation of online withdrawal request. At the time of initiation of online withdrawal request, updation of Bank Details and Address Details is not allowed.

11. The nodal office after verifying the completeness of the Withdrawal Form and supporting documents in all respects after signature/thumb impression of subscriber and declaration and attestation of the authorized person at nodal office shall send at below mentioned address for record keeping within 90 days from the date of approval:

NPS Claims Processing Cell,

Central Record Keeping Agency,
NSDL e-Governance Infrastructure Ltd,
1st Floor, Times Tower,
Kamala Mills Compound, Senapati Bapat Marg,
Lower Parel, Mumbai - 400013.

12. Annuity Service Providers

There are 11 Annuity Service Providers empanelled by PFRDA for providing the annuity services to NPS subscribers as per the list provided below (Name of the ASPs are given in an alphabetical order).

Name of the ASPs, minimum age and minimum corpus required for annuity purchase

Annuity Service Provider Name	Minimum Age	Minimum Corpus (Rs.)
Bajaj Allianz Life Insurance Co. Ltd.	37	25,000
Canara HSBC Oriental Bank of Commerce Life Insurance Co. Ltd.	45	2,25,000
HDFC Life Insurance Co. Ltd.	20	Any Amount
ICICI Prudential Life Insurance Co Ltd	30	Any Amount
IndiaFirst Life Insurance Co. Ltd.	40	10,000
Kotak Mahindra Life Insurance Co. Ltd.	45	2,24,000
Life Insurance Corporation of India	30	50,000
Max Life Insurance Co. Ltd.	50	2,50,000
SBI Life Insurance Co. Ltd.	18	50,000
Star Union Dai-ichi Life Insurance Co. Ltd	45	1,00,000
Tata AIA Life Insurance Co. Ltd.	45	2,24,200

The following are the variants that are available in India and with most of the ASPs. Subscriber needs to select any of the below mentioned option on the page 1 of the withdrawal form:

- Annuity for life** - On death of the annuitant, payment of annuity ceases
- Annuity for life with return of purchase price on death** - On death of the annuitant, payment of annuity ceases and the purchase price is returned to the nominee.
- Annuity payable for life with 100% annuity payable to spouse on death of annuitant** - On death of the annuitant, annuity is paid to the spouse during his/her life time. If the spouse predeceases the annuitant, payment of annuity will cease after the death of the annuitant.
- Annuity payable for life with 100% annuity payable to spouse on death of annuitant with return on purchase of annuity** - On death of the annuitant, annuity is paid to the spouse during his/her life time and purchase price is returned to the nominee after the death of the spouse. If the spouse predeceases the annuitant, payment of annuity will cease after the death of the annuitant and purchase price is paid to the nominee.

Note:

Please note the exit from NPS and purchase of annuity from empanelled ASP are two separate processes. It is mandatory for subscribers to purchase annuity scheme from Annuity Service Providers (ASP) empanelled by PFRDA. Post receipt of the form by ASP and completely satisfying themselves of completeness of the form and KYC requirements, annuity shall be issued to subscriber.

The more details on availability of particular annuity scheme with an ASP and annuity quotes etc. are available on the CRA's website as per link below:

www.npscra.nsdl.co.in/annuity-service-providers.php

ASP Scheme Details and Annuity Selection Matrix may change. Please visit CRA website before filling Annuity Details. The list of empanelment of ASPs may undergo changes depending upon new empanelment of ASPs by PFRDA from time to time.

13. Default Annuity Scheme (Applicable in case of Government Sector Subscribers only)

The subscriber upon exit from NPS shall have to purchase annuity with a minimum of 40% of the accumulated pension wealth which shall provide for annuity for life of the subscriber and his or her spouse (if any) with provision for return of purchase price of the annuity and upon the demise of such subscriber, the annuity be re-issued to the family members in the order specified hereunder at a premium rate prevalent at the time of purchase of such annuity by utilizing the purchase price required to be returned under the annuity contract (until all the family members in the order specified below are covered) :

- living dependent mother of the deceased subscriber;
- living dependent father of the deceased subscriber.

After the coverage of all the family members specified above, the purchase price shall be returned to the surviving children of the subscriber and in the absence of children, the legal heirs of the subscriber, as may be applicable

However, the subscriber who does not wish to opt default option mentioned above and wishes to choose the annuity contract of his choice from the available annuity types or contracts with the annuity service providers may choose an option as mentioned under instruction no.12 above.



ANNEXURE - VI

(TO BE SWORN ON STAMP PAPER OF APPROPRIATE VALUE AND TO BE DULY ATTESTED
BY AN OATH COMMISSIONER OR NOTARY PUBLIC)

AFFIDAVIT

I, _____ (name of the person), son of _____ (father's name)
aged about _____ years, resident of _____
(full address), do hereby solemnly affirm and declare as under:

1. I am subscribed to the National Pension System vide PRAN No _____ and was issued a PRAN Card bearing my personal details.
2. that I have superannuated from service on _____ and on attaining the age of 60 years and have become eligible for withdrawing benefits as provided under NPS in accordance with the applicable rules for withdrawal.
3. that I am unable to submit the PRAN Card due to the following reasons:
 - i.
 - ii.
 - iii.

Thus I request that I may be exempted from requirement of depositing the original PRAN Card along with my claim application for withdrawal.

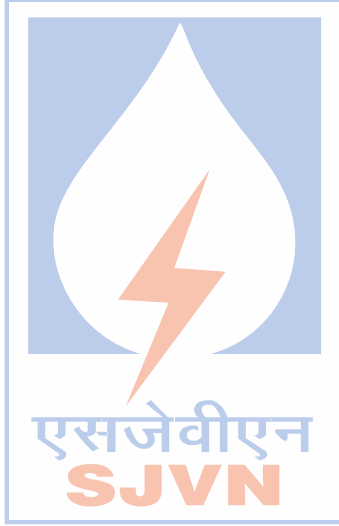
4. I undertake to deposit with CRA/PFRDA, if the PRAN Card is found by me in future and will not misuse the card in any manner.

DEPONENT

VERIFICATION

Verified at _____ (name of the place) on this _____ day
of _____ (date to be specified) that the contents of my above affidavit are true and correct
to my personal knowledge, that no part of it is false and nothing material has been concealed therefrom.

DEPONENT





ANNEXURE - VII

NATIONAL PENSION SYSTEM (NPS) - REQUEST FOR CONTINUATION/DEFERMENT NSDL E-GOVERNANCE INFRASTRUCTURE LIMITED

(Please fill all the details in CAPITAL LETTERS & in BLACK INK only. All fields / sections marked in * are mandatory.)

Section A - General Information* (Mandatory for all Subscribers. Please tick the respective block which is applicable.)

I) Subscriber's Name *: (First Name) (Middle Name) (Last Name)
II) PRAN (Permanent Retirement Account Number) *:
III) Date of Retirement/ Attaining 60 years *:
IV) Mobile Number *:
V) Email Id:
VI) Target PRAN association (In case of Government & Corporate Subscribers) (Refer Instruction No. II)
a) Sector: * eNPS POP (Kindly provide POP Reg. No & Name)
b) POP Reg. No: * POP Name: *
VII) PAN*

Section B: Type of Deferment* (Mandatory for all Subscribers. Please tick the respective block which is applicable.)

Deferred Lump sum - (Lump sum part will be deferred till 70 years of age - No contribution is allowed)
Deferred annuity - (Annuity part will be deferred for 3 years - No contribution is allowed)
Both - (Annuity will be deferred for 3 years & Lump sum will be deferred for 10 years i.e till 70 years of age - No contribution is allowed)
Continuation - (Subscriber will continue to contribute till 70 years of age)
Age up to which subscriber would like to contribute (mandatory if subscriber opts for continuation) (subscriber won't be able to contribute in PRAN after the age selected in this option)
Reason for Delay in submission of request - it is mandatory for those subscribers who have not exercised the continuation option within the period of fifteen days prior to attaining the age of sixty years or age of superannuation

Declaration (Applies to Subscribers across all sectors):

I agree to be bound by the terms and conditions for the target sector (in which my PRAN will belong after processing of this Continuation/Deferment request) and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration / Undertaking being signed. Further, I agree to pay all the necessary charges, as applicable, of the target sector.

Date : Place :
Name of Subscriber :
Signature/Thumb Impression* of Subscriber in black ink (* LTI in case of male and RTI in case of females)

Section C: SUBSCRIBER SCHEME PREFERENCE: (Only For Government Sector Subscriber) (Refer Instruction No III)

(i) PENSION FUND SELECTION - TIER I (Select only one PFM) (In case of Government Subscribers)

Table with 2 columns: PFM Name (in alphabetical order) and Please Tick () only one. Rows include Birla Sunlife Pension Management Limited, HDFC Pension Management Company Limited, ICICI Prudential Pension Funds Management Company Limited, Kotak Mahindra Pension Fund Limited, LIC Pension Fund Limited, SBI Pension Funds Private Limited, and UTI Retirement Solutions Limited.

(Selection of PFM is mandatory both in Active and Auto Choice. In case you do not indicate a choice of PFM, your application form shall be summarily rejected).



(ii) INVESTMENT OPTION (Please Tick (✓) in the box given below showing your investment option).

Active Choice Auto Choice

Please note:

1. In case you select Active Choice fill up section (iii) below and if you select Auto Choice fill up section (iv) below.
2. In case you do not indicate any investment option, your funds will be invested in Auto Choice (LC 50).
3. In case you have opted for Auto Choice and fill up section (iii) below relating to Asset Allocation, the Asset Allocation instructions will be ignored and investment will be made as per Auto Choice (LC 50).

(iii) ASSET ALLOCATION (To be filled up only in case you have selected the 'Active Choice' investment option)

Asset Class	E (Cannot exceed 50%)	C (Max up to 100%)	G (Max up to 100%)	A (Cannot exceed 5%)	Total	Note: 1. The total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected. 2. Asset class E-Equity and related instruments; Asset class C-Corporate debt and related instruments; Asset class G-Government Bonds and related instruments; Asset Class A-Alternative Investment Funds including instruments like CMBS, MBS, REITS, AIFs, Invlts etc
Specify %						

(iv) AUTO CHOICE OPTION (to be filled up only in case you have selected the 'Auto Choice' investment option. In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.)

Life Cycle (LC) Funds	Please Tick (✓) Only One	Note: 1. LC 75- It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset 2. LC 50- It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset 3. LC 25- It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset
LC75		
LC50		
LC25		

Date :	Place :	Signature/Thumb Impression* of Subscriber in black ink (* LTI in case of male and RTI in case of females)
Name of Subscriber : _____		

TO BE FILLED/ATTESTED BY POP-SP/DDO/CHO

Certified that the above declaration has been signed / thumb impressed before me by Sh/Smt/Ms. _____ after he / she have read the entries / entries have been read over to him / her by me and got confirmed by him / her.

Rubber stamp of the POP-SP/DDO/CHO	Signature of the Authorised Person

POP-SP/DDO/CHO Registration Number _____ Designation of the Authorised Person : _____
(Allotted by CRA)

POP-SP/DDO/CHO Office Name _____

Date: _____



INSTRUCTIONS FOR FILLING THE FORM

- I. In case of UOS sector subscribers, existing POP and POP-SP will remain the same
- II. In case of Government sector & Corporate sector subscribers, after Date of retirement subscriber mapping will change and hence selection of Target Nodal Office is mandatory.
- III. In case of Government Sector subscriber, selection of Investment Option and Pension Fund Manager is mandatory
- IV. In case of Government Sector Subscribers, balance in existing scheme will be redeemed on date of retirement and will be reinvested as per Investment Option & Pension Fund Manager Selected.
- V. Active choice - Under Active choice, Subscribers have an option to choose a fund manager and provide the ratio in which his / her funds are to be invested among asset classes.
 - a) PFM selection is mandatory. The form shall be rejected if a PFM is not opted for.
 - b) Allocation under Equity (E) cannot exceed 50.
 - c) A Subscriber opting for active choice may select the available asset classes ("E", "C", "G", & "A"). However, the sum of percentage allocation across all the selected asset classes must equal 100. If the sum of percentage allocations is not equal to 100%, or the asset allocation table is left blank, the application shall be rejected.
- VI. Auto choice - Under Auto choice investment will be made in a lifecycle fund in the schemes of PFM chosen by Subscriber.
 - a) A Subscriber opting for Auto Choice must also select a PFM. . The form shall be rejected if a PFM is not opted for.
 - b) In case both investment option and the asset allocation table are left blank, the Subscriber's funds will be invested as per Auto Choice.
For more details on investment options and asset classes, please refer to the scheme information available on CRA website (www.npscra.nsdl.co.in).
- VII) Government Sector Subscribers are requested to submit duly filled & authorized Continuation request form to NSDL-CRA Mumbai Office for processing, till further notification.**





National Pension System (NPS) - Request for Subscriber Shifting Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited)

(Please fill all the details in CAPITAL LETTERS & in BLACK INK only. All fields / sections marked in * are mandatory.)

Section A - General Information* (Mandatory for all sector Subscribers. Please tick the respective block which is applicable.)

I) Subscriber's Name *: _____
(First Name) (Middle Name) (Last Name)

II) PRAN (Permanent Retirement Account Number) *:

III) Existing PRAN association (Refer Instruction No. I)

a) Sector: * Central Government State Government All Citizens of India (UOS) Corporate Sector

b) DDO / CBO / POP-SP Reg. No: * _____ DDO / CBO / POP-SP Name: * _____

IV) Target PRAN association (Refer Instruction No. II)

a) Sector: * Central Government State Government All Citizens of India (UOS) Corporate Sector

b) DDO / CBO / POP-SP Reg. No: * _____ DDO / CBO / POP-SP Name: * _____

V) PAN

VI) Nomination Details* (Mandatory - You can nominate up to a maximum of 3 nominees and if you desire so please fill Additional Nomination Form provided on Page 5&6. Please refer to Instruction No. VI.)

Nominee's Name: : _____
(First Name) (Middle Name) (Last Name)

Relationship with the Nominee: Date of Birth (In Case of Minor):
D D M M Y Y Y Y

Nominee's Guardian Details (in case of a minor): _____
(First Name) (Middle Name) (Last Name)

Section B - Additional information for Subscribers shifting to Government Sector

I. Employment Details (All Details are Mandatory):

[Subscriber's Employment Details to be filled and attested by DDO. Please refer to Instruction No. VII, VIII & IX]

a) Date of Joining: (dd/mm/yyyy) b) Date of Retirement: (dd/mm/yyyy)

c) Group of the Employee : A B C D

d) Office:

e) Department:

f) Ministry:

g) Basic Salary:

h) Pay Scale:

II. Scheme Preference Details: Please submit Subscriber Scheme Preference details on Page 4.

Certified that the above declaration has been signed / thumb impressed before me by _____ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her. Also certified that the employment details are as per employee records available with the Department

Signature of the Authorised Person _____

Rubber Stamp of the DDO

Designation of the Authorised Person _____

Name of the DDO _____

Date

Department / Ministry _____



INSTRUCTIONS FOR FILLING THE FORM

- I. Details of the DDO / CBO / POP-SP with which the PRAN is currently associated.
- II. Details of the DDO / CBO / POP-SP with which the PRAN will be associated after shifting.
- III. Please quote the correct PRAN and attach a copy of the PRAN card.
- IV. This form is to be used by the Subscriber only.
- V. Sector for 'Existing PRAN association' and 'Target PRAN association' can be the same only if a Subscriber is shifting from one State Government to another State.
- VI. In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
- VII. Employment details are to be captured in CRA system by the target PAO/DTO/DTA along with other details, if the Subscriber is shifting from UOS to Central / State Government sector.
- VIII. Nodal Office have to modify the employment details of the Subscriber after the shifting of the PRAN, in case of Subscriber Shifting from Central Government to State Government or vice versa or across two State Governments, i.e, both existing and new PRAN association are Government Sectors.
- IX. On execution of Subscriber Shifting request, Nodal Office shall ensure that the Subscriber is FATCA compliant in the CRA system (Applicable if subscriber is registered on/after July 1, 2014).
- X. Illustrative list of documents acceptable as proof of identity and address.

S.No	Proof of Identity (Copy of any one)	S.No	Proof of Address (Copy of any one)
1	Passport issued by Government of India.	1	Passport issued by Government of India
2	Ration card with photograph.	2	Ration card with photograph and residential address
3	Bank Pass book or certificate with Photograph.	3	Bank Pass book or certificate with photograph and residential address
4	Certificate of the POP for an existing customer.	4	Certificate of the POP for an existing customer.
5	Voters Identity card with photograph and residential address.	5	Voters Identity card with photograph and residential address
6	Valid Driving license with photograph	6	Valid Driving license with photograph and residential address
7	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	7	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.
8	PAN Card issued by Income tax department	8	Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly
9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address
10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer of the State Government
11	Identity card issued by Central/State government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	11	The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. Pension or Family Pension Payment Orders issued by Govt. Departments or PSU containing address.
12	Photo. Identity Card issued by Defence, Paramilitary and Police department's	12	Latest Electricity/water/piped gas bill in the name of the Subscriber / Claimant and showing the address (less than 2 months old)
13	Ex-Service Man Card issued by Ministry of Defence to their employees.	13	Latest Telephone bill (landline & postpaid mobile) in the name of the Subscriber / Claimant and showing the address (less than 2 months old)
14	Photo Credit card.	14	Latest Property/house Tax receipt (not more than one year old)
		15	Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)
<p>Note: You are required to bring original documents & two self-attested photocopies for verification.</p>			



SUBSCRIBER SCHEME PREFERENCE:

(i). PENSION FUND SELECTION (TIER I): Please read below conditions before opting for the choice of Pension Funds:

- Government Sector:** The following Pension Funds (PFs) will act jointly as default PFs, if choice is not exercised by the government employee/subscriber (a) LIC Pension Fund Limited (b) SBI Pension Funds Pvt. Limited (c) UTI Retirement Solutions Ltd. In case of Central Autonomous Bodies (CAB)/ State Government (SG)/State Autonomous Bodies (SAB) employees, selection made under this section needs to be ignored, if choice to employees is not notified by the respective State Govt/Ministry.
- All Citizens of India Sector:** Subscribers have the option to choose the available PFs as per their choice in the table below.
- Corporate Sector:** Subscribers shall have the option to choose the available PFs as per the below table in consultation with their respective Employer.

Name of the Pension Fund (Please select only one)	lease i onl one	Default Choice of Pension Funds
LIC Pension Fund Limited	<input type="checkbox"/>	Available in Government sector, if employee/subscriber does not exercise choice of PF
SBI Pension Funds Private Limited	<input type="checkbox"/>	
UTI Retirement Solutions Limited	<input type="checkbox"/>	
ICICI Prudential Pension Funds Management Company Limited	<input type="checkbox"/>	
Kotak Mahindra Pension Fund Limited	<input type="checkbox"/>	
HDFC Pension Management Company Limited	<input type="checkbox"/>	
Aditya Birla Sun Life Pension Management Limited	<input type="checkbox"/>	

* Selection of 01 Pension Fund is mandatory for All Citizens subscriber

(ii). INVESTMENT OPTION [Please Tick (√) in the box given below showing your investment option]

Active Choice Auto Choice

Please note:

- In case you select Active Choice fill up section (iii) below and if you select Auto Choice fill up section (iv) below.
- In case you do not indicate any investment option, your funds will be invested in Auto Choice (LC 50).
- In case you have opted for Auto Choice and fill up section (iii) below relating to Asset Allocation, the Asset Allocation instructions will be ignored and investment will be made as per Auto Choice (LC 50).

(iii) ACTIVE CHOICE-ASSET ALLOCATION (To be filled up only in case you have selected 'Active Choice' the investment option)

Asset Class	E (Cannot exceed 75%)	C (Max up to 100%)	G (Max up to 100%)	A (Cannot exceed 5%)	Total	Note:1. Asset class E-Equity and related instruments; Asset class C-Corporate debt and related instruments; Asset class G-Government Bonds and related instruments; Asset Class A-Alternative Investment Funds including instruments like CMBS, MBS, REITS, AIFs, Invlts. Etc.
Specify %					100%	
Choices in Govt sector	Not available		Available	Not available	In case of Government employee/subscriber the Active choice of Asset Allocation is restricted to Asset Class 'G' only	

Please note:

- Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
- From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided in **Annexure A**. The tapering off of equity allocation will be carried out as per the matrix on date of birth.
- The total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected.

i AUTO CHOICE OPTION (to be filled up only in case you have selected the 'Auto Choice' investment option. In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.)

Life Cycle (LC) Funds	Please Tick (√) Only One	Choices in Govt sector	Note:
LC75	<input type="checkbox"/>	Not available	1. LC 75- It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset 2. LC 50- It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset 3. LC 25- It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset 4. Govt. employee can exercise Auto Choice of Asset Allocation for LC 25 & LC 50 only
LC50	<input type="checkbox"/>	Available	
LC25	<input type="checkbox"/>		

Date: _____ Place: _____

Name of Subscriber: _____

Signature/Thumb Impression* of Subscriber in black ink
(* LTI in case of male and RTI in case of females)



ADDITIONAL NOMINATION FORM

The details of nominees to whom the outstanding pension wealth of the Subscriber is payable in case of the demise of the Subscriber before entire proceeds are withdrawn is to be provided hereunder (Please refer instruction no: VI). Also, please note that in case of demise of the Subscriber after opting for deferred withdrawal, all the outstanding pension wealth present in the NPS account of the Subscriber shall be withdrawn upon receiving the request and paid to the nominees as mentioned in this form and the same would be treated as full and final discharge of the obligation.

I, _____ hereby nominate the person(s) mentioned below who is/are member(s)/ of my family to receive the amount in my PRAN account under National Pension System in the event of my death.

1. Name of the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee
First Name _____	First Name _____	First Name _____
Middle Name _____	Middle Name _____	Middle Name _____
Last Name _____	Last Name _____	Last Name _____

2. Present Communication address of the Nominees*:

Address of 1st Nominee	Address of 2nd Nominee	Address of 3rd nominee
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Date of Birth* (Only in case of a minor. In DD/MM/YYYY):

1st Nominee: ___/___/_____	2nd Nominee: ___/___/_____	3rd Nominee: ___/___/_____
----------------------------	----------------------------	----------------------------

4. Relationship with the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee
_____	_____	_____

5. Percentage Share*:

1st Nominee _____%	2nd Nominee _____%	3rd Nominee _____%
--------------------	--------------------	--------------------

6. Nominee's Guardian Details (Only in case of a minor):

1st Nominee's Guardian Details	2nd Nominee's Guardian Details	3rd Nominee's Guardian Details
First Name _____	First Name _____	First Name _____
Middle Name _____	Middle Name _____	Middle Name _____
Last Name _____	Last Name _____	Last Name _____

Signature/ Thumb Impression* of the Subscriber

Dated this _____ day of _____ 20 at _____



TO BE FILLED/ATTESTED BY POP-SP/DDO	
Certified that the above declaration and nomination details has been signed / thumb impressed before me by Sh/Smt/Ms. _____ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her.	
<div style="border: 1px solid black; width: 100%; height: 100%;"></div> <p>Rubber stamp of the POP-SP/DDO</p>	<div style="border: 1px solid black; width: 100%; height: 100%;"></div> <p>Signature of the Authorised Person</p>
POP-SP/DDO Registration Number _____ (Allotted by CRA)	Designation of the Authorised Person : _____
Date: _____	POP-SP/DDO Office Name _____

TO BE FILLED/ATTESTED BY POP/POP SP/PAO/DTO/DTA PrAO	POP/POP-SP/PAO/DTO/DTA/PrAO Registration Number (Allotted by CRA): _____
	<div style="border: 1px solid black; width: 100%; height: 100%;"></div> <p>Signature of the Authorised Person</p>
<div style="border: 1px solid black; width: 100%; height: 100%;"></div> <p>Rubber Stamp of the POP/POP-SP/PAO/DTO/DTA/PrAO</p>	

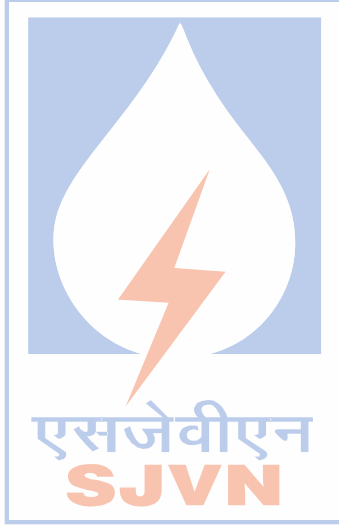


Equity Allocation Matrix for Active Choice

Age (years)	Max. Equity Allocation
Upto 50	75%
51	72.50%
52	70%
53	67.50%
54	65%
55	62.50%
56	60%
57	57.50%
58	55%
59	52.50%
60 & above	50%

Please note:

1. Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
2. From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided above. The tapering off of equity allocation will be carried out as per the matrix on date of birth.



**ANNEXURE - IX**

Forward Office Use Only
Inward No.

**APPLICATION FOR MONTHLY PENSION
FORM 10-D(EPS)
EMPLOYEE'S PENSION SCHEME, 1995**

(Read **INSTRUCTIONS** before filling in this Form)

1. By whom the pension is Claimed ?
2. Type of Pension Claimed.
3. (a) Member' Name (In Block Letters) :
(b) Sex :
(c) Marital Status :
(d) Date of Birth/Age :
(e) Parent/Spouse Name :
4. E.P.F. Account Number : **RO** **SRO** **Establishment Code No.**

Members's Accounts No:
5. Name & Address of the establishment in which the member was last employed :
6. Date of Leaving Service :
7. Reason for leaving Service :
8. Address for communication :
- PIN: _____
9. Option for commutation of 1/3 of Quantum: Yes No Amount
Pension (If option is for lesser commutation indicate the quantum)
10. Option of Return of Capital (Please refer Serial Number 10 of INSTRUCTIONS) [Put a Tick ()]
If Yes, indicate your choice of alternative
- | Yes | | No | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | 1 | 2 | 3 |
11. Mention your Nominee for Return of Capital :
Name :
Relationship :
Date of Birth :
Address :



12. Particulars of Family :

Sl. No.	Name	Date of Birth/Age	Relationship with Member	Indicate against Minor	
				Guardian	Relationship with Member
(1)	(2)	(3)	(4)	(5)	(6)

Note : If any child is physically handicapped, please indicate "DISABLED" below the name.

13. Date of death of Member (if applicable) :

14. Details of Saving Bank Account Opened

(1) Name of the Bank :

(2) Name of the Branch :

(3) Full Post all Address :

PIN CODE

Sl.No	Name of the Claimants(S)	Saving Bank Accounts No.

14 (A) If the claim is preferred by nominee, indicate his/her

(1) Name :

(2) Relationship with the deceased Member :

15. Details of Scheme Certificate

Scheme Certificate received & enclosed

Already in possession of the

Not Received

Member, if any

Not Applicable

If received, indicate :

Sl. No	Scheme Certificate Control No.	Authority who issued the Scheme certificate



16. If Pension is being drawn
Under E.P.S., 1995

PPO No.
issued by

RO	SRO

17. Documents enclosed
(Indicate as per the Instructions)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.



**TO BE SUBMITTED IN DUPLICATE IN RESPECT OF
EACH PERSON ELIGIBLE FOR PENSION**

Descriptive of Pensioner and
his/her Specimen Signature/Thumb impression

1. Name of the Member :
2. E.P.F. Account Number :
3. Name of the Pensioner :
4. Father/Husband name :
5. Sex :
6. Nationality :
7. Religion :
8. Height :
9. Personal Marks of Identification : 1.....
2.....
10. Specimen signature of Pensioner : 1.....
2.....
3.....
10. (Only in the case of illiterate Claimant
(Pensioner) Left Hand Finger Impression) :

THUMB INDEX MIDDLE RING SMALL

Signature

Name of attesting

Authority

Official Seal:

Place :

Date :

Certified that:

- (i) I am not drawing Pension under Employees Pension Scheme, 1995:
- (ii) The particulars given in this application are true and correct.

Signature of the applicant /
Left hand Thumb Impression



**(TO BE FILLED IN BY THE EMPLOYER /
AUTHORISED OFFICER OF THE ESTABLISHMENT)**

Certified that:

- (i) the particulars of the member are correct;
- (ii) the particulars of Wages and Pension Contribution for the period of 12 months preceeding the date of leaving service are as under :-

(In case, the wages is not earned for all 12 months, the block of 12 months will commence backwards from the last drawn)

Year	Month	Wages		Pension	Details of period of non- contributory service. If there is no such period, indicate 'Nil'	
		No of Days	Amount		Year	No.of days for which no wages were earned
(1)	(2)	(3)	(4)	(5)	(6)	(7)

- Encls: 1. Documents as given in the Instructions.
2. Form of descriptive roll and specimen signature.

Signature of Employer/
Authorised Official of
The Establishment with
Seal & Date



**(FOR OFFICE USE ONLY)
(PENSION SECTION / ACCOUNTS SECTION)**

Certified that the particulars in the application have been verified with the relevant concerned documents. The claimant is eligible for Pension. The Input Data Sheet is placed below for approval.

Entered in Form 9/Form 3(PS), Master Ledger Card/Claim Inward Register

Form 2(R) enclosed along with the documents furnished by the claimant.

CLERK date	S.S date	A.A.O date	A.P.F.C date
-----------------------	---------------------	-----------------------	-------------------------

FOR USE IN PENSION PRE-AUDIT CELL

The Input data sheet verified with reference to the application and the documents enclosed and found correct. P.P.O. may be generated through Computer.

CLERK date	S.S date	A.A.O date	A.P.F.C (Pension) date
-----------------------	---------------------	-----------------------	-----------------------------------

FOR USE IN PENSION DISBURSEMENT SECTION

P.P.O. No

Date of issue to the Bank

Intimation sent to the Claimant
and also to Accounts Branch on

CLERK date	S.S date	A.A.O date	A.P.F.C date
-----------------------	---------------------	-----------------------	-------------------------



ANNEXURE - X



www.epfindia.gov.in

मोबाइल नम्बर / Mobile Number- _____

कर्मचारी भविष्य निधि संगठन ई-मेल / E-mail- _____
EMPLOYEES' PROVIDENT FUNDS ORGANISATION

संयुक्त दावा प्रपत्र (आधार) COMPOSITE CLAIM FORM (AADHAAR)

(उन मामलों में, जहाँ फार्म-11 (न्यू) में सदस्य की पूर्ण जानकारी, जैसे आधार नम्बर एवं बैंक खाता विवरण यू.ए.एन. पोर्टल पर उपलब्ध है एवं यू.ए.एन. एक्टिवेट हो चुका है)
(APPLICABLE IN CASES WHERE EMPLOYEES' COMPLETE DETAILS IN FORM-11 (NEW), AADHAAR NUMBER AND BANK ACCOUNT DETAILS ARE AVAILABLE ON UAN PORTAL AND UAN HAS BEEN ACTIVATED)

फार्म सं. - 19 (भविष्य निधि अंतिम निपटान) / 10सी (पेंशन प्रत्याहरण) / 31 (भविष्य निधि नॉन रिफंडेबल प्रत्याहरण)
[FORM NO. - 19 (PF FINAL SETTLEMENT) / 10C (PENSION WITHDRAWAL BENEFITS) / 31 (PF NON-REFUNDABLE ADVANCE)]

1	दावा जिसके लिए आवेदन किया है Claim applied for: (जो लागू हो, उस पर ✓ का निशान लगाएं) (Tick whichever applicable) i) भ.नि.अंतिम निपटान/Final PF Settlement () ii) पेंशन प्रत्याहरण/लाभ Pension Withdrawal Benefits () iii) भ.नि. नॉन रिफंडेबल अग्रिम P.F. Non-Refundable Advance ()																																					
2	सदस्य का नाम (स्पष्ट शब्दों में): Name of the member: (IN CAPITAL LETTERS)																																					
3	क) पिता का नाम/(a) Father's Name: ख) पति का नाम/(b) Husband's Name:																																					
4	क) यूनिवर्सल खाता संख्या (यू.ए.एन.) /Universal Account Number(UAN) ख) भ.नि. खाता संख्या/P.F Account No																																					
5	आधार नम्बर / Aadhaar Number:																																					
6	स्थापना में कार्य ग्रहण की तिथि / Date of joining the establishment:																																					
7	क) भ. नि. नॉन रिफंडेबल अग्रिम का उद्देश्य (जो लागू हो, उस पर ✓ का निशान लगाएं) Purpose of PF Advance: (Tick ✓/whichever applicable) ख) राशि (रुपये में) / Amount (in Rs.): _____ ग) साइट/मकान/फ्लैट या "एजेंसी" के माध्यम से निर्माण या आवासीय ऋण या एल.आई.सी. की अदायगी के उद्देश्य से ली जाने वाली राशि के लिए प्राप्तकर्ता का पता और चेक जिसके पक्ष में बनाया जाना है दर्शाएं। For purpose of Site/House/Flat or Construction through "agency" or Repayment of Housing Loan or LIC, indicate cheque to be drawn "in favour of" and payee's address.	<table border="1"> <thead> <tr> <th>क्र. सं SN</th> <th>भ.नि. नॉन रिफंडेबल अग्रिम का उद्देश्य / Purpose of Non refundable PF Advance</th> <th>✓</th> </tr> </thead> <tbody> <tr> <td>i</td> <td>आवास ऋण/स्थल/मकान/फ्लैट की खरीद या निर्माण/वर्तमान मकान में अतिरिक्त परिवर्तन/ आवास ऋण को चुकाने में (पैरा 68बी/68बीबी/68बीसी) Housing Loan/Purchase of site/House/Flat or for Construction/Addition, alteration in existing house/Repayment of Housing loan (Para 68B/68BB/68BC)</td> <td></td> </tr> <tr> <td>ii</td> <td>फैक्ट्री की तालाबंदी या बंद होना (पैरा 68 एच) / Lockout or closure of factory (Para 68H)</td> <td></td> </tr> <tr> <td>iii</td> <td>बेरोजगारी अग्रिम (पैरा 68एच.एच.) / Unemployment Advance (Para 68HH)</td> <td></td> </tr> <tr> <td>iv</td> <td>सदस्य/परिवार की बीमारी (पैरा 68जे) / Illness of member/family (Para 68J)</td> <td></td> </tr> <tr> <td>v</td> <td>स्वयं/पुत्र/पुत्री/भाई/बहन का विवाह (पैरा 68 के) / Marriage of self/son/daughter/brother/ sister (Para 68K)</td> <td></td> </tr> <tr> <td>vi</td> <td>बच्चों के मैट्रिक के बाद की शिक्षा (पैरा 68के) / Post Matriculation education of children (Para 68K)</td> <td></td> </tr> <tr> <td>vii</td> <td>प्राकृतिक आपदा के मामले (पैरा 68एल) / Natural calamity (Para 68L)</td> <td></td> </tr> <tr> <td>viii</td> <td>स्थापना में बिजली उपलब्ध न होने की स्थिति में (पैरा 68 एम) / Cut in electricity in establishment (Para 68M)</td> <td></td> </tr> <tr> <td>ix</td> <td>मेडिकल उपकरण की खरीद (पैरा 68एन) / Purchasing equipment by physically handicapped (Para 68N)</td> <td></td> </tr> <tr> <td>x</td> <td>सेवानिवृत्ति से एक वर्ष से पहले (पैरा 68एनएन) / One year before retirement (Para 68NN)</td> <td></td> </tr> <tr> <td>xi</td> <td>वरिष्ठ पेंशन बीमा योजना में निवेश (पैरा 68एनएनएन) / Investment in Varistha Pension BimaYojana (Para 68NNN)</td> <td></td> </tr> </tbody> </table>	क्र. सं SN	भ.नि. नॉन रिफंडेबल अग्रिम का उद्देश्य / Purpose of Non refundable PF Advance	✓	i	आवास ऋण/स्थल/मकान/फ्लैट की खरीद या निर्माण/वर्तमान मकान में अतिरिक्त परिवर्तन/ आवास ऋण को चुकाने में (पैरा 68बी/68बीबी/68बीसी) Housing Loan/Purchase of site/House/Flat or for Construction/Addition, alteration in existing house/Repayment of Housing loan (Para 68B/68BB/68BC)		ii	फैक्ट्री की तालाबंदी या बंद होना (पैरा 68 एच) / Lockout or closure of factory (Para 68H)		iii	बेरोजगारी अग्रिम (पैरा 68एच.एच.) / Unemployment Advance (Para 68HH)		iv	सदस्य/परिवार की बीमारी (पैरा 68जे) / Illness of member/family (Para 68J)		v	स्वयं/पुत्र/पुत्री/भाई/बहन का विवाह (पैरा 68 के) / Marriage of self/son/daughter/brother/ sister (Para 68K)		vi	बच्चों के मैट्रिक के बाद की शिक्षा (पैरा 68के) / Post Matriculation education of children (Para 68K)		vii	प्राकृतिक आपदा के मामले (पैरा 68एल) / Natural calamity (Para 68L)		viii	स्थापना में बिजली उपलब्ध न होने की स्थिति में (पैरा 68 एम) / Cut in electricity in establishment (Para 68M)		ix	मेडिकल उपकरण की खरीद (पैरा 68एन) / Purchasing equipment by physically handicapped (Para 68N)		x	सेवानिवृत्ति से एक वर्ष से पहले (पैरा 68एनएन) / One year before retirement (Para 68NN)		xi	वरिष्ठ पेंशन बीमा योजना में निवेश (पैरा 68एनएनएन) / Investment in Varistha Pension BimaYojana (Para 68NNN)	
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8	नौकरी छोड़ने की तिथि (यदि आवेदन भ.नि. ऋण/अग्रिम हेतु है तो आवश्यक नहीं) Date of leaving service: (not required if applying for PF Advance)																																					
9	क) स्थायी खाता संख्या (पैन) (केवल 5 वर्ष से कम सेवाकाल होने पर) (कृपया फार्म 15जी/15एच की दो प्रतियां संलग्न करें, यदि लागू हो) Permanent Account No.(PAN): (Only in case of service less than 5 years) (Please enclose two copies of Form No. 15G/15H, if applicable) ख) नौकरी छोड़ने का कारण / Reason of leaving Service: - सेवा समाप्त (क) खराब स्वास्थ्य के कारण (ख) नियोजित के व्यापार के संकुचन विच्छेदन के कारण या (ग) सदस्य के निवृत्त से परे कोई कारण Service terminated on account of (a) ill health of member (b) Contraction /Discontinuation of employer's business or (c) Other Cause beyond the control of the member - व्यक्तिगत कारण / Personal Reasons																																					
10	पत्र व्यवहार का पता Full Postal address	पिन / Pin.....																																				

प्रमाणित करता हूँ कि विवरण मेरी जानकारी के अनुसार सही है। मैं प्रमाणित करता हूँ कि मैंने यू.ए.एन. पोर्टल में सीडेड डाटा देखा है और सभी डाटा प्रपत्र संख्या 11 (नया) सहित बैंक खाता विवरण और आधार संख्या, सही पाया है। कृपया यू.ए.एन. पोर्टल में दिए गए बैंक खाते में राशि का भुगतान करें। एक निरस्त चेक (जिसमें सदस्य का नाम, बैंक खाता संख्या और आईएफएस कोड दिया गया है) संलग्न है।

Certified that the particulars are true to the best of my knowledge. I certify that I have gone through the data seeded in UAN Portal and found all data, including Form No.-11 (New), bank account details and Aadhar number, to be correct. Please make the payment in the bank account mentioned in the UAN Portal. A cancelled cheque (containing member's name, bank account number and IFS Code) is attached herewith.

यदि राशि का उपयोग उपर्युक्त कॉलम (7) में दिए गए उद्देश्य के अलावा किसी अन्य उद्देश्य के लिए होता है तो मैं संपूर्ण राशि को ब्याज सहित वापस करने के लिए उत्तरदायी हूँ।
In case the amount is used for any purpose other than stated in column (7) above, I am liable to return the entire amount with penal interest.

सदस्य के हस्ताक्षर
Member's Signature



www.epfindia.gov.in

संयुक्त दावा प्रपत्र (आधार) भरने हेतु अनुदेश
INSTRUCTION FOR FILLING THE COMPOSITE CLAIM FORM (AADHAAR)

(संयुक्त दावा प्रपत्र (आधार) ऐसे मामलों में लागू होगा जहां सदस्य प्रपत्र-11 (नया) में विवरण पूर्ण करता है, आधार नंबर तथा बैंक खाते का विवरण यू.ए.एन. पोर्टल पर उपलब्ध है तथा यू.ए.एन. सक्रिय किया गया है। ऐसे सदस्य नियोक्ता के सत्यापन के बिना सीधे संबंधित क.भ.नि.सं. कार्यालय में फॉर्म जमा कर सकते हैं।)

(The Composite Claim Form (Aadhaar) is applicable in cases where a member's complete details in Form-11 (New), Aadhar number and bank account details are available on the UAN Portal and UAN has been activated. Such members can submit this form directly to the concerned EPFO office, without attestation of claim form by the employers.)

1. निम्नांकित हेतु आवेदन किया जा सकता है:- The application can be made for:

- भविष्य निधि के अंतिम निपटान/Final P.F. Settlement
- पेंशन प्रत्याहरण लाभ (केवल 10 वर्ष से कम का सेवाकाल होने पर)
Pension Withdrawal Benefits (only if the service is less than 10 years)
- भविष्य निधि नॉन रिफंडेबल अग्रिम/ PF Advance.
तदनुसार बॉक्स में निशान लगाएं/ Tick the boxes accordingly .

2. नाम: नाम स्पष्ट अक्षरों में लिखें /Name : Name in CAPITAL LETTERS

3. क) पिता का नाम: स्पष्ट अक्षरों में लिखें/ a) Father's Name : Kindly write clearly.

ख) पति का नाम: स्पष्ट अक्षरों में लिखें/ b) Husband's Name : Kindly write clearly.

4. यू.ए.एन.: 12 अंकों की यूनिवर्सल खाता संख्या का उल्लेख करें/ UAN: Please mention the 12 digit Universal Account Number.

5. कृपया बारह अंकों की आधार संख्या का उल्लेख करें/ Kindly mention 12 digits Aadhaar Number

6. स्थापना में कार्य ग्रहण की तिथि: दिन/माह/वर्ष के फॉर्मेट में / Date of joining the establishment: DD/MM/YYYY format

7. अग्रिम लेने का कारण तथा कितनी अग्रिम राशि की आवश्यकता है:-Purpose of PF Advance and Amount required:

इनमें से कोई एक कारण होना चाहिए /The purpose may be one of the following:

- आवासीय ऋण/भूमि/घर/फ्लैट खरीदने हेतु/ वर्तमान घर में निर्माण/अतिरिक्त फेर बदल/आवासीय ऋण को चुकाने के लिए: कोई दस्तावेज अपेक्षित नहीं है। किसी दस्तावेज (जैसे नया घोषणा पत्र/ उपयोगिता प्रमाण पत्र इत्यादि) की आवश्यकता नहीं है। Housing Loan/purchase of site/house/flat or for construction/Addition alteration in existing house/Repayment of Housing loan: No document is required. No document (e.g. New Declaration Form/Utilization Certificate etc.) is required.
यदि अग्रिम साईट/मकान/फ्लैट की खरीद या एजेंसी के माध्यम से निर्माण या आवासीय ऋण की अदायगी के लिए है तो जिसके पक्ष में अदा किया जाना है उसका नाम दर्शाएं।
In case the advance is for purchase of site/house/flat or construction through Agency or repayment of Housing Loan then indicate the name in whose favour the payment has to be made.
- फैक्ट्री की तालाबंदी या बंद होना / Lockout or closure of factory: किसी दस्तावेज की आवश्यकता नहीं है/No document is required
- Unemployment advance: किसी दस्तावेज की आवश्यकता नहीं है/No document is required.
- सदस्य/परिवार की बीमारी /Illness of member/family: किसी दस्तावेज की आवश्यकता नहीं है /No document is required
- स्वयं/बेटा/बेटी/भाई/बहन की शादी/ Marriage of self/son/daughter/brother/sister: किसी दस्तावेज (जैसे शादी कार्ड) की आवश्यकता नहीं है /No document (e.g. Marriage Card) is required.
- बच्चों की मैट्रिक के बाद की शिक्षा/ Post Matriculation education of children: किसी दस्तावेज की आवश्यकता नहीं है/No document is required.
- प्राकृतिक आपदा के असाधारण मामले/ Natural calamity of exceptional nature: किसी दस्तावेज की आवश्यकता नहीं है/No document is required.
- स्थापना में बिजली की कटौती/Cut in electricity in establishment: किसी दस्तावेज की आवश्यकता नहीं है /No document is required.
- शारीरिक रूप से विकलांग द्वारा उपकरण की खरीद/ Purchase of equipment by physically handicapped: किसी दस्तावेज की आवश्यकता नहीं है /No document is required.
- सेवानिवृत्ति से एक वर्ष पूर्व: कुल भ.नि. बकाया का 90% तक निकाल सकते हैं /One year before retirement: 90% of total PF balance can be withdrawn: किसी दस्तावेज की आवश्यकता नहीं है/ No document is required.
- वरिष्ठ पेंशन बीमा योजना में निवेश: कुल भ.नि. बकाया का 90% तक एल.आई.सी. में अंतरित कर सकते हैं/ Investment in Varistha Pension Bima Yojana: 90% of total PF balance can be transferred to LIC: किसी दस्तावेज की आवश्यकता नहीं है / No document is required.

8. नौकरी छोड़ने की तिथि: दिन/माह/वर्ष के फॉर्मेट में /Date of leaving service: In DD/MM/YYYY format

9. (क) स्थायी खाता संख्या (पैन): पांच वर्ष से कम का सेवाकाल होने पर/(a) Permanent Account Number(PAN):In case of service less than 5 years.

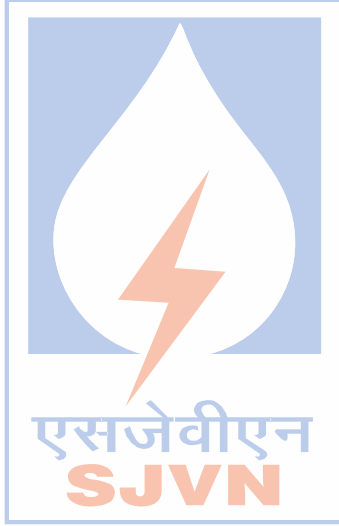
फॉर्म 15जी/15एच की दो प्रतियां संलग्न करें, यदि लागू हो/ Please submit two copies of Form 15G/15H,if applicable.

(यदि भ.नि. से नॉन रिफंडेबल अग्रिम के लिए आवेदन कर रहे हैं तो पैन की आवश्यकता नहीं है)/ (PAN not required if applying for PF Advance)

(ख) नौकरी छोड़ने का कारण: केवल भ.नि. अंतिम निपटान के मामले में : इनमें से कोई एक कारण होना चाहिए / (b)Reason for leaving service :Only in case of PF Final Settlement. The reason may be:



- I. समापन के कारण/Termination on account of
 - a) सदस्य की बीमारी/ill health of member
 - b) नियोक्ता के व्यापार में कमी/बंद होना/ Contraction/Discontinuation of employer's business or
 - c) सदस्य के नियंत्रण से बाहर अन्य कारण/ Other cause beyond the control of the member
 - d) व्यक्तिगत कारण/ Personal Reasons
 - II. विवाह (महिला सदस्य के लिए)/Marriage (for female member)
 - III. विदेश में स्थायी रूप से बसने के कारण/ Permanent Settlement Abroad
आयकर (टीडीएस) काटा जाएगा यदि सेवा 5 वर्ष (60 माह) से कम है। आयकर (टीडीएस) नहीं काटा जाएगा यदि कुल शेष रू. 50,000 से कम है। यद्यपि ऐसे मामलों में टीडीएस 10% की दर से काटा जाएगा यदि सदस्य पैन प्रस्तुत करता है । पैन प्रस्तुत नहीं किए जाने के मामले में 34.608% की दर से टीडीएस काटा जाएगा।
Income Tax (TDS) is deducted if the service is less than 5 years (60 months). No Income Tax (TDS) is deducted in case the total balance is less than Rs. 50,000/-. However, TDS is deducted @10% if the member submits PAN in such cases. In case PAN is not submitted, then TDS @ 34.608% is deducted.
 - वर्तमान स्थापना के साथ-साथ पिछली स्थापना की कुल सेवा की गणना की जाएगी, अतः सभी भविष्य निधि खातों को एक साथ मिलाने का सुझाव दिया जाता है।
The total service in the present establishment as well as previous establishment is counted and, therefore, it is advisable to merge all PF accounts.
10. कृपया सदस्य के पते का उल्लेख करें/ Kindly mention the address of the member
 11. सदस्य द्वारा राजस्व स्टॉप (रूपये 1/-) लगाने की आवश्यकता नहीं है / No Revenue stamp (Re 1/-) is required to be affixed by the member.





TRANSFER/JOINING TRAVELLING ALLOWANCE CLAIM

Name		Employee No.	
Old Station of Posting		Deptt. at old Station of Posting	
Transfer Order No. and date		Date of release from old station	
Name of new HQRs		Designation on joining new HQRs	
Scale of Pay		Basic Pay	
Whether transfer at the request of employee	Whether spouse employed in SJVN at same station	If yes whether spouse transferred within 6 months to the same new HQRs	Whether claiming HRA/ lease for a place other than new place of posting.
YES/NO	YES/NO	YES/NO	YES/NO

Detail of Family members accompanying on Transfer.

SI No	Name	Relationship	Age

SECTION-I : JOURNEY FARE

Departure			Arrival			KMs	Air/Road/ Rail	Class	No. of fares	Rate	Amount (in Rs.)	Ticket No.
Date	Time	Station	Date	Time	Station							

SECTION-II : LOCAL CONVEYANCE CHARGES

Sl. No.	Date	Station	Places		Distance KMS	Means of Travels	Amount (in Rs.)
			From	To			



SECTION-III : DAILY ALLOWANCES

Total Journey Period	DA admissible period	No. of family members	Total no DA	Rate	Amount (in Rs.)

SECTION-IV : BAGGAGE ALLOWANCE

a) Carriage of Personal Effects

	Place		Actual weight of personal effects.	Distance in Kms.	Mode of Transportation	Actual amount paid	Amount admissible
	From	To					
Between resident(s) and Railway Stn.							
Between Rail head to Rail head.							

b) Transportation of Conveyance

Particulars of conveyance	Mode of transportation	Actual amount paid	Amount admissible	MR receipt no.

Instructions :

1. Indicate ticket no. or attach M/R wherever rail fare claimed for other than IIInd class, and for air journey enclose used ticket folders.
2. Where tickets are provided by the Company indicates the cost of tickets.
3. Travel Agent's bill be also enclosed.
4. Enclose copy of transfer and relieving order.

SECTION-V : SUMMARY OF TTA CLAIM :

Particulars	Amount (in Rs.)	Certified that :
1. Journey Fare		
2. Local Conveyance		

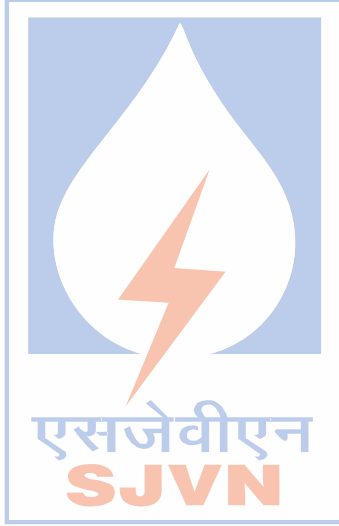
a) I have vacated the Company / Leased accommodation at my old station of posting.



3. Baggage Allowance		b) I have not been granted HRA or Leased accommodation at a place of posting other than the new place of posting <p style="text-align: right;">(Signature of Employee)</p> (Counter signed by controlling officer) Name, Designation & Seal
(a) Personal effects		
(b) Conveyance		
4. Transfer Grant		
5. Packing Charges		
6. Octroi etc.		
7. Misc. Charges		
8. Total (1 to 7)		
9. Less Advance		
Amount Payable / Refundable		

(For use of Accounts Deptt.)

Passed for payment of Rs..... (in words)only. Account Code..... Amount..... Cash/Bank/ A/C. Cheque no. & Date Date Acctt. AM/Dy. Manager (F&A)	Received Rs (in words).....only. <p style="text-align: right;">(Signature of employee)</p> Date :
--	--





ANNEXURE-XII

Card No:

Validity:

--

1. Employee Name:

2. Emp. No.

3. Designation

4. Date of Birth:

5. Blood Group:

6. Place of Posting

Present Residential Address	Permanent Residential Address

7. Mobile No.

8. Email ID:

9. Signature of the Employee:



Details of dependent Beneficiaries

Sl. No.	Name	Date of Birth	Relationship	Blood Group	Photo

I hereby certify that:

1. Self details provided at Page-1 are as per the Official Records
2. Above mentioned family members are dependent upon me as per the provisions of the SJVN Post Retirement Medical Scheme (PRNS).

(Signature of the Employee)



ADMISSION SLIP

Ref. No.

Dated.....

The Medical Superintendent,

_____**Sub:- Indoor Medical Treatment.**

Dear Sir,

We shall be grateful if you may kindly admit Mr./Mrs..... a retired employee of our Corporation/other beneficiary under "SJVN Post Retirement Medical Scheme" , for indoor treatment in your hospital. Particulars of the employee vis-à-vis accommodation entitlement are as under:

Name of the employee :
Employee No. :
Designation/Department :
Location :
Basic Pay :
Accommodation entitlement :
Name of the Patient :
Relationship with employee :

The bill as per the employee entitlement may be drawn on M/s. SJVN Limited for payment at the following address who will arrange the entitlement payment to the hospital.

Shri.....
Incharge of (F&A), SJVN Ltd.
Shakti Sadan, Shanan, Shimla-6

Certified that the above particulars are correct.

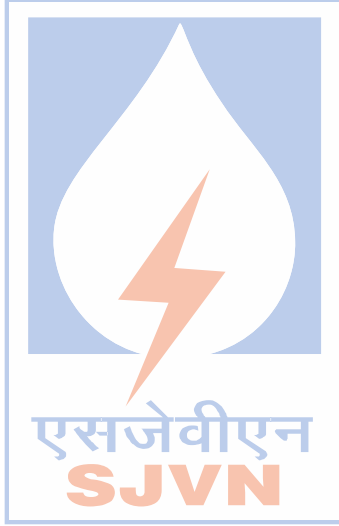
Yours faithfully,

(Signature of the employee)**(Authorized Signatory)****Declaration by the Retired Employee/Beneficiary of Retired/Deceased Employee:**

Due to non-availability of accommodation of the entitled type, I wish to avail of accommodation of a higher type, I hereby avail the higher type of accommodation and I know that I would be getting reimbursement of charges for my entitled type accommodation only, and only of those treatments/diagnostic charges etc. as are admissible under SJVN Medical Attendance Rules as per the terms agreed with the Hospital Authorities. Any payment above entitlement shall be paid by me before discharge from the hospital and SJVN Ltd. shall not be liable to pay any charges beyond my entitlement. Telephone/diet charges if any will be paid by me directly to the Hospital.

(Signature of Retired Employee/ Beneficiary of the Retired Employee)

- Copy to: 1. Establishment Section(HR).
2. F&A Department, CHQ, Shimla - to release the payment on receipt of the bills.
3. Employee Concerned.
4. Hospital Authority (Original + 1 copy)



**CLAIM FORM FOR REIMBURSEMENT OF MEDICAL EXPENSES
INCURRED BY THE RETIRED EMPLOYEE/BENEFICIARIES**

Medical Card Number

Name & Grade of the retired employee	Employee No.	Last Pay Drawn	Medical Card valid upto
Present Address at which the Cheque is to be sent			

1. Name of the patient :
2. Relationship with the retired employee :
3. Place at which patient fell ill :
4. If treatment taken at places other than the place of residence, give reasons :
5. Name of the doctor or Hospital from where treatment taken :
6. Qualification of the doctor

I hereby declare that:

- i) The statements made in the claim are true to the best of my knowledge and belief.
- ii) I am a member of Contributory Scheme for Post-Retirement Medical Facilities and my medical card is valid upto
- iii) I continue to fulfill the conditions of eligibility for availing the benefits under the scheme.
- iv) The medical expenses were incurred for self/spouse.
- v) I fully understand that the Company may refuse/terminate my membership of the Scheme at any time without any notice and without assigning any reason.

Date:

**Signature of the retired
employee/ in case of death, spouse/beneficiary may sign****(To be filled in by the Accounts Department)**

Claim passed for payment Rupees (in words)

(In figures)

Dated:

Dy. Manager/ Asstt. Manager (F&A)

Received rupees (in figures)..... (in words)Only.

Dated:

**Signature of the retired employee/beneficiary
(in case of death)****Note :**

- 1) Doctor's prescription and cash memos in original should be attached.
- 2) Receipts for amounts claimed should be enclosed.
- 3) Separate claim should be prepared for each patient and each spell of treatment.

(To be certified by the retired employee/beneficiary)



DETAILS OF THE AMOUNT CLAIMED

Non-hospitalization case	Amount		Hospitalization case	Amount	
	Rs.	P		Rs.	P.
1. Consultation Fee a) b) c) Total 1			5. Accommodation charges for the period From To @ Rs. Per day		
2. Injection Administration Fees Date Amount a) b) c) Total 2			6. Surgical Operation or Confinement charges 7. Cost of Medicines C. Total (5+6+7) Total amount claimed (A+B+C) Less : Amount of Advances Net Amount Claimed		
3. Medicines purchased from market C.M. No. Amount a) b) c) d) e) Total 3					
A. Total (1+2+3+)					
4. Pathological/Other Tests (Name of the test) Amt. a) b) c) d) B. Total 4					

Date:

Signature of the retired employee / beneficiary
(Only in case of death)

Details of Amount Disallowed

Reasons

Amount

- 1.
- 2.
- 3.
- 4.

Asst. Manager/ Dy. Manager (Finance)



ANNEXURE-XV

SJVN EMPLOYEES (SELF CONTRIBUTORY) SUPERANNUATION SCHEME.

Master Policy No: Old GSCA: _____ New GSCA: _____
Life Insurance Corporation of India
P & GS Department

INTIMATION OF RETIREMENT/DEATH/LEAVING SERVICE

1. Name of Member :
2. LIC Membership Number in
 - a. Old GSCA* : _____
 - b. New GSCA : _____
 - c. Salary Roll No. / Identity No. _____
3. Date of Birth : _____
4. Date of Exit : _____
5. Exit
 - a. Cause of Exit :
 - b. In case of Death, cause of death :
(Death Certificate to be attached)
6. Final contribution, if any, on cessation of service :
7. Whether option to commute part of pension exercised or not : (Tick appropriate column) :

Yes	No
-----	----
8. If the answer is Yes, what proportion ?
(Tick applicable column) : 1/3
9. Type of pension option elected(Tick appropriate option) :
 - a) Life Pension
 - b) Pension guaranteed for 5 yrs + life
 - c) Pension guaranteed for 10 yrs + life
 - d) Pension guaranteed for 15 yrs + life
 - e) Pension guaranteed for 20 yrs + life
 - f) Life pension with return of corpus
 - g) Joint life pension
 - h) Annuity for life increasing at a simple rate of 3% p.a.
 - i) Annuity for life with a provision for 50% of the annuity payable to the spouse on death of the annuitant.
 - j) Annuity for life with a provision for 100% of the annuity payable to the spouse on death of the annuitant.
10. Mode of annuity :Mly/Qly/Hly/Yly
11. In case Pension is Immediate, particulars of Member or Beneficiary :
 - a. Residential Address :
 - b. Dist./Taluka :
 - c. State :



d. PIN Code :

e. If pension is to be paid to Beneficiary

1) Name of the Beneficiary

2) Date of Birth of the Beneficiary

f. Specimen signature of Member & Beneficiary

1) _____

2) _____

g. Bank account details to which pension is to be credited

1) Name of the Bank

2) Account Number

3) IFSC Code

4) MICR

5) Address of Bank

h. Do you want policy records to be transferred to nearest servicing unit to your correspondence address : Yes / No

if 'Yes', please mention name of the P&GS Unit :

i. Contact Details :

1) Land Telephone No. (With STD Code) :

2) Mobile number :

3) E-mail ID :

j. PAN No. :

For Self and Co-Trustees of _____ Superannuation Scheme

Signature _____

(NAME OF THE TRUSTEE)

Note: It is very important that appropriate answers are given specifically under Item Nos. 6, 7, 8 and 9 without which the settlement will not be possible.



LIFE INSURANCE CORPORATION OF INDIA
P&GS DEPARTMENT
PENSION CLAIM FORM
Section-I
To be completed by Annuitant

To :
Life Insurance Corporation of India,
P&GS Department,

I, Shri/Smt. _____ opt for payment of pension
for _____ years certain and life thereafter /only Life/ROC, with/without commutation.

I request you to credit future installment of pension directly to my Type of Bank A/c _____ Bank A/c
No. _____ in the Bank _____
address _____

MICR NO. (9 DIGIT CODE) : _____

IFSC Code : _____

(Note : Please enclose Xerox copy of Cheque leaflet)

My address for Correspondence :

Date :

(Signature of Annuitant)

Section-II
(To be completed by Annuitant)

I, Shri/Smt. _____ received from the Life Insurance
Corporation of India the sum of Rs. _____ (Rupees
_____) in

full satisfaction and discharge of my under mentioned claims and demand under the Master Policy No.

Old GSCA _____

New GSCA _____

Commuted value Rs. _____

Yly/H.Yly/Qly/Mly installment pension due Rs. _____

Total Rs. _____

Revenue Stamp of Rs.1/-
(Signature of Annuitant)

Witness : _____

Address : _____

Place & Date _____



Section - III To be completed by Trustees

Life Insurance Corporation of India,
P&GS Department,
SHIMLA

Dear Sir,

We hereby direct, authorise and empower you to pay on our behalf to Shri/Smt. _____
_____ the pension amount as per option elected by him/her above
after deduction of Income Tax and other taxes and duties as given below :

Commuted Value (C.V.) of Rs. _____ Total pension installments
due _____ to _____ (i.e. during the current financial year).

Total amount (Rs.)	Less	Income Tax & other Duties (Rs.)	Net Amount Payable (Rs.)
--------------------	------	------------------------------------	-----------------------------

(C. V.)
(Pension)

PAN NO. _____

We hereby admit and acknowledge that the above mentioned payments which shall be made by you shall be in full settlement of the payments due to us and hereby declare that the receipts signed by the payees shall be sufficient, valid and legal discharge to you for the respective payments made to them and shall be fully binding upon us as if the payments have been made to us and the receipts signed by us.

N.B. : 1) If no TAX is to be deducted against any above A/c, please write "NIL"

2) Please specify the tax to be deducted against each head of account separately.

(Signature of Trustees)

Address _____

Section -IV

(To be completed by the Annuitants and witnessed by the Trustees)

I, Shri/Smt. _____ a member of the
_____ Superannuation Scheme, hereby nominate Shri/Smt.
_____ aged _____ years who is related to me as
_____, to receive the pension in the event of my death during the guaranteed period as
per the rules of the scheme /the pension corpus on my death. I further agree and declare that upon such
payment, the Corporation will be discharged of all liability in this respect under the Master Policy No. old GS (CA)
_____ New GSCA _____.

Signature of Annuitant

Signature of the Nominee

Witness : _____

Address : _____

Place : _____

Date : _____



ANNEXURE-XVI

UNDERTAKING

I _____ working as (designation to be indicated) _____
in _____ (name of department and place of posting to be indicated) hereby
undertake that I will not accept any appointment or post in any private organization whether managerial, advisory
or administrative with which I had dealt official business during my service in SJVN till one-year from my
retirement without prior permission of corporation.

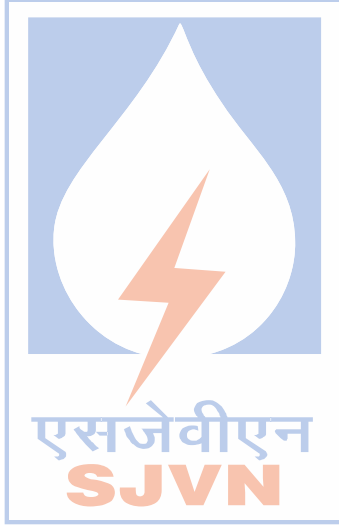
(Signature of Employee)

Date:.....

Name:.....

Designation:.....

Emp. No.....



**BOND cum UNDERTAKING****(To be executed on a non-judicial stamp paper of the appropriate value)****To be obtained from the concerned Functional Directors(s)/CMD along with
NO DUES CERTIFICATE prior to release of terminal benefits**

KNOW ALL MEN BY THESE PRESENTS THAT WE.....

s/d/o resident of

presently working as in SJVN Ltd. (hereinafter called "the Obligor") and

(i) Shri..... s/d/o..... r/o.....

(ii) Shri..... s/d/o..... r/o.....

(hereinafter called "the Sureties") do hereby jointly and severally bind ourselves and respective heirs, executors and administrators to pay to the SJVN Ltd on demand the sum of Rs..... (Rupees.....only) equivalent to the basic pay drawn by the Obligor during the last six months of his/her tenure in SJVN Ltd or Rs.10 (Ten) lakhs, whichever is more, together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in the currency of that country converted at the then prevailing official rate of exchange between that country and India AND TOGETHER with all costs between attorney and client and all charges and expenses that shall or may have been incurred by the Company.

1. AND WHEREAS the Obligor has been appointed to the position of Director/CMD in (Name of the CPSE) (hereinafter called 'the Company'), in terms of Offer of Appointment ref. No..... dated The aforesaid terms of the offer were accepted by him/her and the Obligor assumed office on
2. AND WHEREAS in terms of the aforesaid Offer of Appointment it is required that in the event of Obligor's retirement/resignation from the Company, the Obligor will not accept any appointment or post, whether advisory or administrative, in any firm or Company whether Indian or Foreign, with which the Company has or had business relations, within one year from the date of Obligor's retirement/resignation, without prior approval of the Government.
3. AND WHEREAS it was also required, in terms of the aforesaid Offer of Appointment, that terminal benefits due to Obligor, in the event of his/her retirement/resignation from the services of Company, would not be released unless a bond regarding aforesaid restriction on the post retirement is executed by him/her.
4. AND WHEREAS for the better protection of the Company, the Obligor has agreed to execute this bond with such condition as herein under contained.
5. AND WHEREAS the said Sureties have agreed to execute this bond as sureties on behalf of the above Obligor.
6. NOW THE CONDITIONS OF THE ABOVE WRITTEN OBLIGATION IS THAT in the event of Obligor's failure to abide by the restriction pertaining to acceptance of employment or post, whether advisory or administrative, in any firm or Company whether Indian or Foreign, with which the Company has or had business relations, within one year from the date of Obligor's retirement/resignation, without prior approval of the Government, Obligor shall become liable for payment of the sum equivalent to the bond amount to SJVN Ltd. In the event of the aforesaid failure and upon the Obligor failing to pay the sum equivalent to the bond amount to SJVN Ltd, the Company will be at liberty to initiate appropriate civil action for recovery of the aforesaid bond amount from the Obligor. This will be without prejudice to the rights of the Company to



initiate any other action as deemed fit in the circumstances of the case.

AND upon the Obligor Shri..... and, or Shri..... and, or Shri..... and Shri....., the Sureties aforesaid making such payment, the above written obligation shall be void and of no effect otherwise it shall be and remain in full force and virtue.

PROVIDED ALWAYS that the liability of the Sureties hereunder shall not be impaired or discharged by reason of time being granted or by any forbearance act or omission of the Company or any person authorised by it (whether with or without the consent or knowledge of the Sureties) nor shall it be necessary for the Company to sue the Obligor before suing the Sureties Shri..... and Shri..... or any of them for amounts due hereunder.

THE bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall where necessary be accordingly determined by the appropriate Courts in India.

In witness whereof, these present have been signed by a duly authorised officer on behalf of the Company and by the other person(s) party thereto.

Signed and delivered by the above Obligor along with his Sureties on this Day of Month 202.....

Signature of Obligor

..... 1. Sign of Surety :
Name :
Designation :
Office to which attached :

In the presence of

For and on behalf of the Company

2. Sign of Surety :
Name :
Designation :
Office to which attached :

This bond should be executed accordingly & accepted by the accepting authority*

Signature of the Accepting Authority

* The accepting authority for Directors/MD and CMD of CPSEs would be as under

Directors	CMD/MD of the concerned CPSE
MD	Chairman of the concerned CPSE
CMD	Secretary of the concerned administrative Ministry/Department

**FORM II****Form of application for permission to PSE executives to accept commercial employment within a period of one year after retirement.**

1. Name of the Executive (in BLOCK letters)
2. Date of retirement
3. Particulars of the Ministry/Department/Office/PSE in which the executive served during the last 5 years preceding retirement (with duration):

Name of Ministry/ Department/Office/PSE.	Post held	Duration	
		From	To

4. Post held at the time of retirement and period for which held
5. Pay scale of the post and pay drawn by the Executive at the time of retirement...
6. Pensionary benefits:

Pension expected/sanctioned, if any (communication if any, should be mentioned)	Gratuity, if any

7. Details regarding commercial employment proposed to be taken up-
 - a. Name of the firm/company/co-operative society, etc.
 - b. Products being manufactured by the firm/type of business carried out by the firm, etc.
 - c. Whether the executive during last 5 years
 - d. Prior to his retirement/resignation had any official dealings with the firm.
 - e. Duration and nature of the official dealings with the firm
 - f. Whether the PSE in which the executive was working had any dealings with the firm, etc. if so, give details
 - g. Name of the job/post offered
 - h. Whether post was advertised, if not, how was offer made (attach newspaper cutting of the advertisement, and a copy of the offer of appointment, if any)
 - i. Description of the duties of the job/post
 - (i) Remuneration offered for post/job
8. Any information which the applicant desires to furnish in support of his request
9. Declaration:-

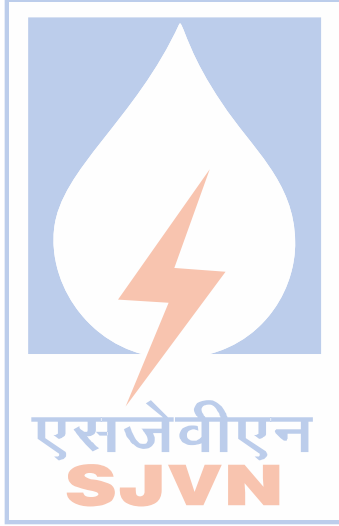
I hereby declare that -

- i. I had no official dealings with the prospective employer in the preceding 5 years. The proposed employment will not involve conflict of interest with the policies of the office held by me during the last 5 years and the interest represented or work undertaken by the organization;
- ii. the employment which I propose to take up will not bring me into conflict with Government/PSE;
- iii. my commercial duties will not be such that my previous official position or knowledge or experience under Government/PSE could be used to give my proposed employer an unfair advantage;
- iv. my commercial duties will not involve liaison or contact with the Government departments/PSEs.
- v. I have not been privy to sensitive or strategic information in the last 5 years of service which is directly related to the areas of interest of work of the firm that I propose to join or to the areas in which I propose to practice or consult.

Dated:

Signature of the applicant

Address:



*Life
Begins
@
Retirement*



SJVN Limited

(A Joint Venture of Govt. of India & Govt. of Himachal Pradesh)
A Mini Ratna & Schedule "A" PSU

Regd. Office : Corporate Office, Shakti Sadan, Shanan, Shimla (HP) - 171 006

Expediting Office : Office Block, Tower-1, 6th Floor, NBCC Complex,
East Kidwai Nagar, New Delhi - 110 023